

30U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

---

# PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004

Annual Plan for Fiscal Year 2000

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH  
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

## **PHA Plan Agency Identification**

**PHA Name:** Fort Worth Housing Authority

**PHA Number:** TX004

**PHA Fiscal Year Beginning:** (01/01/2000)

### **Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)**

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices

### **Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☒ PHA development management offices
- ☒ PHA local offices
- ☐ Main administrative office of the local government
- ☐ Main administrative office of the County government
- ☐ Main administrative office of the State government
- ☒ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☒ PHA development management offices
- ☒ Other (list below)

Main Library  
Other PHA Offices



## 5-YEAR PLAN

### PHA FISCAL YEARS 2000 - 2004

[24 CFR Part 903.5]

#### **A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

☐ The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

☒ The PHA's mission is:

The Housing Authority of the City of Fort Worth is committed to providing adequate affordable housing in a suitable living environment to low and moderate income individuals and families, without discrimination; and to creating economic opportunities for our customers to become self-sufficient.

In order to achieve this mission we will:

- Expand housing opportunities in the Fort Worth area.
- Provide information and referral services.
- Manage our resources efficiently and effectively.
- Network with other groups and organizations that share our goals to improve the quality of life for individuals and families.
- Educate the community about who we are and what we do.

#### **B. Goals**

We have adopted the following goals and objectives for the next five years.

**Goal One:** Expand the role of the Fort Worth Housing Authority as provider of low and moderate income housing in the Fort Worth area.

#### **Objectives:**

1. Increase the availability of housing to meet the needs and markets identified in the Agency Plan Needs Assessment.

2. By June 30, 2000, create a Master Strategic Plan for development of new rental housing and redevelopment of existing housing.
3. Develop partnerships to enhance the ability of FWHA to increase the supply of affordable housing.
4. Collaborate with public and private entities to identify alternative uses of existing properties.

**Goal Two:** Maximize the rental value and marketability of all assets owned by the Authority.

**Objectives:**

1. Develop Comprehensive Physical Needs Assessment and an Improvement Plan.
2. Implement priorities identified in Assessment and Improvement Plan by 2004.
3. Improve resident and community perception of the public housing environment.
4. Implement outreach program targeting markets identified in Needs Assessment.

**Goal Three:** Complete Butler Replacement Housing acquisitions by December, 2001.

**Objectives:**

1. Purchase an additional 21 units in FY 1999.
2. Purchase six units using capital funds in FY 2000.
3. Purchase six units using capital funds in FY 2001.

**Goal Four:** Enhance the image of public housing in the Fort Worth community.

**Objectives:**

1. Develop and implement a Public Relations Plan to promote FWHA operations and community awareness by March 2000.

2. Develop a Speakers Bureau composed of commissioners and staff to speak to civic, religious and community groups to explain FWA programs, services and importance to the community by fiscal year ending 1999.
3. Implement an outreach program to inform the community of the results of the agency plan needs assessment and solicit support for housing and services for the extremely low-income by January 2000.
4. Increase positive media coverage with at least three positive stories in the year 2000.

**Goal Five:** Improve access of public and assisted housing residents to services that enhance quality of life through employment, training and economic development.

**Objectives:**

1. Assess current recruitment and outreach methods for implementation of more effective methods by January 2000.
2. Implement policies and procedures that encourage families to work in fiscal year ending 2000.
3. Utilize the Resident Advisory Board to provide input on developing effective recruitment, outreach and resident relations strategies in fiscal year 2000.

**Goal Six:** Develop a variety of housing options for the elderly and disabled.

**Objectives:**

1. Through partnerships provide housing for the elderly and disabled to include the extremely low income by 2004.
2. Partner with providers of assisted living/personal care housing to meet the needs of the extremely low income elderly and disabled by 2001.
3. Advocate for adequate supportive services that allow the elderly and disabled to maintain an independent lifestyle in fiscal year 2000.

The plans, statements, budget summary, policies, etc. set forth in the Annual Plan all lead towards the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach towards our goals and objectives and are consistent with the Consolidated Plan.



## Annual PHA Plan PHA Fiscal Year 2000

[24 CFR Part 903.7]

### **i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

☐ **Standard Plan**

#### **Streamlined Plan:**

- ☒ **High Performing PHA**  
☐ **Small Agency (<250 Public Housing Units)**  
☐ **Administering Section 8 Only**

☐ **Troubled Agency Plan**

### **Table of Contents**

#### **Annual Plan**

i. Executive Summary		Tab 1
ii. Table of Contents		<u>Page #</u>
1. Housing Needs	4	
2. Financial Resources		11
3. Policies on Eligibility, Selection and Admissions	12	
4. Rent Determination Policies		22
5. Operations and Management Policies		26
6. Grievance Procedures		27
7. Capital Improvement Needs		28
8. Demolition and Disposition		30
9. Designation of Housing	31	
10. Conversions of Public Housing	32	
11. Homeownership		34
12. Community Service Programs	35	
13. Crime and Safety		38
14. Pets (Inactive for January 1 PHAs)		40
15. Civil Rights Certifications (included with PHA Plan Certifications)		40
16. Audit		40
17. Asset Management		40
18. Other Information		41

## Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

### Required Attachments:

- ☒ Attachment A-Admissions Policy for Deconcentration  
☒ Attachment B-FY 2000 Capital Fund Program Annual Statement  
☐ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

### Optional Attachments:

- ☒ Attachment C-PHA Management Organizational Chart  
☒ Attachment D-FY 2000 Capital Fund Program 5 Year Action Plan  
☒ Attachment E-Public Housing Drug Elimination Program (PHDEP) Plan  
☐ Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)  
☐ Other (List below, providing each attachment name)

## Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	Housing Needs Supportive Documentation
	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan attachment: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination Supportive Documentation
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination Supportive Documentation
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance Supportive Documentation
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures Supportive Documentation
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures Supportive Documentation
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Attachment Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital	Annual Plan: Attachment

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program <input checked="" type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Supporting Documentation
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Supporting Documentation
	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter

families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
Family Type	Overall	Afford- ability	Suppl y	Qualit y	Accessibilit y	Size	Location
Income <= 30% of AMI	16,753	5	5	5	3	3	3
Income >30% but <=50% of AMI	12,863	5	5	4	3	2	2
Income >50% but <80% of AMI	17,551	3	4	3	3	2	2
Elderly	7,771	5	4	4	4	1	3
Families with Disabilities	30,564	5	5	5	5	5	5
White	44,180	5	5	5	5	5	5
Black	17,262	5	5	5	5	5	5
Hispanic	11,573	5	4	3	3	2	4
Other Minorities	1,949	5	4	3	3	2	4

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- ☒ Consolidated Plan of the Jurisdiction/s  
Indicate year: 1995
- ☒ U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- ☐ American Housing Survey data  
Indicate year:
- ☐ Other housing market study  
Indicate year:
- ☐ Other sources: (list and indicate year of information)

## **B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists**

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	865		1767
Extremely low income <=30% AMI	761	88	
Very low income (>30% but <=50% AMI)	95	11	
Low income (>50% but <80% AMI)	9	1	
Families with children	519	60	
Elderly families	43	5	
Families with Disabilities	147	17	
White	182	2.2	
Black	579	70	
American Indian	2	.01	
Hispanic	66	7.97	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	459	53	623
2 BR	229	26.5	635
3 BR	144	16.5	405
4 BR	30	3.5	95

Housing Needs of Families on the Waiting List			
5 BR	2	.28	9
5+ BR	1	.22	N/A
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			

## B1. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) <input checked="" type="checkbox"/> Section 8 tenant-based assistance <input type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	3170		1325
Extremely low income <=30% AMI	2648	83	
Very low income (>30% but <=50% AMI)	492	16	
Low income (>50% but <80% AMI)	30	1	
Families with children	2187	70	
Elderly families	190	6	
Families with Disabilities	760	24	

<b>Housing Needs of Families on the Waiting List</b>			
White	516	16	
Black	2184	70	
American Indian	4	0	
Hispanic	425	13	
Asian	34	1	
<p>Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes:</p> <p>How long has it been closed (# of months)?</p> <p>Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p>			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line
- ☒ Reduce turnover time for vacated public housing units
- ☒ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☒ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☒ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☒ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☒ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration

- ☒ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☒ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☐ Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- ☒ Apply for additional section 8 units should they become available
- ☒ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☒ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☐ Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- ☐ Employ admissions preferences aimed at families with economic hardships
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- ☒ Employ admissions preferences aimed at families who are working
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- ☒ Seek designation of public housing for the elderly
- ☒ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☐ Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- ☒ Seek designation of public housing for families with disabilities
- ☒ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☒ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☒ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☐ Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- ☒ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- ☒ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☒ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☒ Other: (list below)

Utilize flexibility of payment standards and use of 110% of FMR to expand the Section 8 program into areas outside of areas of poverty/minority concentrations and/or request exception rents where needed.

**Other Housing Needs & Strategies: (list needs and strategies below)****(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☐ Staffing constraints
- ☒ Limited availability of sites for assisted housing
- ☒ Extent to which particular housing needs are met by other organizations in the community
- ☒ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☒ Influence of the housing market on PHA programs
- ☒ Community priorities regarding housing assistance
- ☒ Results of consultation with local or state government
- ☒ Results of consultation with residents and the Resident Advisory Board
- ☒ Results of consultation with advocacy groups
- ☐ Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		
a) Public Housing Operating Fund	1,951,675	
b) Public Housing Capital Fund	2,149,662	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	16,539,836	

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	306,000	
g) Resident Opportunity and Self-Sufficiency Grants	185,188	
h) Community Development Block Grant	30,000	Amaka Day Care
i) HOME		
Other Federal Grants (list below)		
Service Coordinator	45,889	P/H Supportive Services for elderly and disabled
Shelter + Care	1,620,000	
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
Family Investment Center	6,648	P/H Supportive Services
<b>3. Public Housing Dwelling Rental Income</b>	2,406,627	P/H Supportive Services
<b>4. Other income (list below)</b>		
Investment Income	14,382	P/H Operation
Resident Charges	51,790	P/H Operation
<b>4. Non-federal sources (list below)</b>		
Sid Richardson	75,000	Amaka Day Care
Title IV A At Risk	22,500	Amaka Day Care
<b>Total resources</b>	25,405,197	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

## A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

### (1) Eligibility

- a. When does the PHA verify eligibility for admission to public housing? (select all that apply)
- ☐ When families are within a certain number of being offered a unit: (state number)
- ☒ When families are within a certain time of being offered a unit: (between 14-60 days)
- ☐ Other: (describe)
- b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?
- ☒ Criminal or Drug-related activity
- ☒ Rental history
- ☒ Housekeeping
- ☐ Other (describe)
- c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

### (2) Waiting List Organization

- a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)
- ☒ Community-wide list
- ☐ Sub-jurisdictional lists
- ☐ Site-based waiting lists
- ☐ Other (describe)
- b. Where may interested persons apply for admission to public housing?
- ☒ PHA main administrative office
- ☒ PHA development site management office
- ☒ Other (list below) Social Svc and Senior Citizen Agencies, Community Centers and Homeless Shelters

- c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?
2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?
3. ☐ Yes ☐ No: May families be on more than one list simultaneously  
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
  - ☐ PHA main administrative office
  - ☐ All PHA development management offices
  - ☐ Management offices at developments with site-based waiting lists
  - ☐ At the development to which they would like to apply
  - ☐ Other (list below)

### **(3) Assignment**

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
  - ☐ One
  - ☐ Two
  - ☒ Three or More
- b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

### **(4) Admissions Preferences**

- a. Income targeting:
  - ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

## b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- ☒ Emergencies
- ☒ Overhoused
- ☒ Underhoused
- ☒ Medical justification
- ☒ Administrative reasons determined by the PHA (e.g., to permit modernization work)
- ☐ Resident choice: (state circumstances below)
- ☐ Other: (list below)

## c. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

## Former Federal preferences:

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

## Other preferences: (select below)

- ☒ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☒ Residents who live and/or work in the jurisdiction
- ☒ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☒ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below)  
Involuntarily Displaced

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences:

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)  
 Victims of domestic violence  
 Substandard housing  
 Homelessness  
 High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)  
 Involuntarily displaced

4. Relationship of preferences to income targeting requirements:

- ☒ The PHA applies preferences within income tiers
- ☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

### **(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA-resident lease
- ☒ The PHA's Admissions and (Continued) Occupancy policy
- ☒ PHA briefing seminars or written materials
- ☐ Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- ☒ At an annual reexamination and lease renewal  
☒ Any time family composition changes  
☒ At family request for revision  
☐ Other (list)

**(6) Deconcentration and Income Mixing**

a. ☒ Yes ☐ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. ☒ Yes ☐ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

☐ Adoption of site-based waiting lists  
 If selected, list targeted developments below:

☒ Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
 If selected, list targeted developments below:

Ripley Arnold  
 Butler Place/Addition  
 Cavile Place  
 Hunter Plaza  
 Fair Oaks  
 Fair Park

☐ Employing new admission preferences at targeted developments  
 If selected, list targeted developments below:

☒ Other (list policies and developments targeted below)

Ripley Arnold  
 Butler Place/Addition  
 Cavile Place  
 Hunter Plaza  
 Fair Oaks  
 Fair Park

d. ☒ Yes ☐ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- ☒ Additional affirmative marketing
- ☒ Actions to improve the marketability of certain developments
- ☐ Adoption or adjustment of ceiling rents for certain developments
- ☒ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- ☒ Other (list below)  
Flat Rent adopted

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- ☐ Not applicable: results of analysis did not indicate a need for such efforts
- ☒ List (any applicable) developments below:  
Ripley Arnold  
Butler Place/Addition  
Cavile Place  
Hunter Plaza  
Fair Oaks  
Fair Park

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- ☒ Not applicable: results of analysis did not indicate a need for such efforts
- ☐ List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

**Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- ☒ Criminal or drug-related activity only to the extent required by law or regulation

- ☐ Criminal and drug-related activity, more extensively than required by law or regulation
- ☐ More general screening than criminal and drug-related activity (list factors below)
- ☒ Other (list below)  
Sex offender registration and prior public housing and Section 8 tenancy and monies owed to assisted housing agencies.
- b. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- ☐ Criminal or drug-related activity
- ☒ Other (describe below)  
Past landlord names and phone numbers

## **(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- ☒ None
- ☐ Federal public housing
- ☐ Federal moderate rehabilitation
- ☐ Federal project-based certificate program
- ☐ Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- ☒ PHA main administrative office
- ☒ Other (list below)  
Social Service and Senior Citizen Agencies, Community Centers and Homeless Shelters

## **(3) Search Time**

- a. ☒ Yes ☐ No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

Medical reasons or extremely high occupancy rates in rental housing.

#### **(4) Admissions Preferences**

- a. Income targeting

- ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

##### Former Federal preferences

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

##### Other preferences (select all that apply)

- ☒ Working families and those unable to work because of age or disability limited to 50% of families housed in any fiscal year.
- ☐ Veterans and veterans' families
- ☒ Residents who live and/or work in your jurisdiction
- ☒ Those enrolled currently in educational, training, or upward mobility programs
- ☒ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes

- ☒ Other preference(s) (list below)  
Involuntarily displaced

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)  
Victims of domestic violence  
Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability  
☐ Veterans and veterans’ families  
☐ Residents who live and/or work in your jurisdiction  
☐ Those enrolled currently in educational, training, or upward mobility programs  
☐ Households that contribute to meeting income goals (broad range of incomes)  
☐ Households that contribute to meeting income requirements (targeting)  
☐ Those previously enrolled in educational, training, or upward mobility programs  
☐ Victims of reprisals or hate crimes  
☐ Other preference(s) (list below)  
Involuntarily displaced

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- ☒ Date and time of application  
☐ Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- ☒ This preference has previously been reviewed and approved by HUD  
☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- ☒ The PHA applies preferences within income tiers
- ☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

#### **(5) Special Purpose Section 8 Assistance Programs**

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)
- ☒ The Section 8 Administrative Plan
- ☒ Briefing sessions and written materials
- ☒ Other (list below)  
Landlord Handbook
- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
- ☐ Through published notices
- ☒ Other (list below)  
Flyers, notices to specific social service agencies serving the special population.

### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

#### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

- a. Use of discretionary policies: (select one)

- ☐ The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- ☒ The PHA employs discretionary policies for determining income-based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0  
☐ \$1-\$25  
☒ \$26-\$50

2. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. ☐ Yes ☐ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?  
 2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- ☐ For the earned income of a previously unemployed household member  
☐ For increases in earned income  
☐ Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- ☐ Fixed percentage (other than general rent-setting policy)  
 If yes, state percentage/s and circumstances below:

- ☐ For household heads  
☐ For other family members  
☐ For transportation expenses  
☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families  
☐ Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income)  
(select one)

- ☐ Yes for all developments  
☐ Yes but only for some developments  
☒ No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- ☐ For all developments  
☐ For all general occupancy developments (not elderly or disabled or elderly only)  
☐ For specified general occupancy developments  
☐ For certain parts of developments; e.g., the high-rise portion  
☐ For certain size units; e.g., larger bedroom sizes  
☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- ☐ Market comparability study  
☐ Fair market rents (FMR)  
☐ 95<sup>th</sup> percentile rents  
☐ 75 percent of operating costs  
☐ 100 percent of operating costs for general occupancy (family) developments  
☐ Operating costs plus debt service  
☐ The "rental value" of the unit  
☐ Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never  
☐ At family option  
☒ Any time the family experiences an income increase  
☐ Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_  
☒ Other (list below) Any change in family composition
  - Any income change if rent is determined using the formula method

- g. ☐ Yes ☒ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (Select all that apply.)
- ☒ The section 8 rent reasonableness study of comparable housing
  - ☐ Survey of rents listed in local newspaper
  - ☐ Survey of similar unassisted units in the neighborhood
  - ☒ Other (list/describe below)  
Public housing operating costs

## **B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Payment Standards**

Describe the voucher payment standards and policies .

- a. What is the PHA's payment standard? (select the category that best describes your standard)
- ☐ At or above 90% but below 100% of FMR
  - ☐ 100% of FMR
  - ☐ Above 100% but at or below 110% of FMR
  - ☐ Above 110% of FMR (if HUD approved; describe circumstances below)
  - ☒ Between 90-110% of FMR varies by area within jurisdiction
- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)
- ☐ FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
  - ☐ The PHA has chosen to serve additional families by lowering the payment standard
  - ☒ Reflects a sub-market
  - ☐ Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- ☐ FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☒ Reflects market
- ☒ To increase housing options for families
- ☒ Other (list below)  
Assist with deconcentration

d. How often are payment standards reevaluated for adequacy? (select one)

- ☒ Annually
- ☐ Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- ☒ Success rates of assisted families
- ☒ Rent burdens of assisted families
- ☒ Other (list below)  
Published FMR Schedule

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
- ☐ \$1-\$25
- ☒ \$26-\$50

b. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.  
(select one)

- ☐ An organization chart showing the PHA's management structure and organization is attached.
- ☐ A brief description of the management structure and organization of the PHA follows:

### B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	1402	400
Section 8 Vouchers	795	96
Section 8 Certificates	2365	428
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	1402	N/A
	N/A	N/A
	N/A	N/A
Other Federal Programs(list individually)		
Shelter + Care	325	125
Other Federal Programs		
ED Grant	1402	N/A
FIC	1402	N/A
Service Coordinator	314	N/A
Workforce	25	N/A
Rope	200	N/A
Dept. of Aging	150	N/A
CDBG	100	N/A
Title IV	30	N/A

### C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or

eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

## **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

### **A. Public Housing**

1. ☐ Yes ☐ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
- ☐ PHA main administrative office
  - ☐ PHA development management offices
  - ☐ Other (list below)

### **B. Section 8 Tenant-Based Assistance**

1. ☐ Yes ☐ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- ☐ PHA main administrative office
  - ☐ Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment D

-or-

☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

#### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. ☒ Yes ☐ No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

☒ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (Att#)

-or-

☐ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- ☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
  - ☐ Revitalization Plan under development
  - ☐ Revitalization Plan submitted, pending approval
  - ☐ Revitalization Plan approved
  - ☐ Activities pursuant to an approved Revitalization Plan underway

- ☒ Yes ☐ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

Butler Place/Addition, Ripley Arnold, Hunter Plaza

- ☒ Yes ☐ No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
- If yes, list developments or activities below:

Butler Place/Addition, Ripley Arnold, Hunter Plaza

- ☒ Yes ☐ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
- If yes, list developments or activities below:

Butler Replacement  
6 units for 2000  
6 units for 2001

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

## **9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly	<input type="checkbox"/>
Occupancy by families with disabilities	<input type="checkbox"/>
Occupancy by only elderly families and families with disabilities	<input type="checkbox"/>
3. Application status (select one)	
Approved; included in the PHA's Designation Plan	<input type="checkbox"/>
Submitted, pending approval	<input type="checkbox"/>
Planned application	<input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission:	<u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	
6. Number of units affected:	
7. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1. ☐ Yes ☒ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>
1a. Development name:
1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)

- ☐ Units addressed in a pending or approved demolition application (date submitted or approved: \_\_\_\_\_)
- ☐ Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: \_\_\_\_\_)
- ☐ Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: \_\_\_\_\_)
- ☐ Requirements no longer applicable: vacancy rates are less than 10 percent
- ☐ Requirements no longer applicable: site now has less than 300 units
- ☐ Other: (describe below)

#### **B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

#### **C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

### **11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

#### **A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. ☒ Yes ☐ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

#### 2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset

Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name: 1b. Development (project) number:	
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)	
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application	
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	

## B. Section 8 Tenant Based Assistance

1. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

### 2. Program Description:

#### a. Size of Program

- ☐ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☐ 25 or fewer participants  
☐ 26 - 50 participants  
☐ 51 to 100 participants  
☐ more than 100 participants

b. PHA-established eligibility criteria

- ☐ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?  
 If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### **A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

- ☐ Yes ☐ No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- ☐ Client referrals  
☐ Information sharing regarding mutual clients (for rent determinations and otherwise)  
☐ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families  
☐ Jointly administer programs  
☐ Partner to administer a HUD Welfare-to-Work voucher program  
☐ Joint administration of other demonstration program  
☐ Other (describe)

### **B. Services and programs offered to residents and participants**

#### **(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas?

(select all that apply)

- ☐ Public housing rent determination policies
- ☐ Public housing admissions policies
- ☐ Section 8 admissions policies
- ☐ Preference in admission to section 8 for certain public housing families
- ☐ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- ☐ Preference/eligibility for public housing homeownership option participation
- ☐ Preference/eligibility for section 8 homeownership option participation
- ☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

- ☐ Yes ☐ No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

**(2) Family Self Sufficiency program/s**

## a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. ☐ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

## C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- ☐ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- ☐ Informing residents of new policy on admission and reexamination
- ☐ Actively notifying residents of new policy at times in addition to admission and reexamination.
- ☐ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- ☐ Establishing a protocol for exchange of information with all appropriate TANF agencies
- ☐ Other: (list below)

<b>D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937</b>
--

**13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

**A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- ☐ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- ☐ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- ☐ Residents fearful for their safety and/or the safety of their children
- ☐ Observed lower-level crime, vandalism and/or graffiti
- ☐ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- ☐ Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- ☐ Safety and security survey of residents
- ☐ Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☐ Resident reports
- ☐ PHA employee reports
- ☐ Police reports
- ☐ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- ☐ Other (describe below)

3. Which developments are most affected? (list below)

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- ☐ Contracting with outside and/or resident organizations for the provision of crime-and/or drug-prevention activities
- ☐ Crime Prevention Through Environmental Design
- ☐ Activities targeted to at-risk youth, adults, or seniors
- ☐ Volunteer Resident Patrol/Block Watchers Program
- ☐ Other (describe below)

2. Which developments are most affected? (list below)

### **C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☐ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- ☐ Police provide crime data to housing authority staff for analysis and action
- ☐ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☐ Police regularly testify in and otherwise support eviction cases
- ☐ Police regularly meet with the PHA management and residents
- ☐ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☐ Other activities (list below)

2. Which developments are most affected? (list below)

### **D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- ☒ Yes ☐ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- ☒ Yes ☐ No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- ☒ Yes ☐ No: This PHDEP Plan is an Attachment. (Attachment Filename: E)

## **14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

## **15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?
3. ☐ Yes ☒ No: Were there any findings as the result of that audit?
4. ☐ Yes ☐ No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_
5. ☐ Yes ☐ No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

## **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component.  
High performing and small PHAs are not required to complete this component.

1. ☐ Yes ☐ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
  - ☐ Not applicable
  - ☐ Private management
  - ☐ Development-based accounting
  - ☐ Comprehensive stock assessment
  - ☐ Other: (list below)
3. ☐ Yes ☐ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1. ☐ Yes ☒ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- ☐ Attached at Attachment (File name)
- ☐ Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- ☐ Considered comments, but determined that no changes to the PHA Plan were necessary.
- ☐ The PHA changed portions of the PHA Plan in response to comments  
List changes below:
- ☐ Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

1. ☐ Yes ☒ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. ☐ Yes ☒ No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

### **3. Description of Resident Election Process**

#### **a. Nomination of candidates for place on the ballot: (select all that apply)**

- ☐ Candidates were nominated by resident and assisted family organizations
- ☐ Candidates could be nominated by any adult recipient of PHA assistance
- ☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
- ☐ Other: (describe)

#### **b. Eligible candidates: (select one)**

- ☐ Any recipient of PHA assistance
- ☐ Any head of household receiving PHA assistance
- ☐ Any adult recipient of PHA assistance
- ☐ Any adult member of a resident or assisted family organization
- ☐ Other (list)

#### **c. Eligible voters: (select all that apply)**

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- ☐ Representatives of all PHA resident and assisted family organizations
- ☐ Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: City of Fort Worth, Texas
  
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
  - ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
  - ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
  - ☒ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - ☐ Other: (list below)
  
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)  
Goals and Objectives

**D. Other Information Required by HUD****Substantial Deviation Definition**

The Fort Worth Housing Authority defines substantial deviation as any change in its mission statement or goals and changes in its objectives that are inconsistent with achievement of the Agency's mission or goals.

**Significant Amendment or Modification Definition**

A significant amendment or modification to either the Five-Year Plan or Annual Plan is a change in policy, rules, regulations or other aspect of the plan that is inconsistent with the FWHA mission statement, goals or objectives.

Use this section to provide any additional information requested by HUD.



## **Attachments**

Use this section to provide any additional attachments referenced in the Plans.

Required HUD Attachments are located in Tab 2.

## PHA Plan Table Library

### Component 7 Capital Fund Program Annual Statement Parts I, II, and II

\* All Information pertaining to this component is located in attachments B and D

#### Annual Statement

#### Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number      FFY of Grant Approval: (MM/YYYY)

☐ Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	

24	Amount of line 20 Related to Energy Conservation Measures	
----	---	--

**Annual Statement****Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement****Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Total estimated cost over next 5 years				

**Optional Public Housing Asset Management Table**

See Technical Guidance for instructions on the use of this table, including information to be provided.

Public Housing Asset Management								
Development Identification		Activity Description						
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III <i>Component 7a</i>	Development Activities <i>Component 7b</i>	Demolition / disposition <i>Component 8</i>	Designated housing <i>Component 9</i>	Conversion <i>Component 10</i>	Home-ownership <i>Component 11a</i>	Other (describe) <i>Component 17</i>

# DECONCENTRATION POLICY

06/25/99

99.20

DECONCENTRATION POLICY

1  
2

## **I. BACKGROUND:**

On October 21, 1998 President Clinton signed into law the Quality Housing and Work Responsibility Act of 1998 (QHWRA). This new statute is directed at revitalizing and improving HUD's public housing and Section 8 assistance programs. The QHWRA makes some of its provisions effective upon enactment and other provisions effective on various dates between October 21, 1998 and October 1, 1999, which is the beginning of federal fiscal year 2000.

Section 513 of QHWRA, Public Housing and Section 8 Income Targeting, amends section 16 of the US Housing Act of 1937 to establish, among other things, public housing deconcentration requirements, annual requirements for admitting families with incomes below thirty percent (30%) of area median income and related income targeting requirements. In accordance with Federal Register Part IV, Initial Guidance and Notice, and 24 CFR Part 903, Interim Rule, February 18, 1999, HUD requires PHAs to begin implementing a Public Housing Deconcentration Policy within 120 days of such notice.

## **II. ISSUES/CONCERNS:**

The QHWRA requires PHAs to submit with their annual Public Housing Agency Plans an Admissions Policy designed to provide for deconcentration of poverty and income mixing, by bringing higher income tenants into lower income public housing projects and bringing lower income tenants into higher income public housing projects.

It is the policy of Fort Worth Housing Authority (FWHA) to provide for deconcentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments. Toward this end, we will skip families on the waiting list to reach other families with a lower or higher income. FWHA will accomplish this in a uniform and non-discriminatory manner.

FWHA will affirmatively market our housing to all eligible income groups. Lower income residents will not be steered toward lower income developments and higher income people will not be steered toward higher income developments.

Prior to the beginning of each fiscal year, the income levels of families residing in each development, the income levels of census tracts in which our developments are located, and the income levels of the families on the waiting list will be analyzed. Based on this analysis, FWHA will determine what marketing strategies and deconcentration incentives are needed to implement the Deconcentration Policy.

The Agency Plan for the Fort Worth Housing Authority is due to HUD by October 15, 1999. It will include the revised Admissions Policy. In the interim, however; HUD is requiring PHAs to begin implementing the Public Housing Deconcentration Policy. PHAs must adopt the Deconcentration Policy by June 18, 1999.

**III. RECOMMENDATION:**

**Staff recommends that the Board of Commissions approve the  
Deconcentration Policy.**

**Prepared by:  
Gloria**

**Owens**

**Assistant Executive Director**

## RESOLUTION NO.

### RESOLUTION APPROVING THE ADOPTION OF DECONCENTRATION POLICY.

**WHEREAS**, The Quality Housing and Work Responsibility Act of 1998 (QHWRA) contains provisions for the Department of Housing and Urban Development to use in accomplishing various reforms directed at revitalizing and improving HUD's public housing and Section 8 assistance programs; and

**WHEREAS**, In accordance with Federal Register, Part IV, Initial Guidance and Notice, and 24 CFR Part 903, Interim Rule, February 18, 1999, HUD requires PHAs to begin implementing the public housing deconcentration policy within 120 days of such notice; and

**WHEREAS**, It is Fort Worth Housing Authority's (FWHA's) policy to provide for deconcentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments. Toward this end, FWHA will skip families on the waiting list to reach other families with a lower or higher income. FWHA will accomplish this in a uniform and non-discriminating manner; and

**WHEREAS**, FWHA will affirmatively market its housing to all eligible income groups. Lower income residents will not be steered toward lower income developments and higher income people will not be steered toward higher income developments; and

**WHEREAS**, Prior to the beginning of each fiscal year, FWHA will analyze the income levels of families residing in each of its developments, the income levels of census tracts in which its developments are located, and the income levels of the families on the waiting list. Based on this analysis, FWHA will determine what marketing strategies and deconcentration incentives are needed to implement the deconcentration policy; and

**WHEREAS**, FWHA hereby affirms its commitment to implement a Deconcentration Policy to ensure deconcentration of poverty and income mixing;

### NOW THEREFORE BE IT RESOLVED:

The Fort Worth Housing Authority Board of Commissioners approve and adopt the Public Housing Deconcentration Policy.

Alex Jimenez, Chairperson	June 25, 1999 Date
---------------------------	-----------------------

Barbara Holston, Executive Director/Secretary	June 25, 1999 Date
---	-----------------------

## **Fort Worth Housing Authority Public Housing Deconcentration Policy**

It is the policy of Fort Worth Housing Authority (FWHA) to provide for deconcentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments. Toward this end, FWHA will skip families on the waiting list to reach other families with a lower or higher income. FWHA will accomplish this in a uniform and non-discriminating manner.

FWHA will affirmatively market housing to all eligible income groups. Lower income residents will not be steered toward lower income developments and lower income developments and higher income people will not be steered toward higher income developments.

Prior to the beginning of each fiscal year, FWHA will analyze the income levels of families residing in each development, the income levels of census tracts in which FWHA developments are located, and the income levels of the families on the waiting list. Based on this analysis, FWHA will determine what marketing strategies and deconcentration incentives are needed to implement the deconcentration policy.

### **DECONCENTRATION INCENTIVES:**

FWHA may offer one or more incentives to encourage applicant families whose income classification would help to meet the deconcentration goals of a particular development. Various incentives may be used at different times, or under different conditions, but will always be provided in a consistent and nondiscriminatory manner.

### **OFFER OF A UNIT:**

When FWHA discovers that a unit will become available, FWHA will contact the first family on the Waiting List who has the highest priority for this type of unit or development and whose income category would help meet the deconcentration goal and/or the income targeting goal.

FWHA will contact the family first by telephone to make the unit offer. If the family cannot be reached by telephone, the family will be notified of a unit offer via first class mail. The family will be given five (5) business days from the date the letter is mailed to contact the FWHA regarding the offer.

The family will be offered the opportunity to view the unit. After the opportunity to view the unit, the family will have two (2) business days to accept or reject the unit. This verbal offer and the family's decision must be documented in the tenant file. If the family rejects the offer of the unit, FWHA will send the family a letter documenting the offer and the rejection.

## **REJECTION OF UNIT:**

In order to meet the deconcentration goal, FWHA may skip over families that are on the Waiting List. If the family rejects the unit, they will not lose their place on the Waiting List and will not be penalized.

If FWHA did not skip over other families on the Waiting List and the family rejects the unit without good cause, the family will forfeit their application's date and time. The family will keep their preferences, but the date and time of application will be changed to the date and time the unit was rejected. The family will be offered the right to an informal hearing of the decision to alter their application status.

If the family rejects any unit offered with good cause, they will not lose their place on the Waiting List. 'Good cause' includes reasons related to health, proximity to work, school, and child care (for those working or going to school).

## **ACCEPTANCE OF UNIT:**

Prior to signing the lease the head of household and all other adult family members will be required to attend the Lease and Occupancy Orientation when they are initially accepted for occupancy. The family will not be housed if they have not attended the orientation. Applicants who provide prior notice of an inability to attend the orientation will be rescheduled. Failure of an applicant to attend the orientation, without good cause, may result in the cancellation of the occupancy process.

The applicant will be provided a copy of the lease, the grievance procedure, utility allowances, utility charges, the current schedule of routine maintenance charges, and a request for reasonable accommodation form. These documents will be explained in detail. The applicant will sign a certification that they have received these documents and that they have reviewed them with the Housing Authority personnel. The certification will be filed in the resident's file.

The signing of the lease and the review of financial information are to be privately handled. The head of household and all adult family members will be required to execute the lease prior to admission. One executed copy of the lease will be furnished to the head of household and FWHA will retain the original executed lease in the tenant's file. A copy of the Grievance Procedure will be attached to the resident's copy of the lease.

The family will pay a security deposit at the time of lease signing. The security deposit will be a set amount determined by the Housing Authority.

In exceptional situations, FWHA reserves the right to allow a new resident to pay their security deposit in up to three (3) installment payments. One third shall be paid in advance, one third with the second rent payment, and one third with the third rent payment. This shall be at the sole discretion of the Housing Authority.



## **CAPITAL IMPROVEMENT PLAN**

The Quality Housing and Work Responsibility Act of 1998 requires that housing authorities set forth in their Annual Plan a Capital Improvement Plan. The attached HUD forms are our Plan. The needs we currently have greatly exceed the resources we have to meet these needs. The prioritization decisions we have made were extremely difficult to make, but are in the best interest of our residents and the community.

This Plan is based on the best information that was available to the Fort Worth Housing Authority at the time we prepared the Plan. Unfortunately, we were not notified of the exact amount of Capital Funds that will be available for our use in the affected fiscal year. When exact information is received, we may need to make required revisions to this Plan.

\



# Annual Statement / Performance and Evaluation Report for Comprehensive Grant Program (CGP)

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Name FORT WORTH HOUSING AUTHORITY Comprehensive Grant Number TX21P004707 FFY of Grant Approval 2000

Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement/Revision Number ☐ Performance and Evaluation Report for Program Year Ending 2000

Final Performance and Evaluation Report

Line No.	Description	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 19)	0			
3	1408 Management Improvements	280,125			
4	1410 Administration	277,465			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	0			
8	1440 Site Acquisition	0			
9	1450 Site Improvements	23,000			
10	1460 Dwelling Structures	978,099			
11	1465.1 Dwelling Equipment-Nonexpendable	9,000			
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	10,000			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1495.1 Relocation Cost	0			
17	1498 Mod Used for Development	400,000			
18	1502 Contingency (may not exceed 8% of line 19)	171,973			
19	Amount of Annual Grant (Sum of lines 2 - 18)	2,149,662			
20	Amount of line 19 Related to LBP Activities				
21	Amount of line 19 Related to Section 504 Compliance				
22	Amount of line 19 Related to Security				
23	Amount of line 19 Related to Energy Conservation Measures				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

— *Chlorophyll a* (mg/g)

Total Esti

% of line 19)

% of line 19) **171,973**

ES

## Observation Measures

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

)

OMB Approval No. 257, -U157 (Exp. 7/31/98)

Funds Expended (2)      £      0      0      0      0      0      0      0      2000

**Annual Statement / Performance and Evaluation Report**  
**Comprehensive Grant Program (CGP)      Part II: Supporting Pag**

Development Number/Name	General Description of Major Work Categories	Development Account Number	Quantity	Original	Revised (1)	Funds Obligated (2)
HA-Wide Activities						
TX4-1	A. Weatherstripping	1460	456	60,000		
Ripley		1460	134	200,000		
Arnold	B. Cabinet Replacement (50%)	1460	125	62,500		
	C. Repaint 125 of Occupied Un	1460	1	2,000		

Repaint 125 of Occupied Units  
Install Computer/Printer In  
Maintenance Shop

of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

pleted for the Performance and Evaluation Report or a Revised Annual Statement.

pleted for the Performance and Evaluation Report.

Page \_\_\_\_\_ of \_\_\_\_\_

form HUD-52837 (1/96)

ref Handbook 7485.3





Office of Public and Indian Housing

0

0

Total Actual Cost

0

0.1

Status of Proposed Work (2)

Funds  
gated (2) Expended (2)

Funds

gated (2) Expended (2)

ice of Native American Programs Administrator and Date

# Annual Statement / Performance and Evaluation Report Comprehensive Grant Program (CGP) Part II: Supporting Pages

Development Number/Name IA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Estimated Cost		F Obligation
				Original	Revised (1)	
4-2	A. Replace Weatherstripping	1460	306	40,000		
5-1	B. Replace 50% of Kitchen Cabinet and Countertops	1460	89	89,000		
	C. Repair Pole Lights	1450	2	5,000		

Signature of Executive Director and Date \_\_\_\_\_ Signature of Public Housing Director/Officer \_\_\_\_\_  
 To be completed for the Performance and Evaluation Report or a Revised Annual Statement. X  
 To be completed for the Performance and Evaluation Report. Page \_\_\_\_\_ of \_\_\_\_\_



**Annual Statement / Performance and Evaluation Report  
Comprehensive Grant Program (CGP) Part II:**

)

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

2000

o o

Status of Proposed Work (2)

W, X, Y

Office of Native American Programs Administrator and Date

General Description of Major Work Categories	Development Account Number	Quantity	Estimated Cost	
			Original	Revised (1)
A. Replace Kitchen Cabinets (50%)	1460	150	141,899	
B. Replace Maintenance Driveway	1450	600 S.F.	3,000	
C. Repaint 50 Occupied Apartment	1460	50	25,000	
D. Replace All Exterior Dryer Vents	1460	300	15,000	
E. Weatherstrip Exterior Doors	1460	600	30,000	

Signature of Executive Director and Date \_\_\_\_\_ Signature of Public Housing Director \_\_\_\_\_  
 be completed for the Performance and Evaluation Report or a Revised Annual Statement. X  
 be completed for the Performance and Evaluation Report. Page \_\_\_\_\_ of \_\_\_\_\_  
 or the Performance and Evaluation Report.

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

0  
CO  
P  
form HUD-52837 (1/96)  
ref Handbook 7485.3

grams Administrator and Date

P. O. P. O.

2000

)

roval No. 257 / -U157 (Exp. 7/31/98)

**Statement / Performance and Evaluation Report**  
**Part II: Supporting Pages**  
**Consensus Grant Program (CGP)**

Total Actual Cost	Funds Expended (2)	Funds Expended (2)

of Native American Pro

A.	B.	General Description of Work Category	of ies 1 F	Major s	Development Account Number	Quantity	Estimated Cost		Fun Obligate
							Original	Revised (1)	
		Replace Bathroom		Floors (100%)	1460	175	20,000		
		Replace Weatherst		ipping	1460	448	60,000		
				r Dryer Vents	1460	234	11,700		
				chen Counter	1460	117	81,900		

Signature of Public Housing Director/Office  
X

d d

Executive Director and Date

Page

for the Performance and Evaluation Report or a Revised Annual Statement.  
for the Performance and Evaluation Report.

**Annual St  
Comprehe**

Development  
Number/Name  
HA-Wide  
Activities  
TX4-4B  
Butler  
Place  
Addition

Signature of Ex  
X  
(1) To be completed  
(2) To be completed

03  
,4.  
d Z  
0 Q.  
o

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing



**Annual Statement / Performance and Evaluation Report**  
**Comprehensive Grant Program (CGP)      Part II: Supporting Pages**

n of Major ries	Development Account Number	Estimated Cost		Total Actual Cost	
		Original	Revised (1)	Ft Oblig	Funds Expended (2)
eriors	1460	20,280			
		S.F.			
on All Common	1460	11			
		5,000			

Signature of Public Housing Director/Office of Native American Prog  
X

Signature of Executive Director and Date	General Description	Work Category
X	Paint Stairwell	Interior
	Install Wainscoting	Other

(1) To be completed for the Performance and Evaluation

(2) To be completed for the Performance and Evaluation

Paint Stairwell

Install Wainscoting

Area Hall Walls

To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

To be completed for the Performance and Evaluation Report.

2000 Annual Statement / Performance and Evaluation Re  
Comprehensive Grant Program (CGP)

Part II: port  
Supporting Pag

LLV  
O.I  
c5  
Z  
O  
Q. O..  
r.r. O  
F  
F F  
O

General Description of Major Work Categories	Development Account Number	Quantity	Funds Obligated (2)	Funds Expended (2)	Total Actual Cost
A. Paint Exterior Stairs/Trim	1	160 S.F.			

B. Paint Common Areas	1460	5
C. Repair Exhaust System	1460	L.S.
D. Elevator Exhaust Systems	1460	L.S.
E. Install New Pitched Roof Over 1st Floor Units	1460	6

of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

pleted for the Performance and Evaluation Report or a Revised Annual Statement.  
for the Performance and Evaluation Report.

Page \_\_\_\_\_ of \_\_\_\_\_

form HUD-52837 (1/96)

ref Handbook 7485.3





o

**Annual Statement / Performance and Evaluation Report**  
**Comprehensive Grant Program (CGP) Part II: Supporting Pages**

1.1

o

3.1

OMB Approval No. 2577-0157 (Exp. 7/31/98)



Development Number/Name	General Description Work Category	n of Major ries	Development Account Number	Quantity	Original	Revised (1)
HA-Wide Activities TX4-12 Fair Park	Replace Tub/Show And Waste Overfl ower Valves lows		1460	48	15,000	
	Paint 5 Occupied U nits		1460	5	2,500	
	Install Bathroom A ccess Panels		1460	48	9,600	
	Renovate Hydronic ic Boiler		1460	1	5,000	
	Replace 2 Boilers		1465.1	2	4,000	

Signature of Public Housing Director/  
X

Signature of Executive Director and Date

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

(2) To be completed for the Performance and Evaluation Report.

form HUD-52837 (1/96)

ref Handbook 7485.3

**U.S. Department of Housing  
and Urban Development**  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

**Annual Statement / Performance and Evaluation Report**  
**Comprehensive Grant Program (CGP)      Part II: Supporting Pages**

General Description of Major Work Categories	Development Account Number	Quantity	Estimated Cost		Funds Obligated	Total Actual Cost
			Original	Revised (1)		
Exteriors	1460	10	10,000			
New Fences	1450	15	15,000			
	1460	15	25,000			
Pipe Replacement S Generators Washers Water Heaters	1465.1		5,000			

Signature of Public Housing Director/Office of Native American Procurement \_\_\_\_\_  
X

Date \_\_\_\_\_

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
 (2) To be completed for the Performance and Evaluation Report.

Form HUD-52837 (1/96)  
 ref Handbook 7485.3

Development  
 Number/Name

Appliance

Gene

HA-Wide  
 Activities  
 TX4-16  
 Butler  
 Replace-  
 ment Units

1. Stoves  
 2. Refrige  
 3. Dishwa  
 4. Hot Wa

A. Repaint

B. Install Nl

C. Recarpet

D. Applianc

Scattered  
 Sited



# Annual Statement / Performance and Evaluation Report

## Part II: Supporting Pages

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Development Number/Name	General Description of Major Work Categories	Development Account Number	Quantity	Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
IA- Activities								2000
IA- Activities	A. Development: Purchase 6 Additional Butler Replacement Housing Units	1498	6	400,000				
Physical improvements	B. Contingency (8%)	1502	1	171,973				
Units	C. Purchase Maint. Equipment	1475	1	10,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

Page of

be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
be completed for the Performance and Evaluation Report.



4) **Performance and Evaluation Report**  
4) **Program (CGP) Part II: Supporting Pag**  
tw no

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

[illegible]

### Status of Proposed Work (2)

	Funds Obligated (2)	Funds Expended (2)
--	------------------------	-----------------------

Obligated (2) Expended (2)

$$\frac{r^-}{\sim -} \quad \underline{cO}$$

Q

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Page \_\_\_\_\_ of \_\_\_\_\_

form HUD-52837 (1/96)

raf Handhook 74853

**es**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

13. Q. U3

unds ated (2)	Funds Expended (2)	^ ° ° ° 8	00 ° 0,1 0 ° °	)	Annual Statement / Performance and Evaluation Re Comprehensive Grant Program (CGP) Part II:
------------------	-----------------------	-----------------------	-------------------------------	---	--

Division of Major Activities	Development Account Number	Quantity	Estimated Cost		F	Oblig	of Native American Programs Administrator and Date
			Original	Revised (1)			
Division of Planning Administration: Initiation (100%) Grant (100%) Director (10%) Grant (50%) Materials Mgr.	1410	1	174,073				
Division of A&E Excluded from	1410	1	103,392				
r							
Signature of Public Housing Director/Office							
X							

To be completed for the Performance and Evaluation Report or a Revised Annual Statement To be completed for the Performance and Evaluation Report.			PHD-52837 (1/96) ref Handbook 7245-2		Gene	
			Development		Salaries & Benefits (	
			Number/Name		& Development Adm	
			HA-Wide		(Subject to 10% limit:	
			Activities		1. P&D Director (100	
			PHA-		2. Admin. Assistant (	
			Wide		3. Admin. Svcs. Dire	
			Activities		4. Senior Accountan	
			Adminis-		5. Purchasing/Mater	
			tration		(10%)	
			Costs		Salary & Benefits of	
					Department: (Exclud	
					10% limitation)	
					1. Staff Architect	
					2. Field Inspector	

Signature of Executive Director and Date

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

(2) To be completed for the Performance and Evaluation Report.

S

X

Page \_\_\_\_ of \_\_\_\_



**1999 PUBLIC HOUSING  
DRUG ELIMINATION  
GRANT PROPOSAL**

**Submitted by:**

**Fort Worth Housing Authority  
P. O. Box 430  
Fort Worth, TX 76101**

**(817) 336-2419**

**June 16, 1999**

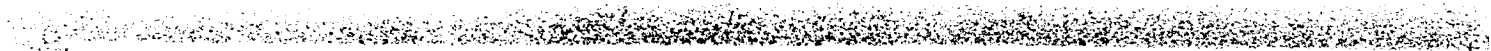
# APPLICANT CHECKLIST

<u>X</u>	TAB #1--	TAB#13G--
<u>X</u>	TAB#2--	APPLICATION COVER LETTER
<u>X</u>	TAB #3 --	APPLICANT DATA INPUT FORM PROJECT SUMMARY; LOCATIONS AND UNIT COUNTS AND SUMMARY (CONGRESSIONAL NARRATIVE)
<u>X</u>	TAB #4 --	STANDARD FORM-424, APPLICATION FOR FEDERAL ASSISTANCE and FUNDING MATRIX
<u>X</u>	TAB#5 --	SF-424A, BUDGET INFORMATION, WITH BUDGET NARRATIVE(S) AND SUPPORTING DOCUMENTATION, BUDGET SUMMARY
<u>X</u>	TAB#6--TAB	STANDARD FORM 424B, ASSURANCES (NON-CONSTRUCTION PROGRAMS)
<u>X</u>	#7--	FORM HUD-2280 APPLICANT/RECIPIENT DISCLOSURE/UPDATE REPORT
<u>X</u>	TAB#8 --	RATING FACTOR 1: CAPACITY OF THE APPLICANT AND RELEVANT ORGANIZATIONAL EXPERIENCE
<u>X</u>	TAB #9--	RATING FACTOR 2: NEED/EXTENT OF THE PROBLEM-CURRENT CONDITIONS
<u>X</u>	TAB#9A---	RATING FACTOR 3: SOUNDNESS OF APPROACH (QUALITY OF PLAN); BASELINE; FIVE YEAR TIMETABLE; OBJECTIVES, <b>MEASURES &amp; MILESTONES</b>
<u>X</u>	TAB#9B --	IMPLEMENTATION SCHEDULE (ACTIVITY TIMETABLE)
<u>X</u>		PERSONNEL POSITION DESCRIPTIONS (IF APPLICABLE).
<u>X</u>	TAB#10 --	RATING FACTOR 4: LEVERAGING RESOURCES
<u>X</u>	TAB#11---	RATING FACTOR 5: COMPREHENSIVENESS AND COORDINATION
<u>X</u>	TAB#12A --	SUMMARY OF WRITTEN RESIDENT COMMENTS.
<u>X</u>	TAB#12B --	LETTERS OF COMMITMENT
<u>X</u>	TAB#13 --	CERTIFICATIONS RMC, RC AND RO CERTIFICATIONS.
<u>X</u>	TAB#13A--	DRUG TREATMENT PROGRAM CERTIFICATION (IF APPLICABLE).
<u>X</u>	TAB#13B--	LAW ENFORCEMENT CERTIFICATION, CEO CERTIFICATION (IF APPLICABLE).
<u>X</u>	TAB#13C--	BASELINE SERVICES TO PUBLIC HOUSING RESIDENTS BY LOCAL LAW ENFORCEMENT AGENCIES (IF APPLICABLE)
<u>X</u>	TAB13D--	FORM HUD-50070 DRUG-FREE WORKPLACE CERTIFICATION.
<u>X</u>	TAB#13E--	FORM HUD-50071 CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS.
	TAB #13F--	SF-LLL DISCLOSURE OF LOBBYING ACTIVITIES CERTIFICATION.

<u>X</u>	TAB#13H--	HUD 2292-DEBARMENT AND SUSPENSION CERTIFICATION
<u>X</u>	TAB#13I--	LAW ENFORCEMENT RECORDS AND MEDICAL/DISABILITY CERTIFICATION
<u>X</u>	TAB#13J--	CONSISTENCY WITH CONSOLIDATED PLAN
<u>X</u>	TAB#13K--	CONSISTENCY WITH EZ/EC STRATEGIC PLAN
<u>X</u>	TAB#14--	PROGRAM PLAN EVALUATION
<u>X</u>	TAB#15--	HUD 2993-ACKNOWLEDGMENT OF APPLICATION RECEIPT

<u>X</u>	TAB \$/13 J--	CONSISTENCY WITH CONSOLIDATED PLAN.
<u>X</u>	TAB/113 K--	CONSISTENCY WITH EZ/EC STRATEGIC PLAN
<u>X</u>	TAB #14 --	PROGRAM PLAN EVALUATION
<u>X</u>	TAB//15--	HUD 2993-ACKNOWLEDGMENT OF APPLICATION RECEIPT





**TAB 1-**

**APPLICATION COVER LETTER**

FORT WORTH/HOUSING Authority

*"Investing in the Community."* ~

BARBARA HOLSTON - Executive Director

June 3, 1999

Ms. Eileen Rogers, Director  
Office of Public Housing  
U.S. Dept. of Housing and Urban Development  
P. O. Box 2905, 1600 Throckmorton  
Fort Worth, TX 76113-2905

Dear Ms. Rogers:

Enclosed for your consideration is the Fort Worth Housing Authority's (FWHA) application for the 1999 Public Housing Drug Elimination Grant under the Preference Category, since the FWHA has been awarded grants each year since 1994.

Funding that has been received for the past five years through the Drug Elimination Grant is utilized for the FWHA Safety and Crime Management Program which provides comprehensive strategies for reducing drug-related crime in the public housing communities. Along with successful law enforcement mechanisms, preventive programs have been developed, along with programs which have enhanced the "curb appeal" of the communities, while deterring drug dealers from the premises. Residents have been empowered to change their communities through the recruitment and training of resident patrols. Collaborative partnerships with over 100 local service providers ensure all the necessary components for a comprehensive program, including law enforcement, education, individual and family counseling, positive recreational programs and self-sufficiency initiatives.

The FWHA appreciates the opportunity to partner with HUD on this worthwhile venture. Due to the initiation of the Safety and Crime Management Program, from 1994-1998 there was a 25 % reduction in Part I and Part II crime. The 1999 PHDEP grant will continue positive steps already underway in our public housing communities to win the "war against crime" and will help us achieve increased impact in the coming year.

Please feel free to contact either me, or Gloria Owens, Assistant Executive Director, at 336-2419, Extension 116, should you require further information.

Sincerely,

Barbara Hoiston  
Executive Director



TAB 2-

APPLICATION DATA INPUT FORM  
& PROJECT SUMMARY/CONGRESSIONAL  
NOTIFICATION

ir- TAB2-

## FY 1999 Applicant Data Input Form

Application Control Number TX / 004 (State/HA, Tribe, or TDHE No.)

IRS Employer Identification Number (EIN): 75-6001818 (from Item 6. of the SF-424)

HA, Tribe, or TDHE Name: The Housing Authority. of Fort Worth. Texas

HUD Area Office: VI State: TX Field Office: Fort Worth, Texas

HA, Tribe, or TDHE Executive Director Barbara Holston Phone (817)336-2419, ext. 117

HA, Tribe, or TDHE Grant Coordinator: Cynthia Javes Phone (817~336-2419, ext. 134

List the names of the specific developments targeted for assistance under this grant:

J. A. Cavile Place Apartments. Butler Place/Addition. Ripley-Arnold Apartments, Fair Park Apartments. Fair Oaks Apartments. Hunter Plaza. Scattered Sites

In accordance with section IV (A) of the NOFA, provide the unit count(s).

<u>UNITS:</u>	<u>COUNT</u>
1. Public Housing	<u>1,410</u>
2. Indian Housing	
3. Section 23 Leased Housing:	
4. Turnkey Iff Homeownership:	

5. Mutual Help Homeownership:

6. Total Unit Count:

1,400

Has applicant confirmed the HA, Tribe, or TDHE unit count with the local HUD Field Office or HUD/AONAPs?

Applicant must attach documentation certifying the unit count

Yes

       No

Date May 2, 1999 .

Name of Field Office Representative who confirmed the unit count Jackie Miller

· Financial Analyst

(817) 978-9325, Ext.

3324

Ripley Arnold <b>500 W. Belknap</b>	Fort Worth, Tex. 76102	268
--	---------------------------	-----

Butler Place Addition <b>1201 Luella</b>	Fort Worth, Tex. 76102 484	
--	----------------------------------	--

J. A. Cavile <b>1401 Etta</b>	Fort Worth, Tex. 76105	<b>300</b>
----------------------------------	---------------------------	------------

Fair Oaks	<b>4401 Quail Trail</b> Fort Worth, 76114	76
-----------	--	----

Fair Park <b>4400 Fair Park</b>	Bld. Fort Worth, Tex. 76115	48
--	-----------------------------------	----

<b>Hunter Plaza</b>	<b>200 Burnett Street</b>	
---------------------	---------------------------	--

Fort Worth, Tex.	76102 234	
Total		1410

## TAB 2- Project Summary/Congressional Notification

---

### **Project Summary Congressional Notification Information Sheet FY 1999 Public Housing Drug Elimination Program**

U.S. Department of Housing  
and Urban Development

A narrative (one paragraph only) must be completed by each applicant. HUD will use this narrative for congressional notifications.

Please include in your narrative:

1. Components or elements of your comprehensive plan.
2. Major activities and/or programs.
3. Use specific names of targeted developments including location of developments.
4. Identify population to be assisted and projected number of residents served (if applicable).

The focus of Fort Worth Housing Authority's Safety and Crime Management Program is to significantly impact the reduction of drug-related crimes at all six (6) conventional public housing sites (Hunter Plaza, Ripley Arnold, J. A. Cavile, Fair Oaks, Fair Park and Butler) through comprehensive prevention and enforcement strategies. The Safety and Crime Management Program includes: employing on-site security patrols and off-duty officers, utilizing the city Crime/Drug Hotline for reporting crime, administering the Motor Vehicle Enforcement/Registration Program, participating in collaborative law enforcement initiatives and conducting investigations. Another emphasis is to "empower" residents to change their communities in order to eliminate the negative conditions which persist, through expanded recruiting and training of resident patrols, crime-watch activities and through safety training. A third goal is to expand the Safety and Crime Management Program's impact through drug prevention programming, economic development and self-sufficiency initiatives, education, positive recreational programming, counseling and community maintenance activities. The FWHA will serve approximately 3,277 Public housing residents throughout the City of Fort Worth.

Name (s) of Congressional Representatives

Congressional District

1. Kay Granger

12th

2.

3.

4.



U.S. Department of Housing and Urban Development  
Southwest Area  
Office of Public Housing  
1600 Throckmorton Street  
Post Office Box 2905  
Fort Worth, Texas 76113-2905

**FAX TRANSMISSION**

*5/6/99*

**DATE AND  
TIME:**

*336-2419 X134*  
*332-4830*

**TO:,**

**FROM:**

*Jackie Miller*  
*Financial Analyst, Office of Public Hsg.*  
*Tx. State Office*

**TELEPHONE  
NUMBER: 'FAX  
NUMBER: .**

**FAX NUIIBE':.**

NUMBER Cfi: PAGES IN TRANSMISSION

CINCLU~NG:COVER PAGE): .....-?---, PAGES

ii,i

(817) 978-9325 x3324  
(817) 978-9344

for 12/31/99 reflect 1410 units  
front page based

## /--' ~alcul~on of Performance

F, ndi~J Sysmm Oper~ng Sul~idy  
PHA/HA-Owr~ Rental HousingU.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

BO - 3/15/99

OMB Approval No. 2577-0022 (exp. 7/31/96)

Public Reporting Burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0029), Office of Information Policies and Systems, U. S. Department of Housing and Urban Development, Washington, D. C. 20410-3800.

Do not send this completed form to the above address.

Public Housing Agency/Indian Housing Authority (PHA/HA) Address

]--S31S  
Budget ~ to HUD reCI<I.

Type of Submission

☒ Original☐ Revision No.

Submission Date

FORT WORTH HOUSING AUTHORITY

FORT WORTH, TEXAS 76101

PAS/LOCCS Project No.

No. of Units	Unit Months Available (UMAs)	Subject Fiscal Year
1410	15,920	December 31, 1999

Description

Requested  
by PHA/HA  
(PUM)HUD  
Modifications  
(PUM)

## Part A. Allowable Expenses and Additions

01	Line 01 multiplication by .003	\$0.85	
02b	Delta from form HUD-52720-B, if applicable (see instructions)	\$169.58	
	"Requested" year units from latest form HUD-52720-B (see instructions)	1410	
	Add-ons to allowable expense level from previous fiscal year (see instructions)		
03			
04			
07	Revised allowable expense level (line 05 times line 06)		
07a	Transition Funding 2m. ~1~, m~d 04	\$170.43	
07b		1.021	
08			87.57
09	<input type="checkbox"/> Actual or <input checked="" type="checkbox"/> Estimated PUM cost of Independent Audit(A) during subject fiscal year	\$0.20	
10	Cost attributable to deprogrammed units		
11	Total Allowable Expenses and Additions (sum of line 07 thru 10)	\$260.79	261.78
12	Total rent roll as of: 12/1/ 1998	\$182,105	
13	Number of occupied units as of rent roll date	1335	
14	Average monthly dwelling rental charge per unit (line 12 divided by line 13)	\$136.41	
15	Change factor	1.03	
16	Project average monthly dwelling rental charge per unit (line 14 times line 15)	\$140.50	
17	Project occupancy percentage (see instructions)	97%	
18	Project average monthly dwelling rental income per unit (line 16 times line 17)	\$136.29	
19	Estimated investment income (EII)	\$0.85	
20	Other income	\$9.01	
21	Total non-dwelling income (line 19 plus line 20)	\$9.86	
22	Total operating receipts (line 18 plus line 21)	\$146.15	
23	PUM deficit or (income) (line 11 minus line 22)	\$114.64	115.63
24	Deficit or (income) before add-ons (line 23 times UMAs shown in heading)	\$1,939,709	1,936,460

## Part D. Add-ons for changes in federal law or regulation and other eligibility

25	FICA contributions				\$84,785	
26	Unemployment compensation				\$4,107	
27	Flood insurance premiums					
28	Total Other (specify in Remarks section)				\$57,967	
28a	Add-on for Family Self Sufficiency Program			37,332		
28b	Other Add-ons for Federal law or regulations					
28c	Unit reconfiguration	12 X 12 X	114.64	16,508		
28d	Non-dwelling units (Drug Elimination)	38 X	114.64	4,127		
28e	Long-term vacant units					



**TAB 3-**

**STANDARD FORM 424-  
APPLICATION FOR FEDERAL ASSISTANCE  
& FORM 424-M FUNDING MATRIX**

# Application for Federal Assistance

OMB Approval No. 0348-0043

1. Type of Submission      Preapplication  
Application      ☐ Construction  
☐ Construction      ☐ Non-Construction  
☐ Non-Construction

2. Date Submitted      Applicant Identifier

3. Date Received by State      TX-004

4. Date Received by Federal Agency      State Application Identifier

Federal Identifier

## 5. Applicant Information Legal Name

Housing Authority of Fort Worth  
Address (give city, county, State, and zip c-is)  
1201 E. 13th St.  
Fort Worth, TX 76102  
Tarrant County      ~.

## Organizational Unit

Operations Department

Name, telephone number, and facsimile number of the person to be contacted on matters involving this application (give area codes)

Barbara Bolston, Executive Director  
(817)336-2419, Ext. 117 (817)332-4830 (Fax)

## 6. Employer Identification Number (BIN)

**1 75-6001818" ..' I**

### 8. ~ of Application - .

XNew      ☐ Continuation      ☐ Revision

If Revision, enter appropriate letter(s) in box(as E-)      ☐

A. Increase Award \* B. Decrease Award :. C. Increase Duration  
D. Decrease Duration Other (specify) :. \*.

## 10. Catalog of Federal Domestic Assistance Number

14-854  
Public & Indian Housing Drug Elimination

## 12. Areas Affected by Project (Cities, counties, states, etc.)

CITY OF FORT WORTH, COUNTY OF TARRANT, STATE OF TEXAS

13. Proposed Project  
Start Date      Ending Date  
12/99      12/2000

14. Congressional Districts of  
a. Applicant      b. Project  
12th Congressional District

## 15. Estimated Funding Use Form HUD-424-M (Matrix)

n selected by State for review.

b. Applicant      .00      or

c. State      12      [ ]

d. Local      3      b  
7      e  
2      e

e. Other

f. Program Income

g. Total      \$310,200

\$

\$

.00

e. Other \$ .00  
f. Program Income\$\$ .00

g. To, -I 310,200 .00

18. To the best of my knowledge and belief, all data in this application/preapplication are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

a. Typed Name of Authorized Representative	b. Title	c. Telephone Number
Barbara Bolton	Executive Director	j (817) 336-2410 ext. 117
d. Signature of Authorized Representative		

Previous Editions Not Usable  
Authorized for Local Reproduction

form SF-424 (4192)  
Prescribed by OMB Circular A-102

.00

17. Is the Applicant Delinquent on Any Federal Debt?

☐ Yes If 'Yes,' explain below or attach an explanation

☐ No

## Federal Assistance Funding Matrix

The applicant must provide the funding matrix shown below, listing each program for which Federal funding is being requested.

Program	Applicant Share	Federal Share	State Share	Local* Share	Other **	Program Income	Total
Safety and Crime Management Program		\$310,200	-0			-0	\$310,200
Grand Totals		\$310,200					\$310,200

As part of the Baseline Services provided by the City of Fort Worth, Neighborhood Police Offices are provided at public housing communities, along with some bicycle patrols. A dollar figure has not been determined for these services. See TAB 13D Baseline Services to Public Housing Residents by Local Law Enforcement Agencies

Many collaborative partners are providing services augmenting the FWHA Safety and Crime Management Program. A dollar figure has not been added to all of these in-kind services. See Letters TAB 12B

Authorized Official Signature

Name (printed)

Barbara  
Holston

Title: Executive -  
Director  
Authorized for local reproduction

form HUD 424-M (2/99)

Date 5/12/99

## Federal Assistance Funding Matrix

The applicant must provide the funding matrix shown below, listing each program for which Federal funding is being requested.

Program Applicant Share	Federal Share	State Share	Local* Share	Other **	Program Income	Total
Safety and Crime Management Program	\$310,200	-0			-0	\$310,200

**I**

Grand Totals	\$310,200	{ \$310,200
--------------	-----------	-------------

As part of the Baseline Services provided by the City of Fort Worth, Neighborhood Police Offices are provided at public housing communities, along with some bicycle patrols. A dollar figure has not been determined for these services. See TAB 13D Baseline Services to Public Housing Residents by Local Law Enforcement Agencies

Many collaborative partners are providing services augmenting the FWHA Safety and Crime Management Program. A dollar figure has not been affixed to all of these in-kind services. See Letters TAB 12B

Authorized Official Signature

Name (printed)

Barbara Holston

Title: Executive Director

Authorized for local reproduction

form HUD 424-M (2/99)



TAB 4

STANDARD FORM 424 A,  
BUDGET INFORMATION, WITH BUDGET  
NARRATIVES AND SUPPORTING  
DOCUMENTATION, BUDGET SUMMARY

## TAB 4- Standard Form 424A Budget Information; Budget Narratives and Supporting Documentation

### FY 1999 PHDEP Summary Budget Information (HUD Automated Tracking)

Name of Applicant: Fort Worth Housing Authority  
1201 E. 13th Street: P.O. Box 430  
Fort Worth, Texas 76102

Program: Safety. and Crime Management Program

Field Office: Fort Worth (Region VI)

List amounts budgeted for each line item. These line items and amounts will be programmed into HUD's Line of Credit Control System (LOCCS) for designating and tracking uses of drawdowns.

#### Detailed Description of Budget

Budget Line Item No.	Activities	Funds Requested	Funds Approve (HUD Use Only)
9110	Reimbursement of local law enforcement agencies over and above baseline services	\$80,985.50	\$
9120	Security Personnel	\$80,985.50	\$
	1. HA Employment of Security Personnel	\$	\$
	2. Contracted/HA Security Guards	\$80,985.50	\$
	3. Equipment for and Employment of Personnel for Housing Authority Police Department Personnel/Equipment		\$
	Sub-Total: (I-3)	\$24,148.00	\$
9130	Employment of Investigator(s)	\$	\$
9140	Voluntary Tenant Patrol	\$2,000.00	\$
9150	Physical Improvements	\$	\$
9160	Drug Prevention	\$12,250.00	\$
9170	Drug Intervention	\$	\$
9180	Drug Treatment	\$	\$
Grant Administration			
9190	Other Program Cost	\$133,979.00	\$
	HA Total Funding Request	\$310,200.00	\$

[illegible]

! i i ,

~) Equipment: In order for the Safety and Crime Coordinator and Administrative Assistant to track and document crime rates in the various communities, a modem is utilized and connected to the Tarrant County Justice Center. Charges are based on 5 cents per minute. Equipment also includes digital camera and multi-media projection for program briefings conducted by the Safety and Crime Management Coordinator with residents and collaborative community relation activities.

Modem Hookup with Tarrant County .....	\$2,000.00
Multi-Media Projector .....	\$1,050.00
Digital Camera and Software .....	\$950.00
<b>Total Equipment Costs .....</b>	<b>\$4,000.00</b>

® Supplies: Included are office supplies and telephone costs for the Safety and Crime Management Coordinator and Assistant, along with telephones utilized in community Neighborhood Police Offices (NPO's).

Office Supplies for two positions .....	\$1,000.00
Telephone for (2) positions ~\$32 per month .....	\$768.00
Crime/Drug Hotline (Enforcement Reporting) & Modem .....	\$800.00
Telephones for four (4) Community Police Officers and Utilities for offices .....	\$2,000.00
Cellular Phone for Safety and Crime Mgt. Coord .....	\$1,000.00
Long Distance Telephone .....	\$1,000.00
Video and Photo Film and developing for crime analysis survey and training .....	\$1,000.00
<b>Total Supplies .....</b>	<b>\$ 7,568.00</b>

#### Security Personnel-Contract Off-Duty Officers

In 1999 the FWHA will continue to utilize armed Contract Security at Hunter Pla:a Fair Oaks and Fair Park since Contract Security has been effective at these smaller communities in reducing the instances of trespassing, loitering and other Part II Crimes. Contract security will keep these communities free of disturbances and nuisances as a result of their on-site presence. The FWHA has one stationary security guard at Hunter Pla?a which is an elderly and disabled site on a full-time basis who enforces the FWHA Alcohol and Open Container Ban Policies and the Glass Container Policy. Contracted staff sal. ary \$11.61 per hour (stationary).

TOTAL FUNDS REOUZESTED FOR THIS ACTIVITY \$80,985.50

Off-duty Police Officers (Patrol and Bicycle)

Off-duty Police Officers will be continued with 1999 Drug Elimination Grant funding to provide law enforcement services to the larger, high crime developments. The Off-duty Police Officers are considered "independent contractors" and work under a Mutual Agreement of Understanding in conjunction with the FWHA Safety and Crime Management Division. They conduct vehicular, bicycle and foot patrols between 6:00 p.m. and 2:00 a.m., usually Thursdays through Sundays each week. Shifts are flexible and are scheduled in order to provide police coverage during peak evening and night crime hours. Officers also conduct traffic/parking law enforcement services, file written reports, advise the FWHA of lease violations, maintain public peace when on duty, conduct arrests when necessary, provide community and public relations, and investigate all criminal activity conducted in their view. The officers attempt to keep public housing areas free of disturbances and nuisances as a result of their on-site presence. They enforce the FWHA lease violations on trespassing, enforce criminal law violations and enforce the Youth Curfew as well. Off-duty Officers' salaries are based on \$20.00 per hour.

TOTAL FUNDS REQUESTED FOR THIS ACTIVITY

\$80,985.50

Resident Tenant Patrols- Citizens on Patrol (COPS)

/

Since the Fort Worth Housing Authority (FWHA) *recognizes that residents, themselves, are the best deterrents to drug-related crime*, the FWHA will continue to recruit, train and equip residents to form Resident Volunteer Patrol Units to be utilized at all developments. Recruitment efforts by the FWHA and the Fort Worth Police Department will be initiated to increase the number of Citizen Patrol volunteers.

As part of Citizen Patrols, a training program is provided in conjunction with the Fort Worth Police Department and the Fort Worth Housing Authority (FWHA) Safety and Management Division. COPS must: 1) Graduate from the Fort Worth Police Department, Citizen's Patrol Academy (8 hours of training); 2) Ride with Fort Worth Police Officers on two eight-hour shifts; 3) Attend an eight hour radio procedure class; 4) Attend bi-weekly Citizen Patrol meetings; 5) Attend the FWHA Safety and Crime Management Report Writing Class and Suspect Description Class; 6) Attend Crime Prevention classes; 7) Provide a minimum of 10 hours of patrol per week. In addition, other resident patrol groups are already established in some communities (notably Cavile) in conjunction with the Resident Association. The Safety and Crime Management Coordinator acts in liaison with these established groups to provide more comprehensive training efforts. Funds requested for the Citizen Patrol groups will provide for distinctive clothing to be used while conducting patrols and educating residents about crime prevention.

TOTAL FUNDS REQUESTED FOR THIS ACTIVITY

\$2,000.00

## Prevention Programming

In 1998, in order to enable public housing youth and families to make better choices and avoid using illegal drugs, the FWHA initiated a prevention program entitled the Community Alternative Program (CAP). The FWHA contracted with a local social service provider to provide positive role models and programming at the three largest public housing communities- Butler, Ripley Arnold and J. A. Cavile. The FWHA is providing office space at the FWHA Administrative Offices in the Family Investment Center and within the FWHA Community Policing Offices. *The goal of the Community Alternatives Program is to offer troubled young people a supportive, consistent, and structured environment so that they can empower themselves with self-respect and positive coping skills in order to achieve personal success.* Staff conducting the CAP program work with public housing youth to increase their self-awareness about how drug/alcohol use affects one's life, family and community and offer more positive alternatives and coping skills in order to remain alcohol and drug free. They have also worked with residents involved in Family Domestic Violence.

*Due to funding constraints in 1999, the FWHA will rely on collaborative partnerships to conduct the majority of prevention programming (at no cost to the Safety and Crime Management Program).* In 1999, since Domestic Violence has been found to be one of the major components of Aggravated Assaults, FWHA will refer residents to local social service agencies providing prevention programming such as Women's Haven for protection, assistance and counseling. Women's Haven will also inform the victims about Victim's Rights such as Family Protective Orders and encourage them to file criminal charges against the person who injured or threatened to injure them or other household members. Residents will be referred to legal services at West Texas Legal Services, which offers services on a sliding scale or "free of charge" to those needing Protective Orders.

The FWHA will utilize resources available at the Crime Resource Center (including video resources and library) to conduct crime prevention programming at the monthly Resident Association meetings. The Safety and Crime Management Coordinator will develop computerized video presentations that augment prevention programming. In addition, in 1999, the FWHA has partnered with numerous collaborative service providers under the Safe Start Demonstration Initiative funded through the Department of Justice. The FWHA will utilize these resources to provide programming for public housing adults and youth at no cost to the Drug Elimination Grant.

### Funded Activities:

As a funded activity, from PHDEP funds, the FWHA will send thirty-five (35) vulnerable youth from the family developments to Genesis Camp (operated by Drug Prevention Resources) at a cost of \$350.00 each. This will help prevent their involvement in gangs and gang-related activity. Funds for Prevention Programming will be budgeted as follows:

Camp and recreational activities for sixty (35) youth  
@\$350.00 each to provide positive mentoring and  
drug and crime prevention .....\$12,250

TOTAL FUNDS REQUESTED FOR THIS ACTMTY \$12.250

EVALUATION

Evaluation: In 1999, the FWHA is including funding for an annual resident survey in the FWHA targeted developments. Local organizations, such as Drug Prevention Resources and the University of Texas at Arlington, Graduate School of Social Work will be advised when and RFP is announced regarding the survey.

TOTAL FUNDS REOUESTED FOR THIS ACTIVITY \$15,000

**TOTAL BUDGET REQUEST- \$310,200.00**



TAB 5

STANDARD FORM 424B, ASSURANCES  
(NON-CONSTRUCTION PROGRAMS)

## Assurances--Non-Construction Programs

AuDroval No. 0348-0040

Public reporting burden for this collection of information is **estimated** to average 15 minutes **per response**, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Please do not return your completed form to the **Office of Management and Budget**; send it to the **address provided** by the sponsoring agency.

**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case you will be notified.

As the duly authorized representative of the applicant I certify

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 5§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title

VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 55 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 55 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.O. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §5 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ce-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 36701 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §5 1501-1508 and 7324-7328) which

limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a and 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Pro-

tection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of



TAB 6-

HUD FORM 2880- APPLICANT RECIPIENT  
DISCLOSURE/UPDATE REPORT

**Applicant/Recipient  
Disclosure/Update Report  
U.S. Department of Housing**

and Urban Development  
Office of Ethics  
OMB Approval No. 2510-  
0011

& 2506-0167 (exp.  
1/31/99)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 4.)

Social Security Number or  
Employer ID Number  
or an Update Report[--]

Part I Applicant/Recipient Information Indicate whether this is an Initial Report--'~

1. Applicant/Recipient Name, Address, and Phone (include area code)

Fort Worth Housing Authority  
1201 E. 13th St., P.O. Box 430  
Fort Worth; TX 76102 (R17) 336-2~!9 ext. 117  
2. Project Assisted/to be Assisted (Project/Activity name and/or number and its location by Street address, City, and State)  
Drug Elimination Safety & Crime Mgt. Program  
1201 E. 13th St.  
~nr~ Unrth~ ~ 7&lng-576/,

3. Assistance Requested/Rece~vecr -

4. HUD Program

C~Yes

C3No

Grant to eliminate drug related crime in public housing communities

PHDEP

Date

0Y.

Part II. Threshold Determinations - Applicants **Only**

1. Are you requesting HUD assistance for a specific project or activity, as provided by 24 CFR Part 12, Subpart C, and have you received, or can you reasonably expect to receive, an aggregate amount of all forms of covered assistance from HUD, States, and units of general local government, in excess of \$200,000 during the Federal fiscal year (October 1 through September 30) in which the application is submitted? If Yes, you must complete the remainder of this report.  
If No, you must sign the certification below and answer the next question.  
I hereby certify that this information is true. (Signature)

Date

2. Is this application for a specific housing project that involves other government assistance? If Yes, you must complete the remainder of this report. If No, you must sign this certification.  
I hereby certify that this information is true. (Signature)

If your answers to both questions are No, you do not need to complete Parts III, IV, or V, but you must sign the certification at the end of the report.

75-6001818

5. Amount Requested/Received \$

**Part III. Other Government Assistance Provided/Requested**

Depart~ent/State/Lo~l Agen~ Name and Address	Program	Amount Requested/Provided	P.(
U.S. Dept of Housing & Urban Development	1. PHDEP	1992) \$750,0	FO1
Office of Secretary for Public Housing	2. PHDEP	Rose Program - (19!2)	7.
	3. PHDEP	\$187,5	
	4. PHDEP	JAG -POT Extra - (: [993)	
	5. PHDEP	\$250,0	8.
	6. PHDEP	Youth Sports - (19~i4 & 1995)	9.

10. PHDEP

(1997)

STAG - Lease Revision - (1998) \$

15,0(

Drug Elim. -  
(1998)

\$364,2~

c  
i  
a  
l

P  
u  
r  
p  
o  
s  
e

D  
r  
u  
g

E  
l  
i  
m  
.

-

(  
1  
9  
9  
4

D  
r  
u  
g

E  
l  
i  
m  
.

-

'y: , COO/y:

e other government assistance that is reportable in this Part and in Part V, but that is reported only in Part V? ☐ Yes ☐ No  
If there is no other government assistance, you must certify that this information is true.  
I hereby certify that this information is true. (Signature) \_\_\_\_\_ Date \_\_\_\_\_

Page 1  
of 7

form HUD-2880  
(3/92) ref. Sec 102. HRA 1989;  
PL. 101 - 235

**Part V. Report on Expected Sources and Uses of Funds**

**Sou  
rce**

Date

If there are no sources of funds, you must certify that this information is true. I hereby certify that this information is true. (Signature)

**Use**

If there are no uses of funds, you must certify that this information is true. I hereby certify that this information is true. (Signature)

Date

**Certification**

**Warning:** If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and intentionally non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation. I certify that this information is true and complete.

be subject to civil or criminal penalties under Section 1001 of Title 18 of materially violates any required disclosure of information, including \$10,000 for each violation.

**i**

5/12/99

form HUD-2880 (3792) Page 3 of 7

ref. Sec 102, HRA 1989; PL. 101: 23

5. For changes in previously disclosed sources or uses of funds:  
a. For programs administered by the Assistant Secretary for Community Planning and Development:

Any change in a source of funds that exceeds the amount of all previously disclosed sources of funds by \$250,000 or by 10 percent of those sources (whichever is lower); and

Any change in a use of funds under paragraph (b)(1)(iii) that exceeds the amount of all previously disclosed uses of funds by \$250,000 or by 10 percent of those uses (whichever is lower).

b. For all programs, other than those administered by the Assistant Secretary for Community Planning and Development:

For projects receiving a tax credit under Federal, State, or local law, any change in a source of funds that was previously disclosed.

For all other projects, any change in a source of funds that exceeds the lower of:

The amount previously disclosed for that source of funds by \$250,000, or by 10 percent of the amount previously disclosed for that source, whichever is lower; or

The amount previously disclosed for all sources of funds by \$250,000, or by 10 percent of the amount previously disclosed for all sources of funds, whichever is lower.

c. For all programs, other than those administered by the Assistant Secretary for Community Planning and Development:

For projects receiving a tax credit under Federal, State, or local law, any change in a use of funds that was previously disclosed.

For all other projects, any change in a use of funds that exceeds the lower of:

The amount previously disclosed for that use of funds by \$250,000, or by 10 percent of the amount previously disclosed for that use, whichever is lower; or

The amount previously disclosed for all uses of funds by \$250,000, or by 10 percent of the amount previously disclosed for all uses of funds, whichever is lower.

**Note: Update reports must be** submitted within 30 days of the change requiring the update. The requirement to provide update reports only applies if the application for the underlying assistance was submitted on or after the effective date of Subpart C.

## II. Line-by-Line Instructions.

### A. Part I. Applicant/Recipient Information.

All applicants for HUD assistance specified in Section I.C.1.a., above, as well as all recipients required to submit an update report under Section I.D., above, must complete the information required by Part I. The applicant/recipient must indicate whether the disclosure is an initial or an update report. Line-by-line guidance for Part I follows:

1. Enter the full name, address, city, State, zip code, and telephone number (including area code) of the applicant/recipient. Where the applicant/recipient is an individual, the last name, first name, and middle initial must be entered. Entry of the applicant/recipient's SSN or EIN, as appropriate, is optional.

2. Applicants enter the name and full address of the project or activity for which the HUD assistance is sought. Recipients enter the name and full address of the HUD-assisted project or activity to which the update report relates. The most appropriate government identifying number must be used (e.g., RFP No.; IFB No.; grant No.; announcement No.; or contract, grant, or loan No.) Include prefixes.

3. Applicants describe the HUD assistance referred to in Section I.C.1.a. that is being requested. Recipients describe the HUD assistance to which the update report relates.

4. Applicants enter the HUD program name under which the assistance is being requested. Recipients enter the HUD program name under which the assistance, that relates to the update report, was provided.

5. Applicants enter the amount of HUD assistance that is being requested. Recipients enter the amount of HUD assistance that has been provided and to which the update report relates. The amounts are those stated in the application or award documentation. **NOTE:** In the case of assistance that is provided pursuant to contract over a period of time (such as project-based assistance under section 8 of the United States Housing Act of 1937), the amount of assistance to be reported includes all amounts that are to be provided over the term of the contract, irrespective of when they are to be received.

**Note:** In the case of Mortgage Insurance under 24 CFR Subtitle B, Chapter II, the mortgagor is responsible for making the applicant disclosures, and the mortgagee is responsible for furnishing the mortgagor's disclosures to the Department. Update reports must be submitted directly to HUD by the mortgagor.

**Note:** In the case of the Project-Based Certificate program under 24 CFR Part 882, Subpart G, the owner is responsible for making the applicant disclosures, and the PHA is responsible for furnishing the owner's disclosures to HUD. Update reports must be submitted through the PHA by the owner.

### B. Part II. Threshold Determinations -- Applicants Only

Part II contains information to help the applicant determine whether the remainder of the form must be completed. Recipients filing **Update Reports should not complete this Part.**

1. The first question asks whether the applicant meets the Nature of Assistance and Dollar Threshold requirements set forth in Section I.C.1. above.

If the answer is Yes, the applicant must complete the remainder of the form. If the answer is No, the form asks the applicant to certify that its response is correct, and to complete the next question.

2. The second question asks whether the application is for a specific housing project that involves other government assistance, as described in Section I.C.2. above.

If the answer is Yes, the applicant must complete the remainder of the form. If the answer is No, the form asks the applicant to certify that its response is correct.

If the answer to both questions 1 and 2 is No, the applicant need not complete Parts II1, IV, or V of the report, but must sign the certification at the end of the form.

### C. Part III. Other Government Assistance.

This Part is to be completed by both applicants filing applicant disclosure reports and recipients filing update reports. Applicants must report any other government assistance involved in the project or activity for which assistance is sought. Recipients must report any other government assistance involved in the project or activity, to the extent required under Section I.D. 1., 2., or 3., above.

Other government assistance is defined in note 5 on the last page. For purposes of this definition, other government assistance is expected to be made available if, based on an assessment of all the circumstances involved, there are reasonable grounds to anticipate that the assistance will be forthcoming.

Both applicant and recipient disclosures must include all other government assistance involved with the HUD assistance, as well as any other government assistance that was made available before the request, but that has continuing vitality at the time of the request. Examples of this latter category include tax credits that provide for a

number of years of tax benefits, and grant assistance that continues to benefit the project at the time of the assistance request.

101 - 235

form HUD-2880 (3192) ref. Sec 102, HRA 1989; PL.

Page 5 of 7

(ii) For programs administered by the Assistant Secretaries for Housing-Federal Housing Commissioner, Community Planning and Development, and Public and Indian Housing, each use of funds must indicate the total amount of funds involved and must be listed in descending order according to the amount involved.

(iii) If any program administered by the Assistant Secretary for Housing-Federal Housing Commissioner is involved, the report must indicate all uses paid from HUD sources and other sources, including syndication proceeds. Uses paid should include the following amounts.

**AMPO**

Architect's fee -- design

Architect's fee -- supervision

Bond premium

Builder's general overhead

Builder's profit

Construction interest

Consultant fee

Contingency Reserve

Cost certification audit fee

FHA examination fee

FHA inspection **fee**

FHA MIP

Financing fee

FNMA / GNMA fee

General requirements

Insurance

Legal -- construction Legal -- organization Other fees

Purchase price

Supplemental management fund

Taxes

Title and recording

Operating deficit reserve

Resident initiative fund

Syndication expenses

Working capital reserve Total land improvement Total structures

Uses paid from syndication must include the following amounts:

Additional acquisition price and expenses

Bridge loan interest

Development **fee**

Operating deficit reserve

Resident initiative fund

Syndication expenses

Working capital reserve

**Footnotes:**

1. All citations are to 24 CFR Part 12, which was published in the Federal Register on March 14, 1991 at 56 Fed. Reg. 11032.
2. A list of the covered assistance programs can be found at 24 CFR §12.30, or in the rules or administrative instructions governing the program involved. Note: The list of covered programs will be updated periodically.
3. Assistance means any contract, grant, loan, cooperative agreement, or other form of assistance, including the insurance or guarantee of a loan or mortgage, that is provided with respect to a specific project or activity under a program administered by the Department. The term does not include contracts, such as
4. procurements contracts, that are subject to the Federal Acquisition Regulation (FAR) (48 CFR Chapter 1).
5. See 24 CFR §§12.32 (a)(2) and (3) for detailed guidance on how the threshold is calculated.
- Other government assistance' is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance from the Federal government (other than that requested from HUD in the application), a State, or a unit of general local government, or any agency or instrumentality thereof, that is, or is expected to be made, available
6. with respect to the project or activities for which the assistance is sought.
7. For further guidance on this criterion, and for a list of covered programs, see 24 CFR §12.50. For purposes of Part 12, a person means an individual (including a consultant, lobbyist, or lawyer); corporation; company; association; authority; firm; partnership; society; State, unit of general local government, or other government entity, or agency thereof (including a public housing agency); Indian tribe; and any other organization or group of people.



TAB #7

RATING FACTOR 1: CAPACITY OF THE  
APPLICANT AND RELEVANT  
ORGANIZATIONAL EXPERIENCE

The FWHA administers three housing assistance programs, Conventional, Leased and Section 8, with annual budgets exceeding \$20,000,000 per year.

### **RATING FACTOR 1: CAPACITY OF THE APPLICANT & RELEVANT ORGANIZATIONAL EXPERIENCE**

#### **1) Conventional Public Housing**

The Authority owns and manages 4,141-Q units of public housing. This includes four (4) developments for families, two (2) for the elderly and handicapped and twenty nine (29) Scattered Site family units. The annual operating budget is approximately \$8,000,000 per year.

*The FWHA has received an excellent rating for 1998 for management of its public housing communities as part of PHMAP (an overall score of 94.75 percent) and is considered a "high performer" by HUD. (See Attachment O. The FWHA received an 'A' on Factor 8-Security.*

#### **2) Section 8**

The Section 8 Program consists of 2,134 certificates, 5,000 vouchers and 5,000 Single Room Occupancy Units.

#### **3) Shelter Plus Care**

The FWHA was the recipient of two grants, totaling \$8.7 million which are designed to assist persons with specific disabilities in obtaining appropriate supportive services to live in the community. The first Shelter Plus Care grant has been in operation for four and one half years and the second for three and one half years. They are fully leased up and continue to be an asset to the disabled and the

community at large.

*The Fort Worth Housing Authority (FWHA) has consistently implemented activities and initiatives to battle drug use and drug related crime in its housing communities. The FWHA recognizes that resident involvement, and the use of multiple community resources, are fundamental to a successful crime reduction effort. Specific activities which the FWHA has undertaken to address the problem of drugs and drug related crime include the following:*

In 1994, Hired a Safety and Crime Management Coordinator to develop programs to comprehensively address crime and drug related incidents in its public housing communities. Through the development of this position, the FWHA has developed a systematic procedure to

track crime in all of its public housing communities. The Safety and Crime Management Coordinator is part of the FWHA Operations Division, which also includes Housing Management, Resident Programs and Services and Maintenance for coordinated activities (see Organizational Chart attached).

In 1998, the FWHA was recognized by HUD for "Best Practices" for its Safety and Crime Management Program. The Safety and Crime Management Coordinator participated in a televised broadcast that was disseminated nationwide.

The FWHA is a strong advocate of Drug Free Public Housing- as evidenced by "zero tolerance" of drugs and drug-related activity. The FWHA has implemented the HUD "One Strike You're Out" Policy. When informed about drug arrests and involvement by the FWPD, Management issues a Three-Day Notice of Lease Termination to the family or families involved and they usually vacate the premises without contesting the issue.

The FWHA has implemented a Resident Motor Vehicle Enforcement Program-all residents must obtain a parking permit to differentiate between vehicles belonging to residents and those belonging to visitors. Any guest of a resident must display a Visitor's Pass in the vehicle's window. Cars not properly identified or inoperable are towed from the property. *By reducing unauthorized persons from the communities, there is a corresponding decline in drug sales and trafficking.*

The Fort Worth Housing Authority. has, with the cooperation of the FWPD, established expanded foot, vehicle and bicycle patrols utilized during peak crime hours as identified in crime analysis.



The Fort Worth Housing Authority has established Citizens on Patrol Programs in each community. Participating residents are trained by FWPD as Citizens on Patrol to be active partners in fighting crime in their communities. Residents also report crime as it is being committed through the City Anonymous Crime/Drug Hotline (335-DOPE), on a 24 hour basis.

Under the FWHA Applicant Screening Procedure, 100% of potential residents are being screened for criminal histories including drug-related incidents. In 1996, the FWHA included the HUD "One Strike You're Out" Policy.

The FWHA has established a Collaborative Partnership Program with the Fort Worth Police Department (FWPD). The Police Department Crime Analysis Division provides the FWHA with a monthly printout of all police calls made to FWHA communities. By conducting meetings with the Chief of Police, Division Captains and Sector Officers the FWHA has developed more effective communication. The FWHA also participates in Operation Safe Home activities in conjunction with the FWPD and HUD Inspector's General's Office to conduct drug arrests in public housing communities and Section 8 communities.

The FWHA has Strengthened "Neighborhoods" within the public housing communities. The FWHA is diligent in maintaining its public housing communities and eradicating graffiti to reduce gang-related crime. The FWHA supports Resident Associations in grant applications, including Tenant Opportunities grants and neighborhood revitalization grants through United Way. The FWHA has also assigned Neighborhood Police Officers in each of its communities. Ripley, Butler, and Cavile also have police storefront offices.

The FWHA was awarded PHDEG Technical Assistance funds to develop plans to implement Crime Prevention Through Environmental Design in its public housing communities. As funding permits from the Comprehensive Grant, principles are being implemented.

The FWHA has incorporated Prevention Programming into its Safety and Crime Management Program. Through the Community Alternatives Program, the FWHA has been working with youth to prevent their involvement in crime and drugs. In 1999, the FWHA is establishing linkages with the Crime Resource Center to provide prevention programming on Domestic Violence and Juvenile Crime, since Aggravated Assaults are one of the major categories of crime.

*In 1998, the FWHA received a NAHRO Award of 3<sup>rd</sup> merit for the Community Alternatives Program.*

#### The FWHA Integrates Collaborative Community Efforts

The FWHA collaborates with over 100 local social service providers to provide services that augment the PHDEP. The FWHA is proactive in obtaining grant funding that helps residents achieve positive lifestyles and become self-sufficient, as an alternative to drug use and sales such as the Family Investment Center Grant (\$1,000,000) and Economic Development and Supportive Services Grant (\$350,250). The FWHA is also the recipient of two Welfare to Work Grants through the Tarrant County Workforce Board, funded through the Department of Labor and has been a collaborative partner in the Fort Worth Transportation Welfare to Work Reverse Commute Grant.

#### Enforces Criminal Laws to Impact on Crime Rates

Due to the institution of the Safety and Crime Management Program, the FWHA has reduced Part I and Part II crime significantly. *Between 1994 and 1998 Part I Crime has been reduced by 25% percent* (from 1076 incidents in 1994 to 807 in **1998**).

The FWHA has implemented a Drug Free Workplace Policy.

Established an Employee Assistance Program which includes drug abuse and family-counseling.

The FWHA has an Established Eviction procedure for residents involved in criminal activity including drug use. The Dwelling Unit Lease states that "any Resident involved in criminal drug-related activity will be in violation of their lease, and this will be a cause for termination of tenancy, and for eviction from the unit." In 1998, the FWHA obtained a \$15,000 PHDEP Technical Assistance Grant that is being utilized to revise the Lease and Occupancy Policies and to incorporate the tenets of "One Strike You're Out". Persons evicted from Public Housing because of drug-related criminal activity are ineligible for admissions to public housing or Section 8 for three years.

In 1994, the FWHA Board of Commissioners adopted a Curfew Policy for Youth (consistent with the City of Fort Worth's Policy, a Glass Container Policy and Alcohol Consumption Policy aimed at enhancing the security of the public housing communities. Off-Duty Officers and Contract Security Guards enforce these policies as part of their community patrols during peak hours of crime.

The FHWA has implemented Youth Sports Programs designed to offer youth an alternative to drug and other substance abuse and criminal or gang activity. Funding amounts and sites utilized are as follows:

1995 Youth Sports Grant	All Sites	\$125,000.00
1994 Youth Sports Grant	Ripley-Arnold and Butler	\$125,000.00
1993 Youth Sports Grant	Ripley Multi-Purpose Center	\$125,000.00
1992 Youth Sports Grant	Cavile Boys and Girls	\$125,000.00
TOTAL		<b>\$500,000.00</b>

The FWHA has also collaborated with other local agencies to expand positive recreational opportunities for public housing youth as an alternative to gangs or crime. In 1996, the FWHA developed a Youth Sport~ Complex in the Ripley Arnold Community that was sponsored by the Texas Rangers for baseball Little Leagues and soccer. The YMCA provides programs for youth at this community also. The FWHA also has two on-site Boys and Girls Clubs-one in the Butler Community and another in Cavile.

The FWHA has a wealth of experience in administering grant programs, including Drug Elimination Programs.

:

:TYPE :OF:GRANT:	WHERE UTILIZED	FUNDING AMOUNT
1998 PHDEP Drug. Elim.	All six public housing communities	\$364,260.00
1998 PHDEP Technical Assistance Grant- Lease Revision and Occupancy Policy	All six public housing communities	\$15,000.00
1997 PHDEP Drug. Elim.	All six public housing communities	\$364,260.00
1997 PHDEP Technical Assistance Grant- Crime Prevention Through Environmental Design	All six public housing communities	\$15,000.00
1996 Drug Elim. Grant	All seven public housing communities	\$375,000.00
1995 Drug Elim. Grant	All seven public housing communities	\$375,000.00
1994 Drug Elim. Grant	All seven public housing communities	\$356,500.00
1993 PHDEP JAC-POT EXTRA	J.A. Cavile	\$250,000.00
1992 Special Purpose PHDEP	Ripley Arnold and Butler	\$750,000.00
1992 PHDEP ROSE Program	All seven public housing communities	\$187,500.00
1991 PHDEP JACK-POT,'	J.A. Cavile	\$250,000.00
1990 PHDEP Neighbors Against Drugs	Butler	\$250,000.00
TOTAL	(since 1990)	\$3,552,520.00

*The Fort Worth Housing Authority has had no HUD audit findings in the Drug Elimination Grant Programs it has administered.*

The FWHA has assisted Resident Associations in the Tenant Opportunity Program for Resident Management

1995 Tenant Opportunity Program (TOP) Hunter Plaza		\$100,000.00
1994 Tenant Opportunity Program	Ripley Arnold	\$50,000.00
1993 Tenant Opportunity Program	Butler/Whispering Oaks, Phase Two	\$60,000.00
1992 Tenant Opportunity Program	Cavile/Ripley Resident Mgt. Corp.	\$100,000.00
1991 Tenant Opportunity	Butler/Whispering Oaks, Phase One	\$10,000.00
<b>TOTAL</b>	<b>\$320,000.00</b>	

The Fort Worth Housing Authority is implementing several Welfare to Work and Self Sufficiency Initiatives as an alternative to involvement in drugs and crime.

1995-2000 Family Investment Center Grant	<b>All Sites</b>	\$1,000,000.00
1998 Tarrant County Workforce Development Ancillary Services Grant (Department of Labor grant)	All Sites	\$30,000.00
1997-2000 HUD Economic Development & Supportive Services	All Sites	\$350,000.00
1999 Tarrant County Workforce Development (Department of Labor grant).	Butler, Ripley Arnold, Cavile, Fair Park (family sites)	\$90,000.00
<b>TOTAL</b>		<b>\$1,470,250.00</b>

In addition, the FWHA has implemented an effective Family Self-Sufficiency Program since which, since 1995, has helped unemployed and underemployed residents achieve economic self-sufficiency.

- The FWHA has also partnered with the Fort Worth Transportation Authority in the Welfare to Work Reverse Commute Grant, funded through the Department of Transportation.

Fort Worth Housing Authority staff participate in the Fort Worth Independent School District's Adopt-A-School Program to provide support and assistance to students who live in public housing and to encourage anti-drug lifestyles.

- The FWHA has two on-site public libraries which have helped residents lead positive lifestyles and obtain self-sufficiency through educational enhancement.
- In 1999, the FWHA is collaborating with the City of Fort Worth on revitalization plans for the Butler Community through HOPE VI, which is consistent with the Consolidated Plan.

The Administrative Services Division is responsible for all financial management and control of grant programs through the Accounting Section. Financial records are fully automated and are in accord with all HUD requirements. The FWHA has a Management Information System (MIS) in place which is used by Management for tracking information and is used in projections, forecasting and in making informed management decisions and plans. Personal computers are also being used to develop spreadsheets, charts, graphs, and customized in-house reports. The Authority has an auditor perform an Independent Financial Audit at least once a year.



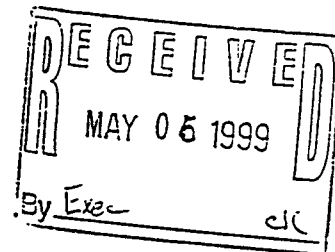
Alex Jimenez,  
Chairperson  
Board of  
Commissioners  
Fort Worth

Office of Public Housing  
1600 Throckmorton Street  
Post Office Box 2905  
Fort Worth, Texas 76113-2905

Housing Authority.  
245 Willow Ridge  
Fort Worth, TX 76103

Dear Mr. Jimenez:

U.S. Department of Housing and Urban  
Development Texas State Office, Southwest



May 3, 1999

SUBJECT: Public Housing Management Assessment Program CPI-hMAP)  
Score and Status for Fiscal Year Ended December 31, 1998

This letter is to inform you of the total weighted PHMAP score and status for the Fort Worth Housing Authority. The enclosed scoring report shows the name and grade for all indicators and components.

Your Housing Authority's total weighted score for the assessment period is 94.75 percent. This percentage is derived by dividing the Authority's actual number of points achieved by the potential number of possible points with the ratio multiplied by 100.

A Housing Authority which achieves a total weighted PHM score of 90 percent or more with no individual indicator grade less than C shall be designated as a high performer. As a result of the Housing Authority's total weighted PI-hMAP score, your Housing Authority is hereby designated as a high performer.

A Housing Authority which achieves a total weighted PI-h-MAP modernization score of 90 percent or more and whose overall weighted PI-hMAP score is 90 percent shall be designated as a mod-high performer. Your Housing Authority's score for Indicator 2, Modernization, is 100 percent and is hereby designated as a mod-high performer.

Incentives afforded to high and standard performing Housing Authorities are in accordance with 24 CFR § 901.130. Please refer to the enclosed list of incentives appropriate for your Housing Authority.

Your Housing Authority did not submit any modification or exclusion requests. Therefore, no changes regarding modifications or exclusions were made to the calculation of the score or grade for any of the indicators and components included in this assessment.

A Housing Authority may appeal its Performance rating. An appeal can be made within 15 days from the date of the initial letter and only on the basis of data errors, denial of modification or exclusion requests (when their denial affects the Housing Authority's total score), denial of an adjustment based on the physical condition and neighborhood environment of the Housing Authority's developments, or determination of intentional false certification. An appeal must be received by this office by close of business on May 18, 1999, or it will not be considered. Once your grade is considered final, a copy of this letter will be sent to your Mayor. No further notification will be sent to your Authority.

You should be aware that your Housing Authority's overall score and its score for an indicator or component may be changed subsequently by the Field Office pursuant to data included in an independent auditor's report or data acquired in the course of an on-site confirmatory review.

If you have questions concerning this assessment or need assistance in correcting any deficiencies, please contact your assigned staff specialist at (817) 978-9325 or Becky Kruse, PHMAP Coordinator, at (817) 978-9325, extension 3311.

Sincerely,

Director  
Office of Public Housing

Enclosures

cc:  
Honorable Kenneth Bart Mayor of Fort Worth

Barbara Holston, Executive Director Housing Authority of Fort Worth

O4 FORT WORTH  
12!31198 Assessment - In Progress

All 19 C& PHMAP assessments appear as complete in this model although they may

still be in preareas. Fins! sc. cms and desionaticns may change as result of the monthly updates that will take place uno1 Fe~ruar! 1, 1.CgB.

**Page 1 of 1**

# FORT WORTH HOUSING AUTHORITY





TAB #8

RATING FACTOR 2  
NEED/EXTENT OF THE PROBLEM

## Rating Factor 2: NEED/EXTENT OF THE PROBLEM

TAB 8

### Background Data:

National data reveals that single-parent families and the poor are among those most in need of public housing. They are composed of young families and the elderly. Typical of most urban centers, Fort Worth suffers from the same inter-city problems of poverty, unemployment, drug abuse, illiteracy, high drop-out rates and other social ills.

Within the FWHA communities of Hunter Plaza, Fair Oaks, Butler Place/Addition, J. A. Cavile Place, Fair Park, and Ripley Arnold, the FWHA provides homes for 3,277 individuals. The three largest family sites (Ripley-Arnold, J. A. Cavile and Butler/Place Addition) are located in economically depressed and predominately minority neighborhoods and are surrounded by half-way houses and missions with a high number of homeless individuals who are mentally ill, alcoholic, and involved in illegal activity including drug distribution. The provision of shelter via the auspices of FWHA provides but one of the basic human needs. *Providing a safe environment for residents is a key concern.*

Surveys of public housing residents have identified significant barriers that loom over them causing them to fail. Significant barriers include: 1) Skill deficiencies - Many applicants for training and employment opportunities read at less than the 5th grade level; 2) Availability of Jobs- The labor market is limited for female heads of households. Most jobs are low-paying with no opportunity for advancement; 3) Lack of emotional and social support - families living in public housing often fail to complete training because they do not know how to deal with conflict and have no support structure (they have histories of past failures and low self-esteem and they lack positive reinforcement for going to school or work); 4) Other barriers - Lack of child and health care; lack of transportation and inability to coordinate needed services. *The conditions of poverty that residents endure impact on housing, nutrition, employment, health care, self-esteem and other important quality-of-life decisions including involvement with drugs and drug-related crime.*

#### DEMOGRAPHIC HIGHLIGHTS

##### RACIAL COMPOSITION

White	26.00%
Black	61.00%
Hispanic	11.00%
Other	2.00%

##### POPULATION DISTRIBUTION

0- 17	54.00%
18 - 35	21.00%
36 - 61	17.00%
62 - over	8.00 %

##### SEX OF HEAD OF HOUSEHOLD

Male	10.00%
Female	90.00%

##### FAMILY GROSS INCOME

0 - \$4,000	35.00%
4,001 -10,000	48.00%
\$10,001 & over	27.00%

##### INCOME SOURCE (of families with reported income)

Employment (ages 18-61)	22.00%
AFDC	16.00%
Social Security and SSI	45.00 %

TABLE ONE

Demo~a@hics for the Fort Worth Housing Authority- resident popnlution illustrate that:

- ∴ 90 % of households are headed by single parent minority females. The primary source of income is AFDC, Social Security and SSI.

Most public housing residents live at poverty level incomes. 35 % of all public housing residents have incomes below \$4,000. 83% have incomes below \$10,000. *According to the indicators established by the Texas Commission on Alcohol and Drug Abuse, children of low-income single-parent households are considered at high risk of drug involvement.*

The majority of the families living in FWHA sites are Black, Hispanic, or other minorities (74%).

Unemployment within the FWHA is extremely high. It is estimated that only 22 % of occupied units are headed by employed adults which, *as established by Texas Commission on Alcohol and Drug Abuse (TCADA), indicates high risk of drug abuse.*

Conventional public housing heads of households often experience a lack of education and marketable skills, discrimination, underemployment and lack of broad vocational education and training programs. A survey conducted by the FWHA Resident Programs and Services Department in 1997 indicated that 80% of the heads of household did not complete high school and do not have the tools to motivate their children to stay in school. 53 % indicated that they had no job skills to sustain their families. 89% stated that they needed additional job training, literacy training, educational training, day care and transportation to become self-sufficient. *All of these factors make the resident population vulnerable to drug related crime including Gang-related Crime and, Family/Domestic Abuse.*

#### Prior to Implementation of Safety- and Crime Management Program in 1994

Before the institution of the FWHA Safety and Crime Management Program in the late summer of 1994, mothers did not feel safe in letting their children play outside and were not free to socialize outdoors. What once was a home and a community turned into a crime area where residents were afraid to walk the streets. Open-air drug markets were the source of much of the fear. With dealers armed with everything from knives to semi-automatic assault weapons, residents were kept in a constant state of fear. Many of them would not venture outside of their homes. Crimes against persons and property were common. The worst situation of all was that young children, as well as the disabled and elderly, were prisoners in their own homes for fear of what was just outside their doors. The quality-of-life for youth was reduced as they became prisoners of their environment; unable to run and play outdoors -- to the extent that the playgrounds in these communities were desolate and deserted. The elderly and handicapped had become increasingly frightened and depressed; unable to even simply sit outside safely.

## FWHA PART I AND PART II CRIME RATES-INCLUDING DRUG-RELATED C~

SITE	1994	1995	1996	1997	1998	% Change from 1997-98	% Change from 1994-98
Butler Place	420	279	432	377	346	-9%	-18%
i J. A. Cavile	303	216	226	241	190	-21%	-37%
Ripley-Arnold	274	230	185	189	216	0.14	-21%
Fair Oaks	2	2	10	4	4	-0%	100%
Hunter Plaza	36	37	44	50	26	-48%	-28%
Fair Park	41	33	35	29	25	-14%	-39%

*\*Information obtained from the City of Fort Worth Police Department Crime Analysis Section; from, City of Fort. Worth Data Services, and from the FWtA Safety and Crime Management Division.*

*City Crime rates are from the Uniform Crime Report.*

*Since the institution of the FWHA Safety and Crime Management Program in 1994, which is funded from PHDEP funds, there has been a significant decrease in Part I and Part H Crime (-25%).*

### Continued Prevalence of Drug problem

Even though the FWHA instituted a comprehensive Safety and Crime Management Program in 1994 which has



led to a significant reduction in Part I and Part II Crimes, there is no question that drug use, abuse, and the accompanying criminal activity, continues to be evident. Therefore, continued diligence is needed to fight the "war on crime" to ensure that the safety of the public housing communities continues to improve, so that residents can lead positive lifestyles. In 1998, there was a total of 7,525 documented 911 calls for police assistance from all public housing sites and 807 incidents of Part I and Part II crime. On the average, one out of every three residents was directly affected by crime in 1998.

Many of drug-related arrestees at the FWHA are non-resident males. It is evident, however, that many residents are drug users, and many residents harbor offenders either directly or indirectl~i

[illegible]

~  
~  
- -

:ii!  
 i!~  
 i!i  
 ~i  
 ~i  
 =:  
 c  
 ..  
 ~  
 ~| ~  
 ~i ~  
 - ~  
 ~

TAB 4-

The Safety and Crime Management Coordinator and the Administrative Assistant are responsible for implementation of the Safety and Crime Management Program. The Safety and Crime Management Coordinator and Administrative Assistant will: coordinate, monitor and supervise contracted security and off-duty police officer activities; develop statistical crime analysis reports; coordinate law enforcement efforts utilizing Federal and local Police agencies; monitor and disseminate Drug/Crime Hotline information for investigation; conduct criminal background checks; train Citizens on Patrol; conduct crime prevention workshops; build case files on persons involved in criminal activity for eviction proceedings; attend police forums, Resident Association Meetings, Crime Prevention meetings; conduct public/community relations and collaborative partnership efforts; coordinate video surveillance of criminal wrongdoing by residents or other suspects; and inform management of criminal activities. The Administrative Assistant will track statistical information and input data needed to develop crime analysis reports. The budget for these two positions is comprised of the following:

fi). Salary: Crime and Safety Management Coordinator-	\$43,344
Administrative Assistant	\$29,435
<b>Total Salaries</b>	<b>\$72,799</b>
Fringe Benefits: Based on 40% of salaries and includes Worker's Compensation, Retirement, FICA and Health Insurance	
<b>Total Fringe Benefits</b>	<b>\$29,112</b>

Travel and Training: Since it is imperative that the Safety and Crime Management Coordinator attend conferences and workshops in the safety field, funds have been budgeted for training and travel for this purpose. In addition, since the Safety and Crime Management Coordinator and Administrative Assistant travel to all six public housing sites to implement the Safety and Crime Management Program, funds have been included for mileage reimbursement for use of personal vehicles.

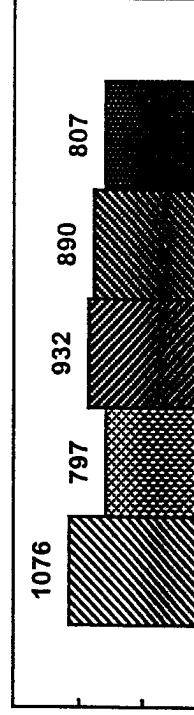
Travel and Training Budget	\$3,500
Mileage Reimbursement-	\$2,000
<b>Total Travel &amp; Training</b>	<b>\$5,500</b>

**mes**  
**31, 1998**

0

Year to Year	Fort Worth Police Department Documented Crime									
	Number of Offenses		Number of Offenses		Number of Offenses		Number of Offenses		Number of Offenses	
	94	95	96	97	98	99	00	01	02	03
FWHA Developments	420	279	432	377	346	377	346	377	346	377
1 Butler Place	303	216	226	241	190	241	190	241	190	241
2 J. A. Caville Place	274	230	185	189	216	189	216	189	216	14%
3 Ripley Arnold	36	37	44	50	26	50	26	50	26	-48%
4 Hunter Plaza	41	33	35	29	25	29	25	29	25	-14%
5 Fair Park	2	2	10	4	4	4	4	4	4	0%
6 Fair Oaks	1076	797	932	890	807	890	807	890	807	-9%
Total	1076	797	932	890	807	890	807	890	807	-9%

FWHA Safety and Crime Management Division Implemented in 1994

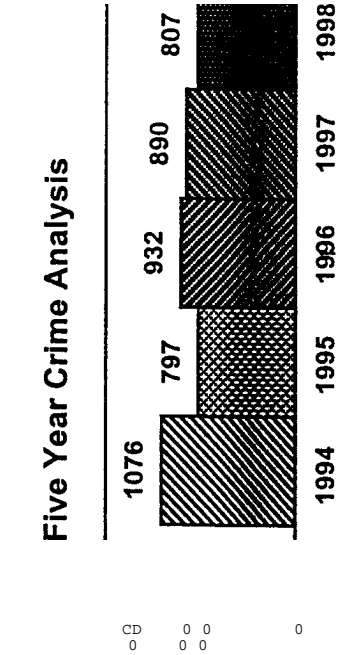


)

# Part I and Part II Cri January 1, 1994 - December

sero!JO I  
IJ~d pu~ I ~

FWHA Developments	Number of Offenses	
	94	98
1 Butler Place	420	346
2 J. A. Cavile Place	303	190
3 Ripley Arnold	274	216
4 Hunter Plaza	36	26
5 Fair Park	41	25
6 Fair Oaks	2	4
Total	1076	807



"Rock" crack cocaine, which is both affordable to residents and highly addictive, is the most widely used drug. Marijuana possession and sale is also common.

Trafficking occurs most frequently in isolated areas on sites where lights are shot out to reduce visibility of criminal activity.

In 1998, the FWHA, in conjunction with the City of Fort Worth Police Department and HUD Inspector General's office facilitated fourteen (14) Operation Safe Home arrests for drug-related crime: six (6) at the Butler Community, five (5) at Ripley Arnold, and two (2) at Cavile. One (1) arrest occurred at Hunter Plaza, which is primarily and elderly and disabled site. The majority of these arrests were at the three largest family developments

Crime data compiled by the FWHA classified as drug-related includes a large number of assaults provoked by argument while under the influence of alcohol, drugs, or both. The three most prevalent types of crime in public housing in 1998 were: Aggravated Assaults, Burglary and Larceny Theft. Aggravated Assaults have increased 15 % between 1997 (54 incidents) and 1998 (62 incidents).

;	i	iii	!	i	ii	!!	i	?	iiiiii								
iiiiii	!	iii	;	ii	;	ii	!	!	ii	?	iiii	4	2	I	1	-0	-50%
!	iiiiii	!	!	ii				i	i	!	i	!					
iiiiii	iiii	izii	!	iii				i	iz	!	!	iii	i				
;	iiiiii	!	iii	i				?	i	;	iiii						
ii	!	iiiiii	iiii	!	!			i									
iiiiii	!	iiiiii	iiii	iiii	iiii			i	!	i	!	iiii	!!				
iiiiii	iiiiii	iiiiii	iiii	!	ii			i	!	!	iii						
iiiiii	!	iiiiii						!	iii	!	iii	!					
;	iii	;	iiii	!	i	ii	!	iiiiii	o								
i	?	i	;	iiiiii	i	ii		iiiiii	!	iiii	!	iiiiii					
iii	!	iiii	;	i	iii	?	iii	;	iii	!							
iiiiii	;	iiiiii	i	!				=	iiiiii								
i	!!!!	!	ii	!	iii			m	!	;	;	!					
iziiiiii	!	iiiiii	iiii	iiii	!			ii	;	i	!	iii	i	i			
								2									

Murder							
Rape	3	4	5	2	8	300%	+ 166%
Robbery	56	22	17	21	8	-62%	-86%
Aggravated Assault	122	53	71	54	62	+ 15%	-49%
Burglary	112	89	124	88	85	-3 %	-24%
Larceny Theft	177	121	142	107	90	-16%	-49%
Auto Theft	51	36	67	67	47	-30%	-8%
FWHA TOTAL: '1'523 '' : '::' 340 302 I-							
329 428	I1%: -42.00%						

*\*Information obtained from the City of Fort Worth Police Department Crime Analysis Section; from, City. of Fort. Worth Data Services. and from the FWHA SafeLy and Crime Management Division.*

*City Crime rates are from the Uniform Crime Report.*

## Domestic Violence

One of the most prevalent types of Aggravated Assaults is Family/Domestic Violence. Most victims of these assaults are female. *95% of all Family/Domestic Violence is provoked by argument while under the influence of alcohol or drugs.* Many assaults involve husbands or boyfriends. These domestic offenses are more difficult to work with and potentially more violent than most other offenses encountered by the police and the FWHA staff. The victim is usually subject to immense psychological pressure from the spouse or friend to drop charges and not proceed with formal actions. For these reasons, staff refers these incidents to community professionals while utilizing strict lease enforcement if the perpetrator is an unauthorized boarder. The FWHA refers victims to local social service agencies providing intervention programming such as Women's Haven for protection, assistance and counseling. Women's Haven also informs the victims about Victim's Rights such as Family Protective Orders and encourages them to file criminal charges against the person who injured, or threatened to injure, them or other household members. Residents are referred to legal services at West Texas Legal Services, which offers services on a sliding scale or "free of charge" to those needing Protective Orders. Officers answering calls for assistance are guided by the Penal Code and Code of Criminal Procedure in making a decision to arrest and file charges against the perpetrators of the Family/Domestic crimes (which are usually Assaults).

### DOMESTIC VIOLENCE

BUTLER	173	100	139	108	125	346	36.00%
CAVILE	110	84	95	81	59	190	31.00%

RIPLEY	90	74	52	56	88	216	41.00%
HUNTER	4	5	14	8	11	26	42.00%
PLAZA							
FAIR	12	11	5	10	9	25	36.00%
PARK							
<b>FAIR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	0.00%
OAKS							
TOTAL	389	274	305	263	807		36.00%

292

1

In addressing Domestic/Family Violence, the FWHA will also utilize resources available at the Tarrant County Crime Resource Center (including video resources and library) to conduct crime education (including domestic assault) at the monthly Resident Association meetings. The Safety and Crime Management Coordinator will develop computerized video presentations that augment prevention programming. The Tarrant County Crime Resource Center offers programming entitled "Important Steps to End Violence Against Women". Housing Managers will be directed to this programming to develop awareness of this issue, along with residents who have been victims of this type of assault.

#### ~Juvenile Gang-Related Crime

Drug dealers still come into the communities to sell drugs, under cover of night. During the day, many times they just ride through public housing developments to show off their expensive cars and clothing, trying to attract young impressionable children. This is a "way" to show them a "better life." This strategy is very effective because most of the residents have very little in regard to material possessions. *For youth growing up in Fort Worth, the opportunity for involvement with drugs has become overwhelming. For poor and minority youth in public housing, many are lacking in leadership and positive decision making skills. Dropping out of school to sell drugs becomes the economic solution to a dimly perceived financial future. The alternatives to drug use and the consequences are not reality to the youth who reside in public housing communities.* A more insidious long-term pattern is the establishment of poor role models for the children who reside within the communities. Faced with dysfunctional homes and imperiled schools, many of the youth (especially African-American males) have been lured to the high life, high risk, and fast money found in the drug trade. Pushers, pimps, and drug barons have become role models and the ethics of the street have turned many youth to involvement in gangs and crime.

*Juvenile arrests in 1997-98 for Aggravated Assault made up 72% of the total arrests. Juvenile arrests for Aggravated Sexual Assault made up 50% of the total arrests. Juvenile arrests for Burglary made up 38% of the total arrests. Therefore, juveniles are involved in the most prevalent types of Part 1 crime- Burglary and Aggravated Assaults. 100% of the arrests for Loitering were juveniles.*

f--.



TAB #9—

RATING FACTOR 3: SOUNDNESS OF APPROACH  
(QUALITY OF PLAN)

## Rating Factor 3: Soundness of Approach (Quality of Plan)

*Through the Drug Elimination Program, the FWHA is endeavoring to make a permanent change at all six of the public housing sites to improve the quality of life, reduce apathy and to build self-esteem in an effort to eliminate drugs and drug-related crime.*

The FWHA Safety and Crime Management Program is designed to address the negative physical, economic, social and psychological conditions that plague the residents of the public housing communities. These conditions contribute to residents' low self-esteem, apathy and fear and must be eradicated if drugs and the related crime are to be eliminated. These are the elements that create the DRUG/CRIME/VIOLENCE triad.

### GOALS

Through the Safety and Crime Management Program, funded with PHDEP funds, the FWHA is seeking to achieve the following Goals:

- Enforce a secure environment by optimizing physical and personal security provided by off-duty Police and Contract officers providing patrols beyond baseline police services.
- Increase resident involvement in developing and implementing plans to address the drug crisis and other community problems, including active Citizens on Patrol and Resident Associations groups in each public housing community.
- Conduct thorough Applicant Screening and ensure that residents are evicted for drug related offenses and other criminal activities under "One Strike You're Out".
- Implement prevention programs which will impact on the crime rate. Programs should emphasize developing self-esteem, positive self-images and mentoring, community pride and empowerment.
- Establish collaborative partnerships with local social service providers that promote positive lifestyles and impact on the "root causes" of poverty and negative social behavior.
- Develop economic employment opportunities and self-sufficiency opportunities as alternatives to drug use and sales.
- Continue collaborative Weed and Seed Efforts, Operation Safe Home and other efforts in conjunction with the Fort Worth Police Department and HUD Inspector General's Office to reduce drug-related crime.

### FWHA SAFETY & CRIME MANAGEMENT PROGRAM COMPONENTS:

#### COMPONENT # 1- Involvement By Residents in Program Planning and Participation:

The residents, PAs have contributed to the development of this proposal with their recommendations and observations through their monthly Resident Association meetings. *The involvement of the residents and Resident Associations is essential to the success of the program.* The goal of the Safety and Crime Management Program is: *to have residents actively involved in creating the changes in their*

*community that are necessary to eliminate the negative conditions which persist there and to secure a safe environment through reclaiming control of the community.*

The Safety and Crime Manager routinely attends all monthly Resident Association meetings and elicits information from residents on the Drug Elimination Program, including any unmet needs and the perceived effectiveness of the program. At these meetings residents discuss ways to eliminate drugs and crime. They have all expressed enthusiasm at the opportunity to participate in efforts to improve their community. The RAs participated in obtaining petitions and support letters in their communities that demonstrate the desire of residents for the program.

Key staff positions will be utilized to develop and maintain that involvement by working with residents to secure their commitment to work for change. The Safety and Crime Management Coordinator will work with the Resident Associations in formulating Citizens on Patrol groups in their communities, and by supporting existing groups with additional training and expertise as needed. Community volunteer resources commitments enhance the FWHA Safety and Crime Management Program success. Residents have consistently expressed concern for eliminating drugs and drug-related crime from their communities. In community meetings held each month with residents, they listed activities they thought would be most effective in the drug elimination effort. Their recommendations have been used in developing this anti-drug program strategy and are the basis of the program goals. Among the items mentioned include:

- Achievement of a secure environment by reclaiming control of the community and providing continued security and protective services; enforcing the curfew for youth.
- Continuation of the applicant background check program to prevent drug problems by eliminating undesirable applicants.
- Promotion of educational programs, drug abuse counseling, individual/family counseling, organized sports/recreational activities, subsidized day care, improved transportation and academic and tutorial programs.
- Encouragement of residents to volunteer their time to help make their communities better by offering resident patrol training and other incentives.
- Expansion of the Prevention Programming at the three largest family sites to reduce drugs and youth/gang-related crime and Family/Domestic Crime.

#### COMPONENT # 2- Safety- And Crime Management Coordinator:

The FWHA Safety and Crime Management Coordinator oversees the entire Safety and Crime Management Program, including supervision of Off-Duty Officers, Contracted Security and the Administrative Assistant. Specific duties related to the Coordinator position include:

Supervises the conducting of background investigations of all applicants for public housing to ensure that there are no serious criminal histories that could negatively impact on the quality-of-life for other residents.

Acts in public relations capacity with the Fort Worth Police Department and with collaborative partner agencies augmenting the Safety and Crime Management Program. In addition, the Safety and Crime Management Coordinator acts as a liaison on the Inter-Agency Task Force with the Fort Worth Police Department and HUD Inspector General's Office in coordinating "Operation Safe Home" activities.

Works closely with the Resident Associations to ensure that the prevention programs developed are relevant to their communities. Crime Prevention Workshops (education and training) are an integral component in the duties of the Safety and Crime Management Coordinator. The program enhances resident knowledge of preventive measures including drug and criminal activities. It is anticipated that with increased resident awareness, there will be increased reporting of crime by residents.

Provides statistical analysis reports of the crime occurring with the public housing communities. The Coordinator provides the FWHA a monthly printout of all police calls made to housing communities in order to identify residents engaged in criminal activity or lease violations.

Coordinates video recorded surveillance of the housing communities by off-duty officers to document wrongdoing by residents and guests. Case ties on persons involved with criminal/drug activity is compiled by the Safety and Crime Management Coordinator for eviction proceedings. Strict lease enforcement and eviction action is being implemented in conjunction with the housing managers, in compliance with HUD's "One Strike You're Out Policy".

### **COMPONENT # 3- Off-Duty Police Officers:**

The Fort Worth Housing Authority employs Off-Duty Police officers at public housing communities to provide on-site patrols on a periodic, rotating basis. Off-duty Police Officers have been hired to patrol the larger developments between 7 p.m. and 3 a.m. three nights a week. The shifts will continue to be flexible and scheduled in order to provide random coverage during peak crime evening and night hours from Thursday through Sunday of each week. Each shift will consist of four (4) officers and will be eight (4) hours long. Officers report violations to Housing Authority Management, testify in court and provide assistance in evicting families when necessary under the FWHA "One Strike You're Out" Policy.

The officers will gather information such as names, addresses and telephone numbers of suspects, as well as the color, make and license numbers of their cars. Officers make written reports of criminal activities and lease violations to be submitted to FWHA staff. The officers provide general security, take action to prevent criminal offenses, arrest violators and maintain the public peace. The officers will enforce FWHA restrictions on trespassing and loitering, and report violations of policies adopted by the Board of Commissioners pertaining to security issues, including the Youth Curfew, "One Strike You're Out" and Glass Container Policy. They attempt to keep the developments free of disturbances and nuisances as a result of their on-site presence. *Provision of these officers includes increased vehicular, bicycle and foot patrol not normally offered by the Fort Worth Police Department in their Baseline Services.*

In 1995, the Fort Worth Housing Authority established a procedural manual and contract for hiring off-duty Police Officers in accord with the NOFA for the Drug Elimination Program. This manual details policies, procedures, and general orders that regulate conduct of the off-duty officers. This manual includes information on: use of force, resident contacts, response criteria to calls, pursuits, arrest procedures, reporting of crimes and workload, feedback procedures to victims, citizens complaint procedure, internal affairs investigations, towing of vehicles, authorized weapons and other equipment, radio procedures internally and with local police, training requirements, patrol procedures, scheduling of meetings with residents, record keeping and position descriptions on every post and assignment.

### **COMPONENT # 4- Contract Security- Officers:**

Contract Security Officers will be used at the smaller sites (Hunter Plaza, Fair Oaks and Fair Park) in 1999-2000. Contract security personnel provide community relations, detection of criminal activities and visibility for a more secure environment. The Contract Security Officers enforce FWHA lease policies on trespassing and loitering and keep the areas free of disturbances and nuisances as a result of their on-site presence. These security officers also serve to improve community relations and aim towards getting to know residents and serve as liaison between the FWHA and Resident Associations in the communities, on security-related issues.

*The duties to be performed by these contract security officers is not performed by local law enforcement agencies on a routine basis, such as patrolling inside the Fort Worth Housing Authority buildings, checking parking lots for vehicle registrations and arranging for towing of vehicles that are illegally parked in the communities, enforcing the Alcohol Ban Policy adopted by the FWHA Board of Commissioners, and performing surveillance for graffiti perpetrators.*

#### **COMPONENT # 5- Crime/Drug Hotline,**

The Anonymous Drug Tip Hotline was initiated as part of the Safety and Crime Management Program in 1994 to give residents an opportunity to provide information anonymously and safely in an effort to eliminate drugs and crime in their neighborhoods. In 1999, the FWHA has recommended that residents utilize the City Hotline number (335-DOPE) to report crime as it is observed to avoid a delay in following up on crime investigations. The Crime/Drug Hotline is in operation 24 hours a day. Information provided is kept confidential and disseminated to appropriate law enforcement personnel.

#### **COMPONENT # 6- Resident Training as Citizens on Patrol:**

*The cornerstone of the Safety and Crime Management Program is the involvement of residents in deterring crime.* Residents will continue to be trained as Citizens on Patrol. The Safety and Crime Management Coordinator will elicit increased participation and cooperation of residents in deterring crime. Crime prevention and awareness will be stressed through community workshops. The Crime/Drug Hotline will continue to be used by residents to report crime in their communities.

Since the Fort Worth Housing Authority (FWHA) *recognizes that residents, themselves, are the best deterrents to drug-related crime,* the FWHA will continue to recruit, train and equip residents to form Resident Volunteer Patrol Units to be utilized at all developments in conjunction with the Fort Worth Police Department. Recruitment efforts by the FWHA and the FWPD will be initiated to increase the number of Citizen Patrol volunteers. Currently, there are (5) Citizens on Patrol Organizations consisting of (75) members at Fair Oaks, Hunter Plaza, Butler, Ripley and J. A. Cavile.

As part of Citizen Patrols, a rigorous training program is provided in conjunction with the Fort Worth Police Department. They are trained by the Fort Worth Housing Authority (FWHA) Safety and Management Division and must 1) Graduate from the FWPD Citizen's Patrol Academy (8 hours of training); 2) Ride with Fort Worth Police Officers on two eight-hour shifts; 3) Attend an eight hour radio procedure class; 4) Attend bi-weekly Citizen Patrol meetings; 5) Attend the FWHA Safety and Crime Management Report Writing Class and Suspect Description Class; 6) attend Crime Prevention classes; 7) Provide a minimum of 300 hours of patrol per year. In addition, other resident patrol groups are already established in some communities (notably Cavile) in conjunction with the Resident Association. The Safety and Crime Management Coordinator acts in liaison with these established groups to provide more comprehensive training efforts.

Once the residents have been trained as Citizen's on Patrol (COPS) they are issued a radio and distinctive clothing to wear in their patrol duties. Funds requested for the Citizen Patrol groups will provide for distinctive clothing to be used while conducting patrols as well as workshops and other events involving COPS.

#### **COMPONENT # 7 FWHA Motor Vehicle Registration/Enforcement Program:**

The Resident Motor Vehicle Program was begun as part of the Safety and Crime Management Program in 1995. The Safety and Crime Management Program regulates traffic by bringing all FWHA residential parking lots into compliance with the law. It also provides a method of identification for resident-owned vehicles. This policy enables the FWHA to enforce parking regulations and regulate and control access into the developments. The program is based on City, state and federal parking laws *The program alleviates access to communities by drug dealers, drug purchasers and any other unauthorized persons or vehicles.* Inoperable, unauthorized, junked, and illegally parked vehicles are being removed from the developments with proper notice. The Resident Motor Vehicle Program has improved the communities' appearance.

All vehicles owned by residents must be registered with the FWHA management office and must be in operable condition. They must have a valid Texas license plate and inspection sticker. Vehicles parked in restricted areas are towed at the owner's expense. Parking for residents and guests were clearly marked and posted, along with specific handicapped areas and fire zones. *The Resident Motor Vehicle Program has been implemented at every development.*

Since the implementation of the Resident Motor Vehicle Policy in October of 1995, over 1,100 vehicles have been registered by residents. Over 800 permits have been issued to social service providers. Illegally parked vehicles have been removed, in order to clear obstructions, provide legal visitors space, and to remove drug dealers's vehicles when they park in the community illegally. Over 2,000 unauthorized, junked, abandoned and illegally parked vehicles have been towed since 1995. In 1998, 407 vehicles were towed and 271 were tagged for towing under the Motor Vehicle Enforcement Policy. This helps prevent the infiltration into the communities of drug dealers and unauthorized persons seek

#### **COMPONENT # 8- Prevention Programming**

In 1997, the FWHA recognized the need for programming for youth to prevent their involvement in criminal activity. Therefore, \$30,000 of the 1998 Public Housing Drug Elimination grant funding has been utilized to conduct gang prevention activities at the three largest public housing sites to enable public housing youth and families to make better choices than participation in the use of illegal drugs, the FWHA initiated a prevention program entitled the Community Alternative Program (CAP). In 1998 the FWHA contracted with CAP to provide positive role models and programming at the three largest public housing communities- Butler, Ripley Arnold and J. A. Cavile. The FWHA is providing office space at the FWHA Administrative Offices in the Family Investment Center. and within the FWHA Community Policing Offices. *The goal of the Community Alternatives Program is to offer troubled young people a supportive, consistent, and structured environment so that they can empower themselves with self-respect and positive coping skills in order to achieve personal success.* Staff conducting the CAP program work with public housing youth to increase their self-awareness about how drug/alcohol use affects one's life, family and community and offers more positive alternatives and coping skills in order to remain alcohol and drug free.

In 1999-2000, due to funding constraints, the FWHA will provide \$12,250 in funding for vulnerable youth to attend Genesis Camp which is aimed at anti-drug/anti-gang activities. In addition, the FWHA will utilize collaborative partnerships to augment preventative programming funded under the Drug Elimination Grant.

Since Family Domestic Violence is one of the most prevalent types of crime in public housing, the FWHA has established linkages with Women's Haven and will refer victims to this agency for protection, assistance and counseling. In addition, the FWHA will utilize resources available at the Tarrant County Crime Resource Center (including video resources and library) to conduct crime and domestic assault prevention programming at the monthly Resident Association meetings. The Safety and Crime Management Coordinator will develop computerized video presentations that augment prevention programming. The Tarrant County Crime Resource Center offers programming entitled "Important Steps to End Violence Against Women". Housing Managers will be directed to this programming to develop awareness of this issue, along with residents who have been victims of this type of assault.

**COMPONENT # 9- Collaborative Partnerships- Social Service and Youth Prom'am Activities:** Since *prevention is the best strategy* to combat illegal drug use and drug-related crime, collaborative efforts with various **service agencies** provide all of the necessary components for a comprehensive program. Successful **prevention strategies** require the investment and commitment of residents, private and public agencies, educational institutions, law enforcement, individual/family counseling, recreational programs, employment training organizations, religious organizations and volunteer business and community leaders.

Although the Fort Worth Housing Authority *does not provide funding for these activities under the Drug Elimination Grant,* it actively utilizes their services and participates in collaborative ventures with them in order to positively impact the quality of life of public housing residents and to prevent the use of drugs. The Fort Worth Housing Authority (FWHA) has established collaborative partnerships with over 100 social service providers (see Collaborative Service Provider chart) and conducts meetings with these providers on a quarterly basis through the Resident Services and Family Self-Sufficiency Department. Residents utilizing these services are referred or informed about services available by Resident Programs staff, Housing Managers, and the Safety and Crime Management Coordinator.

Through networking, the FWHA has secured commitments from its collaborative partners for providing services for public housing residents promote positive lifestyles and self-sufficiency opportunities. The following is a synopsis of program commitments:

Lena Pope Home provides the Family Matters Program which is a 24-hour crisis response to support families in prevention of drug and alcohol abuse. They also offer the UNHOOKED programs which is a drug and alcohol treatment program for adolescents between 10 and 17, at no cost to eligible clients.

- Texas Rangers provides funding for baseball and soccer teams for public housing youth and has been instrumental in the development of a sports complex in the Ripley Arnold Community.
- Adolescent Pregnancy Prevention provides case management for Ripley residents to promote positive lifestyles and deter youth from teenage pregnancy.
- Circle T Girl Scouts provides summer programs at public housing communities with an added emphasis on staying drug free and drug prevention.
- Boy Scouts of America and Camp Fire brings on-site recreational and educational activities to school-age youth.

Branches Educational Center provides case management services and programs that enhance self-esteem/awareness and promote self-sufficiency. Tutoring in basic skills, reading and mathematics is provided for adults who are below the 8th grade reading level.

Women's Haven provides housing for family violence victims. When they leave their shelter, and case management services are available to former residents now living in public housing.

- Fort Worth Public Library provides resources and ongoing services from its satellite library,

"COOL" on-site within the Cavile Place Housing Community and the Butler Library that was established in 1996. Some of the pertinent services include: parenting skills training, positive role models, SOUL (teen conflict resolution), teen volunteers (COOL Aides) and children's Summer Reading Club.

- Family Services provides out-patient chemical dependency counseling to children, adolescents, adults and families on a sliding fee scale and offers a 24 hour Crisis Intervention Hotline.

Fort Worth Independent School District supports positive extra-curricular sports programs for urban youth who might otherwise lose out to drugs. Other programs provided include school and peer counseling, youth outreach, home/school coordination and tutoring to provide positive role models. Counselors are available on all campuses. The Practical Parent Education Program provide parent skills training.

Tarrant County Junior College provides on-going educational programs including tutoring, GED/literacy training, vocational training, academic and vocational assessment services and college bound services for public housing residents. TCJC offers the Office Technical Training Course and and Small Business Center at the Family Investment Center.

- Camp Fire provides job training for residents in day care management-both in home and in the public. Residents are trained to become qualified to obtain their licenses.

Women's Center provides a variety of Self-Sufficiency Programs such as; the Job Search Club, individual employment assistance, Rape Crisis, individual/group counseling, Sexual Assault Prevention education programs for children and adults, case management, Legal Workshops, and Survival Skills for Women.

- Drug Prevention Resources and Santa Fe Counseling Center provide drug prevention counseling and education. Both agencies have intensive outpatient programs for chemically dependent individuals. Santa Fe targets the adolescent population and Drug Prevention Resources has a more general clientele. Drug Prevention Resources offers a summer camp aimed at drug prevention called "Genesis Camp".
- Fort Worth Transportation Authority (FWTA) through its FAREAID Programs, provides residents with free bus tokens for job search/training activities, medical care, etc. The FWTA is also providing subsidized transportation for residents to job sites near the DFW airport and Alliance development areas and job training for positions with the FWTA.

"I Have a Dream" provides programing to "at risk" youth to help them achieve their high school diplomas.

Expanded Nutrition Program- Texas Agricultural Extension Service provides volunteer trainers in self-sufficiency skills and food supplies needed for preparing simple and economical dishes. They provide nutrition education activities for school-age children at Cavile and Butler on a year-round basis. This program uses volunteers who are recruited and then trained to teach simple food preparation, proper nutrition, food safety tips, comparison shopping ideas and kitchen sanitation to residents.

- Texans' War on Drugs provides ongoing technical assistance support and materials to adults and youth about alcohol/drug prevention programs and activities.

Fort Worth Police Department Kids, Officers and Parents = Strong Community (KOPS). The KOPS Program is a volunteer organization created by officers of the Fort Worth Police Department. Their objective is to work with the youth from Fort Worth, particularly public housing residents, by providing positive role models and instilling self-esteem and respect for others. The program also addresses adverse lifestyles such as drugs, gang violence, teen pregnancy and lack of education.

Tarrant Baptist Association. Since 1985, this organization through the Keystone Community Church has provided spiritual, social, fmanacial, and referral assistance to families. The staff works directly with residents and FWHA to access services to ease family crisis.

VISTA Volunteers. VISTA Volunteers have been an integral pan of the FWHA Drug Elimination Program since October 1989. They have facilitated anti-drug support groups and peer advocacy groups for adult and teen parents.

Harris Hospital- provides on the job training and placement for residents in custodial fields.

Parenting Guidance Center provides training to enhance parenting and problem-solving skills through in-home services. Their Parent Partner Program matches volunteers with mothers from the target community to provide needed training, support and encouragement.

Women's Center has collaborated with FWHA for over five (5) years to address the problems that trap public housing families in poverty and block their movement toward personal and economic self-sufficiency. The agency provides Life Skills Training, job search assistance and placement at no charge to residents, along with the JOBS NOW training. They also provide counseling for women in crisis, transition and sexual assault therapy on a sliding scale fee.

- Texas Employment Commission provides employment services and presentations on the Job Corps Program.
- Narcotics Anonymous provides intervention counseling and group support sessions for any resident interested in ceasing drug usage.
- Alcoholics Anonymous provides intervention counseling and group support sessions for any resident interested in ceasing their alcoholic life style.
- Santa Fe Counseling provides drug prevention counseling and education. Also has an intensive out-patient program for chemically dependent residents.

American Red Cross provides transportation for students in the Clerical/General Office Training Program.

Tarrant County Housing Partnership and Neighborhood Housing Services screen applicants to determine their need for assistance in home ownership and provides counseling on obtaining home loans.

- A-G-A-P-E performs general physicals and immunizations for school age children on-site in the Family Investment Center.

The City of Fort Worth Working Connection provides training, education, job skills improvement, day care and needs-based assistance to Clerical/General Office Training Program. The Working Connection also is the local administrative entity for Job Training Partnership Act (JTPA).

#### COMPONENT # 10- Physical Improvements'

Drug dealers almost always look for social disorder within a community before setting up shop. ---- ildren, graffiti, and lessened economic development activity (usually night clubs or liquor stores). When found in abundance these factors are good indicators that a community is disorganized and unlikely to confront drug activity.

*FWHA strongly believes in removing the deterrents to safe housing while providing the means and access to improved lifestyles and conditions.* Therefore, efforts of other key staff and Resident Associations work towards improving the physical environment of the communities will be on-going as part of the Comprehensive Grant. *Improving the physical appearance of the communities with the involvement of the residents tends to broadcast a message to the drug dealers that the community is investing in itself and can be expected to defend itself against drug activity.* Neighborhood pride is an essential ingredient eradicating criminal drug activity.

The FWHA has instituted a Glass Container Policy in an effort to reduce broken glass in the communities. It is now a lease policy violation to possess a glass container in common areas. This policy was enacted in an effort to promote the safety of residents by reducing the amount of broken glass, especially on playgrounds and other

common areas. The off-duty contract Police Officers are responsible for enforcing this policy in conjunction with the housing managers.

Landscaping and maintaining the grounds also improves the appearance at all the developments. Landscaping builds upon the holistic approach to neighborhood pride, generating a renewed interest in the physical, emotional, and psychological factors of improving the communities. At all of the FWHA public housing communities, physical borders have been developed in designated areas via shrubbery. Shrubby defines individual areas or properties. Definition of property increases the residential personalization factor, thus creating a vested interest. The FWHA Maintenance staff continually seeds and sods the grass areas to improve their appearance. Recently, landscaping included the planting of trees in the Butler Community.

The FWHA has also instituted a reward system for residents who report graffiti incidents and who testify in court cases once the perpetrator has been caught. Also, the FWHA Board of Commissioners had adopted a Youth Curfew, intended partially to reduce youth committing graffiti on public housing facilities, and to reduce opportunities for gang involvement. This policy is enforced by Off-Duty Police Officers in conjunction with housing managers. Through these Texas Employment Commission provides comprehensive employment testing and placement services.

Parenting Guidance Center provides volunteers who teach parenting skills, assist in accessing resources and offer support and encouragement.

YMCA and YWCA provides tutoring, literacy classes and recreational activities for youth. The YMCA also operates the FWHA Amaka Child Care Center, as part of a FWHA self-sufficiency initiative.

City of Fort Worth Dept. of Parks and Community Services offers varied programming such as youth sports programs, "Cow Boy Santa", summer lunch programs for over 500 youth, and a summer youth work experience program.

First United Methodist Church provides Ripley-Arnold residents with emergency food and clothing (with special emphasis on infant formula and baby food), monthly commodities, home visits, limited household items. The programs they provide include day care, after-school recreation, adult GED/Literacy classes and the Family Club which gives adults sewing/crafts knowledge, cooking instruction and recreational activities. The church also provides Neighborhood Clubs for children and teens.

Baptist Community Center (Ripley) and Keystone Baptist Mission (Cavile) provide on-site case management, financial assistance for payment of rent and utilities, food vouchers and transportation.

- March of Dimes provides prenatal education and postpartum support for parents of babies born with birth defects.

*By providing a highly visible substance abuse prevention program within the communities to be served, youth will have the opportunity to become actively involved in changing their destiny. These efforts are part of a broad based, total community effort for reclaiming their neighborhoods and suppressing the continued infiltration of drugs. Quarterly meetings are held with collaborative partners in defining services available to public housing youth and adults to reduce their involvement with drugs. Many of these programs are aimed at prevention as the primary tool.*

initiatives, it is envisioned that the amount of gang involvement and drug usage by youth will be reduced in the public housing communities.

In recent years, the FWHA has sponsored two landscaping projects-one at J. A. Cavile which was funded by the City of Fort Worth's Youth Fair Chance Program and one at the Butler community funded through the United Way. Both of these projects are aimed at involving residents in enhancing the environmental design of their community in order to develop a "vested interest" and to dissuade drug dealers from coming into a community that is physically demarcated.

In 1996, the FWHA received a Drug Elimination Technical Assistance Grant that was used to conduct a study of each of its communities for Crime Prevention Through Environmental Design recommendations. This study was completed in 1997. As funding permits in the Comprehensive Grant, physical improvements will be *undertaken. Through efforts aimed at physical and social improvements, residents are empowered to defend themselves from the drug dealers and move them out of their front yards and to the streets. It is envisioned that families and children will enjoy their yards without the intrusion of drug dealers.*

#### COMPONENT # 11- Economic Development Activities'

Since economic development is essential to provide residents with employment opportunities, the FWHA has initiated linkages *This in turn, reduces the incentive to be involved in drug-trafficking and use as a profitable means of support.* Through collaborative partnerships, the FWHA has developed a systematic approach to helping public housing residents receive assistance in becoming self-sufficient, while they are being provided decent and affordable housing. *The FWHA provides access to opportunities that rebuild people and assist them to achieve economic independence and self-sufficiency and positive lifestyles.* Collaborative Partner agencies help to ameliorate the "root causes" of poverty that hinder families from becoming self-sufficient. The FWHA Resident Program and Family Self-Sufficiency Department holds quarterly meetings with these agencies and will make referrals of public housing residents to these sources.

These programs include: the Family Investment Center, Family Self-Sufficiency Program, Resident Opportunities for Permanent Employment (ROPE)- funded through Economic Development and Supportive Services Grant; and DOL Welfare to Work grants in conjunction with Tarrant County Workforce Development.

In 1995, the FWHA established a Family Investment Center in the Butler Public Housing Community. The Family Investment Center is a "one stop center" which is intended to improve the marketable skills of residents and to enhance their quest towards self-sufficiency. Currently, the FIC is the training site for the Tarrant County Junior College Clerical Office Skills Program. Remedial education is being provided by TCJC. Health care and immunizations are provided by Agape Clinic. The FWHA has an established record of developing and creating training opportunities through collaborative partnerships that support residents in their efforts towards self-sufficiency. Staff support is provided by the Fort Worth Housing Authority the Family Self-Sufficiency Program.

The Butler Community and the FIC have also been designated by HUD as a Campus of Learners. As funding is received the FWHA will differentiate units of residents in the area surrounding the FIC and establish a college campus. Residents will be linked to technology-oriented skills and computer-based educational training. It is envisioned that residents will receive computers that will link them to the FIC Media Center for in-home training opportunities. Children will be able to utilize these computers to enhance their study skills. In 1996, the local HUD branch donated computers to initiate the Campus of Learners.

In 1998, the FWHA was awarded a HUD funded Economic Development and Supportive Services Grant that allows the FWHA to partially subsidize services, through collaborative partnerships, at the FIC to help public and assisted housing residents achieve self-sufficiency. Among the services included for 1998-99 in conjunction with collaborative partners are: (i) training of residents in child care management in conjunction with Camp Fire; ~

tutoring in basic skills, reading and mathematics for adults who are below the 8th grade level, self-esteem building, and job readiness through Bee and Bell Educational Center; ® Subsidized transportation opportunities with the Fort Worth Transportation Authority; & Office technical training, literacy and GED preparation (and the Small Business Center) through Tarrant County Junior College; ® life skills training, employment preparation, JOBS NOW training and job retention training through the Women's Center; & child care at Araaka through contract with the YMCA of Metropolitan Fort Worth; and fi) referral of residents in need of substance abuse supportive services and case management through Tarrant Council on Alcohol and Drug Abuse.

Recognizing the need for reliable, subsidized child care in order for public and assisted housing residents to become self-sufficient and meet the mandate required under recent Welfare Reform Legislation, the Fort Worth Housing Authority established the Araaka Child Care Center in 1996. The Amaka Child Care Cent'er is a "state of the an" facility located at 1501 Stephenson Street. Low income families enrolling their children are able to quality for subsidized child care while pursuing self-sufficiency initiatives such as educational mechanism for low income parents to become or vocational training, or while they are working. The intent of Amala is to provide a self-sufficient by completing training or work experiences with the assurance that their children are being cared for in a safe, well-managed, positive environment.

In 1998, the FWHA was awarded a \$30,000 Department of Labor "Welfare-to-Work" Grant which is being used to provide remedial educational enhancement at the Family Investment Center for public and assisted housing residents in conjunction with Tarrant County Junior College (TCJC). An initial assessment of educational skill levels will be conducted by TCJC staff and specific educational enhancements will be provided to ensure that participants qualify for training at the Workforce Centers at the end of six months. TCJC staff will work closely with Workforce Center staff to ensure classroom activities are consistent with required outcomes and objectives for enrollment in its vocational training programs so that they will serve as a "direct feeder". Ancillary services will be provided to ensure that participants are successful.

Transportation linkages will be incorporated with the Fort Worth Transportation Authority. The Fort Worth Transportation Authority (FWTA) will provide regular bus service to transport residents to Workforce Centers for additional job training, or to jobs and will receive bus tokens through the FWTA's Fair Aid program.

In 1999, the FWHA was awarded another Department of Labor Welfare to Work Grant in which a Case Manager/Recruiter position will be funded, to be based out of the Family Investment Center to assist TANF recipients, county-wide with referral to the Workforce Centers and Family Investment Center for educational upgrades and job training and counseling. This position will be invaluable to the Section 8 Welfare to Work Program in recruiting eligible participants. The FWHA will request that the Case Manager/Recruiter be given a list from the Tarrant County Workforce Development Commission of persons receiving TANF funding the preceding period. Outreach will be conducted to these individuals.

In 1999, the FWHA partnered with the Fort Worth Transportation Authority on the DOT Welfare to Work Reverse Commute Grant. Extended transportation linkages will be coordinated by the FWHA Resident Programs and Services Department.

#### **COMPONENT # 12- Weed and Seed Collaboration and Operation Safe Home Activities**

"Operation Safe Home was begun in 1994 due to a new major federal crime initiative which specifically focuses on violent crime within the nation's Public Housing Authority properties with the cooperation and support of communities involved. The mission of Operation Safe Home is to develop a *comprehensive approach* to assist with the elimination of drug sales and violence in targeted housing communities with the cooperation and support of communities involved. In Fort Worth, Operation Safe Home targets street-level drug dealers in a team effort conducted by the Fort Worth Police, the Fort Worth Housing Authority, the Drug Enforcement Administration (DEA), the Southwest Region of the HUD Inspector General's Office of Investigation and with the Fort Worth Police Department.

Officers assigned to cover public housing complexes have reported noticeable differences after the raids. According to the *Star Telegram*, on September 21, 1996, "where youngsters formerly played amid open-air drug sales and guns were easy to buy, the complexes are now safer". As a result of these combined efforts, several drug arrests have developed to help deter crime as it occurred in Public and Assisted Housing. In 1998, Operation Safe Home resulted in thirty (14) drug-related arrests and (36) evictions under "One Strike You're Out".

The City of Fort Worth was a recipient of a U. S. Department of Justice Grant of \$1 million dollars for Weed and Seed. Fort Worth, Texas, was among the sixteen (16) cities awarded the U. S. Justice Department Weed and Seed Grant. Fort Worth was chosen both for its high crime rate within the geographic target area and for its attitude of encouraging holistic approaches to achieving solutions. The Weed and Seed Target Area included a distressed segment of southeast Fort Worth that encompasses a large amount of Fort Worth's population, including J. A. Cavile Place, a FWHA Public Housing Community. As with the Weed and Seed area, J. A. Cavile Place crime statistics reflect offense patterns that are disproportionate to the size (300 units) and population (approximately 1,000 persons). Many gang members are heavily involved in drug trafficking, especially crack cocaine, in the target area.

This program has targeted "weeding" of criminal activity through stepped up law enforcement and "seeding" of areas through economic development and collaborative social services. Weed and Seed is a comprehensive and coordinated multi-agency approach to law enforcement and community revitalization. It was designed to rid the neighborhood of drugs, violent crimes and to help the residents reclaim their neighborhood, so that they could live and work in peace and security. The primary tenets of Weed and Seed are:

- \* To develop a comprehensive, multi-agency strategy to control and prevent violent crimes, drug-trafficking and drug-related crime.

To coordinate existing federal, state, local and private agency resources and concentrate those resources in the project sites to maximize their impact on reducing violent crime, drug trafficking and drug-related crime.

- \* To mobilize residents in the targeted sites to assist law enforcement in identifying and removing violent crime, drug trafficking and drug-related crime.

*The Fort Worth Housing Authority has exhibited a strong commitment for collaborative efforts with the Fort Worth Police Department and Weed and Seed. FWHA's Drug Elimination Program, is specifically committed to increase Crime Watch participation.* Other efforts undertaken by the FWHA towards providing crime prevention through environmental design are in concert with the tenets of Weed and Seed. As more residents are empowered to control the negative activities within their community through decreased tolerance, crime statistics will drop. Activities taken specifically with the collaboration of the Fort Worth Police Department include:

The Fort Worth Police Department Crime Prevention Specialists provide training and certification for Crime Watch Volunteers and collaboration with Cavile Friendly Neighbor Citizens on Patrol.

- The FWPD participates in quarterly community forums to allow residents the opportunity to discuss problems and concerns with the Police Chief, Division Captain, and Beat Officers.

Police and Housing Managers share information on residents suspected of illegal criminal activity. The Safety and Crime Management Coordinator is given police reports on residents involved in illegal activity in order to assist and support Housing Authority efforts to evict residents involved in criminal activities, including drug-related incidents under "One Strike You're Out".

Bicycle patrols are provided at Hunter Plaza and periodic foot patrols in this elderly complex as a crime deterrent and enforcement system.

As the base of all "seeding" is built upon economic development. The FWHA has developed a

network of opportunities for economic development and self-sufficiency, including the Family Investment Center, the Family Self-Sufficiency Program, and the Economic Development Grant.. As seeding of economic development flourishes, so will the strength of the residents to prevent future victimization by crime. The Fort Worth Housing Authority has been instrumental in developing job fairs for public housing residents to promote economic development, community while "weeding" out crime.

**How the Safety and Crime Management Program  
Will Be Sustained over a Number of Years:**

- Continuation of Collaboration with Residents, Fort Worth Police Department, Citizens on Patrol Activities and Teen Curfew Enforcement

The Safety and Crime Management Program has as an integral component the training of residents as Citizens on Patrol. By developing, a pool of fully-trained resident patrol groups, residents, themselves will be a major deterrent of crime and also the first to report drug-related crime to the Police Department. This training will have a benefit for years to come and will instill an inherent investment in community by residents. Through 1999 Drug Elimination funding, fully trained and certified Citizens on Patrol Groups will be established in public housing communities. In future years, residents will be recruited for these groups through the Resident Associations. The Fort Worth Housing Authority will continue to rely on the Fort Worth Police Department for training of residents and for issuing distinctive clothing and radios to residents that have completed training.

The City of Fort Worth has adopted a Teen Curfew intended to reduce crime-related incidents by youth. Since the Board of Commissioners has adopted a similar policy, the Fort Worth Housing Authority will rely on the City of Fort Worth Police Department to continue to arrest youth out after the curfew, once the Drug Elimination Grant ends. Currently, the contracted off-duty Police funded through the Drug Elimination Grant have primary responsibility for enforcing the teen curfew, since their on-site presence is much more intense than the City of Fort Worth Police Department (who do not have specific, dedicated patrols to the public housing communities).

The FWHA will continue efforts by the Maintenance Department to eradicate graffiti. By eradicating graffiti and by landscaping, a well-maintained, orderly community is possible that deters gang and gang-related criminal activity, while increasing community pride. The Fort Worth Housing Authority will continue to utilize other funding sources (such as the Comprehensive Grant) to maintain and beautify the public housing communities.

The City of Fort Worth has, in 1994, instituted a Graffiti Ordinance which allows for fines to businesses and residences that do not remove graffiti within a certain time frame. Also, the City offers a free paint program to help defray the costs of graffiti abatement. Even though this does not apply to the public housing communities (since they are considered private property) the removal of graffiti in the surrounding perimeters to the public housing communities will continue to deter gang activity in the general areas, and their corresponding involvement with drugs.

- Continuation of Economic Opportunities Towards Self-Sufficiency as an Alternative to Drug Use and Sale

The FWHA recognizes that, in order to end the cycle of drug related crime that positive self sufficiency opportunities must be expanded. Through the development of its Family Investment Center and Araaka Child Care Center in 1996, the FWHA has attempted to provide opportunities to enable residents become self-sufficient and to end their dependency on welfare. In 1997, the FWHA was awarded an Economic Development and Supportive Services Grant. Funds are being used to address the "root causes" of poverty, including low educational attainment, lack of transportation, lack of self-esteem and need for counseling on both drug prevention and use and domestic violence. In 1998-99, the FWHA was awarded two Department of Labor These self-sufficiency programs will impact drug-related crime beyond the scope of PI-1DEP funds.

Employment opportunities for residents have been developed that are funded from the Comprehensive Grant, Family Self Sufficiency and Section 3 Program. Residents will continue to be recruited for all construction programs conducted by the FWHA. Residents will also be recruited for positions in maintenance and administrative positions within the FWHA. The impact of these employment programs will be on-going in future years and will continue to expand employment opportunities for public housing residents, thus lessening desire for involvement with drug USe (due to apathy) and to drug sales (due to lack of other viable economic opportunities).

In 1996, the Fort Worth Housing Authority began operating its Family Investment Center in the Butler Community. The FIC provides remedial education, job-readiness training, on-the-job training, job placement and information and referral to jobs. These efforts are being provided through collaborative partnerships with social service agencies who are, in essence, providing their services at no cost to the Fort Worth Housing Authority. The Family Investment Center will be funded for five years from the FIC grant.

- Continuation of Collaboration With the Fort Worth Police Department, HUD and Tarrant County Criminal Justice Center

The FWHA will continue to collaborate with the City of Fort Worth Police Department and the HUD Inspector General's office to conduct Operation Safe Home Activities. Activities will be coordinated through the Housing Managers when PHDEP funds have been terminated.

Collaborative partnership with the Fort Worth Police Department will continue. The Fort Worth Housing Authority will continue to benefit the concentrated funding provided in the Comprehensive Crime Package recently passed by the City of Fort Worth (funded through sales tax increase). The Comprehensive Crime Package will increase the number of patrol officers city-wide and will update Police vehicles. Increased policing of the public schools is also anticipated.

In future years the FWHA anticipated that Neighborhood Police Offices (NPO's) will continue as a deterrent to drug-related crime. Offices have been established in the Ripley, Butler, Cavile, and Fair Oaks Communities. An office is located nearby Fair Park. The FWHA will continue to provide space for these offices in future years.

Tarrant County Department of Criminal Justice will continue to provide screenings and background information checks of residents upon request. This will be useful to Occupancy in screening residents for admission to Section 8 and Public Housing Communities.

A major disadvantage will be felt if contract law enforcement is no longer possible in the public housing communities through Drug Elimination funding and when FWHA staff are no longer able to direct investigations and track drug-related crime.

- **Continuation of Collaboration With Social Service Providers**

The Fort Worth Housing Authority has an established collaborative partnership with over 100 social service providers. Services will continue from these agencies in providing a range of services from: drug counseling, educational programs, job training and employment, self-esteem building, positive recreational programs, etc. These services will continue beyond the PHDEP Grant. No funding is provided by the Housing Authority for these services. Staff funded by the Comprehensive Grant will meet quarterly with these providers and will continue to develop connections to improve self-sufficiency and quality of life skills. Staff from Resident Programs and Family Self Sufficiency will also collaborate with the Resident Associations in developing programs that have an expressed value to residents.

Recreational Facility at J. A. Cavile, Butler, Ripley Arnold and other City of Fort Worth Sites Will Continue to Provide Positive Recreational Opportunities for Youth to Deter Crime.

In 1991, the Fort Worth Housing Authority recognized a need for a site for youth recreational and educational activities for the youth at the J.A. Cavile Housing Development, which is located in a Weed and Seed Target Area. In response to this need the Fort Worth Housing Authority worked in collaboration with the Boys and Girls Club of Greater Fort Worth and with the City of Fort Worth for use of Community Development Block Grant Funds to construct a youth activities facility at the J. A. Cavile Housing Development. The implementation of the Boys and Girls Club at Cavile has provided the expansion needed to serve 250 youths living at the J. A. Cavile housing development. This facility was the first of its kind on public housing property. It continues to be fully-utilized by the youth at the Cavile community and will continue to provide positive alternatives to drug use and sale for public housing youth. In 1995, the Boys and Girls Club instituted the "Comin' Up" program at the various club sites. In 1997, this program was transferred to the Fort Worth Police Department. This program will continue to deter youths from gang involvement in the J. A. Cavile Community.

This program has also been utilized in the Butler Community at the Boys and Girls Club. on site.

The Butler Boys and Girls Club was developed in 1996. Funding from the FWHA Family Investment Center Grant was utilized to renovate a former track and field office which is now "home" for the Boys and Girls Club, providing positive recreational opportunities for youth as an alternative to involvement in drugs, gangs and crime. In 1996, through collaboration with the Texas Rangers, the FWHA developed a Sports Complex in the Ripley Arnold community and a baseball field that is utilized for youth sports and Little League.

In addition, the City of Fort Worth is providing opportunities for youth 'through its "Our City, Our Children" Program. The City of Fort Worth Parks and Community Services Department offers many recreational opportunities for public housing youth that will continue through City funding as positive alternatives to drug use and gang involvement. Also, many of the FWHA collaborative partners (such as the YMCA and YWCA, "I Have a Dream", Girl Scouts and Boy Scouts) will continue to provide youth services.

- **Lease and Occupancy Policy Revision**

In 1998, the FWHA received a \$15,000 PHDEP Technical Assistance Grant to revise its Lease and Occupancy Policies. Through these documents, the FWHA will continue to evict residents involved in drug-related crime as part of the "One Strike You're Out" Policy.

- **Graffiti Removal/Crime Prevention Through Environmental Design**

The FWHA supports programming from the Comprehensive Grant and the FWHA operating budget that will enhance the mission of the Drug Elimination Grant. A primary example is graffiti removal. The presence of

graffiti in public housing sites had reached epidemic proportions. Currently, the FWHA has two persons assigned to graffiti removal at public housing communities at a cost of nearly \$32,000 per year. Funding for graffiti removal is provided to the Maintenance Department from the Comprehensive Grant and the FWHA operating budget. Off-Duty Police Officers and Contract Security are mobilizing their efforts to arrest the perpetrators as soon as the acts of vandalism are committed. This is intended to dissuade gang influence in the public housing communities and their corresponding involvement in drug use or sales.

• **Crime Prevention Through Environmental Design**

In 1997, the FWHA completed an analysis of its six public housing communities to determine improvements needed to implement. This evaluation was completed with funding from the 1996 Drug Elimination Technical Assistance Grant. As funding permits the FWI-IA will implement recommendations to improve the physical design of its communities. This will help reduce the "opportunity for crime" and reduce access to the public housing communities by criminals and drug dealers.

**FUTURE RESOURCES**

The FWHA will actively solicit financial and volunteer support for continuation of the program. Continuation of our efforts at the end of the grant period will be critical to sustaining success in the community. On-going commitment from the community will be necessary. Many agencies are donating time, services and resources to benefit the residents and are committed to doing so throughout the life of the program. It is the intention of the FWHA to focus on providing the residents with proper linkages to further self-sufficiency efforts.

*The FWHA will undertake as many additional activities as possible that are available at no cost to the program by providers already funded to offer services to our communities. In addition, we will seek assistance from the private sector community in the form of donations and develop other fund-raising methods to continue the program.*

Baseli

	Butler
	0
	2
	2
	33
	59
	19
	30
	1
	146
	Butler
	21
	66
	0
dallism	31
	0
	21
	0
g	1
	1
	28
	0
t Conduct	5
Rec/Poss)	1
	4
	2
	141
	183
	rimo ana



YEAR	GOALS & OBJECTIVES	START/END DATE	MEASURES	MILESTONES	RESOURCE ALLOCATION
YEAR TWO 12/2000/12/2001	⑥ To Obtain Maintain and Update Crime Statistical Data	-12/99-12/2000-	-Monthly Statistical Crime Reports will be prepared on Part I and Part II Crime.	- Data from Offense Reports will be tabulated by Safety and Crime Mgt. Division on a monthly basis.	\$310,200.00 (Total Projected Funding Amount)
			-Information will be included in Semi-Annual reports to HUD.	- Meetings will be conducted with the Neighborhood Police Officers to review police activity and to provide residents comments.	
				- Community maps will be utilized to pinpoint high crime areas.	
				-Data will be obtained on crimes occurring in Police Reported Areas and Citywide, to compare crime trends in the housing communities to the community-at-large.	
YEAR TWO		-12/2000-12/2001-	Same as Year I	Same as Year I	Same as Year I
12/2000/12/2001					



YEAR	GOALS & OBJECTIVES	START/END DATE	MEASURES	MILESTONES	RESOURCE ALLOCATION
YEAR THREE 12/2001-12/2002	Same as Year I	-12/2001-12/2002-	Same as Year I	Same as Year I	Same as Year I
YEAR FOUR 12/2002-12/2003	Same as Year I	-12/2002-12/2003-	Same as Year I	Same as Year I	Same as Year I
YEAR FIVE 12/2003-12/2004	Same as Year I	-12/2003-12/2004-	Same as Year I	Same as Year I	Same as Year I

local university, such as University of Texas at Arlington Graduate School of Social Work, conduct the **required Resident Survey** in all the FWHHA developments. Through this survey, residents feel safe in their communities as a result of the Safety and Crime Management





**TAB #9A-**  
**IMPLEMENTATION SCHEDULE**  
**(ACTIVITY TIMETABLE)**



TAB #9B —

**PERSONNEL POSITION DESCRIPTIONS  
(IF APPLICABLE)**

## **FORT WORTH HOUSING AUTHORITY CLASS SPECIFICATION**

CLASS: SAFETY AND CRIME MANAGEMENT COORDINATOR 34,800 - 41,379

SALARY:

CLASS  
SUMMARY:

The Safety and Crime Management Coordinator will administer the Safety and Crime Management Program and directly supervise division staff. The incumbent will report to the Assistant Executive Director and will be responsible for coordinating public housing crime prevention and safety services including the Scattered Site Housing Program.

DUTIES:

Provide direct supervision to assigned staff.  
Coordinate and administer all program functions and activities.  
Prepare monthly, quarterly and annual reports and evaluations on program performance.  
Coordinate the collection and tracking of program data.  
Assist in the preparation of funding requests for the Safety and Crime Management Program.  
Provide direct supervision to off-duty police/security officers working on AuthOrity properties.  
Monitor and assess Sonitrol or other security system activities/reports.  
Coordinate with Maintenance to determine lighting and physical safety needs for the communities.  
Participate in special committees that relate to crime prevention programs.  
Ensure that supervisors and Assistant Executive Director are informed about crime and safety issues affecting Authority neighborhoods.  
Serve as a liaison to Fort Worth Police Department and other law enforcement entities.  
Prepare and maintain accurate and complete documentation of program activities and functions.  
Assists law enforcement agencies in the investigation of criminal activities involving Housing Authority residents and/or property.  
Conducts internal investigation of lease violations and criminal offenses committed against the Authority and/or on Authority premises, and presents to appropriate agency for proper disposition.  
Perform other duties as required.

KNOWLEDGE AND SKILLS:

Knowledge of and ability to interpret local, federal and state laws, standards, rules and regulations that pertain to the specific duties of the job.

Knowledge of law enforcement and the criminal justice system. Knowledge of available crime prevention and safety programs and activities, and the methods for administration and implementation of the same.

Knowledge of the various human services agencies with which the Authority interacts.

Ability to complete and maintain records and reports.

Ability to work with low income persons from various ethnic backgrounds. Skill in establishing and maintaining effective working relationships with residents and resident organizations.

Excellent coordination, organization, and written/verbal skills.

Ability to operate general office equipment including a computer.

Must have excellent interpersonal skills.

Must have the ability to establish and maintain effective external and internal relationships.

EDUCATION/EXPERIENCE:

Any combination equivalent to a Bachelors Degree in law enforcement or criminal justice and two years experience in planning and implementing security-related activities; or five years progressive experience in law enforcement or a security-related field, two of which must have been in a supervisory position.

Must possess a valid Texas Drivers License.

WORK CONDITIONS:

Work is conducted both indoors and outdoors with exposure to heat, cold, humidity and wetness.

Physical demands include long distance walking and office activities that includes prolonged sitting.

Substantial in-town driving is required.

On-call status may be required.

Substantial public contact including that of a sensitive nature.

Availability to attend meetings and work evenings and weekends.

## SAFETY AND CRIME MANAGEMENT COORDENATOR

### POSITION SUMMARY

This is a responsible position that requires administering the Safety and Crime Management Program and directly supervising division staff. The incumbent will report to the Assistant Executive Director and will be responsible for coordinating public housing crime prevention and safety services including the Scattered Site Housing Program.

### SUPERVISION RECEIVED AND EXERCISED

Receive general supervision from the Assistant Executive Director

Provide functional training to other clerical staff

ESSENTIAL AND MARGINAL FUNCTION STATEMENT - *Essential and other important responsibilities and duties may include, but are not limited to the following:*

#### **Essential Functions:**

1. Provide direct supervision to assigned staff
2. Coordinate and administer all program functions and activities
3. Prepare monthly, quarterly and annual reports and evaluations on program performance
4. Coordinate the collection and tracking of program data
5. Assist in the preparation of funding requests for the Safety and Crime Management Program
6. Provide direct supervision to off-duty police/security officers working on Authority properties
7. Monitor and assess Sonitrol or other security system activities/reports
8. Coordinate with Maintenance to determine lighting and physical safety needs for the communities
9. Participate in special committees that relate to crime prevention programs
10. Ensure that supervisors and Assistant Executive Director are informed regarding crime and safety issues affecting Authority neighborhoods.
11. Serve as a liaison to Fort Worth Police Department and other law enforcement entities
12. Prepare and maintain accurate and complete documentation of program activities and functions
13. Assist law enforcement agencies in the investigation of criminal activities involving Housing Authority residents and/or property
14. Conduct internal investigation of lease violations and criminal offenses committed against the Authority, and/or on Authority premises, and present to appropriate agency for proper disposition

#### **Marginal Functions-**

1. Provide functional training to other clerical staff
2. Perform related duties as assigned

### QUALIFICATIONS

#### Knowledge of:

Law enforcement and the criminal justice system

Crime prevention and safety programs and activities, and the methods for administration and implementation of the same

Various human services agencies with which the Authority interacts

Effective planning and organization

Conflict resolution and interpersonal skill techniques

**Ability to:**

Interpret local, federal and state laws, standards, rules and regulations  
Complete and maintain records and reports  
Work with low income persons from various ethnic backgrounds  
Establish and maintain effective working relationships with residents and resident organizations  
Operate general office equipment including a computer  
Write and speak effectively  
Establish and maintain effective internal and external relationships

EDUCATION/EXPERIENCE, NCE~G

**Education**

Bachelors Degree in law enforcement or criminal justice

Three (3) years in planning and implementing security related activities

Five (5) years in law enforcement or a security related field with two (2) years in a supervisory capacity

**License or Certification:**

Possession of, or ability to obtain a valid Texas driver's license

WORKING CONDITIONS

**Environmental conditions:**

Indoor environment; exposure to heat, cold, humidity and rain  
High levels of public contact/possible confrontational situations

**Physical conditions:**

Long distance walking  
Office activities that include prolonged sitting

HOUSING AUTHORITY OF THE CITY OF FORT WORTH

ADMINISTRATIVE ASSISTANT I

**POSITION SUMMARY:**

To perform a variety of clerical duties for the Safety & Crime Management Division.

**SUPERVISION RECEIVED AND EXERCISED:**

Receives general supervision from the Safety & Crime Management Coordinator.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Duties may include but are not limited to:

1. Type letters and complex documents using typewriter, word processor or a personal computer.
2. Answer telephones; screen and route incoming calls and take messages for appropriate staff person.
3. Maintain complex filing system and develop office clerical procedures.

4. Produce special and standard computer reports as requested.
5. Create special documents such as reports, memos, fliers and notices on computer.
6. Prepare and compile reports which include gathering data from various sources; selecting data relevant to report; classifying and arranging data in proper format. Compose and edit documents or correspondence and arrange data into proper format.  
Maintain division calendar of events.  
Develop and prepare a comprehensive schedule plan of clerical duties to be performed for the S&CMD staff.
10. Other duties as assigned.

## QUALIFICATIONS:

### **Knowledge of:**

Business letter writing and basic report preparation techniques. Modern office procedures, methods and equipment.

Computer applications including Lotus 1-2-3, and WordPerfect 6.0. Principles and procedures of filing and inventory control.

English grammar and usage; vocabulary, spelling and punctuation. Mathematical computation using the basic arithmetic operations. Proper telephone etiquette.

Housing Authority policies and procedures.

State and local Welfare to Work initiatives.

### **Ability to:**

Type a minimum of 45 WPM.

Communicate both orally and in writing using acceptable English grammar and composition.

Utilize complex computer programs.

### **Education:**

9. High School Diploma with a minimum of two (2) years work experience in a clerical job. Associates Degree in Business Administration or related field preferred.

### **Experience:**

Two (2) years experience in the secretarial or computer field, typing narrative and/or reports and the performance of other clerical duties

## WORKING CONDITIONS

### **Environmental Conditions:**

Considerable public contact

Office environment, exposure to computer screens, working closely with others Possible verbal abuse from program participants and citizens

### **Physical Conditions,**

Essential and other important responsibilities and duties require maintaining physical conditions necessary for sitting prolonged periods of time; manual dexterity required.



TAB #10 —

RATING FACTOR 4  
LEVERAGING RESOURCES



# FORT WORTH

May 14, 1999

Ms. Barbara Holston  
Executive Director  
Fort Worth Housing Authority  
P.O. Box 430  
Fort Worth, TX 76101

Dear Ms. Holston:

The Fort Worth Police Department is pleased to support the Fort Worth Housing Authority in its application for 1999 Drug Elimination Grant funds. The Fort Worth Police Department collaborates with the Fort Worth Housing Authority in providing for safe public and assisted housing communities.

Past collaborative efforts between the Fort Worth Housing Authority and the Fort Worth Police Department have been successful in combating crime in its public housing sites. Between 1994 and 1998, there has been an overall reduction in Part I crime of 23%. The Fort Worth Police Department will collaborate with the Fort Worth Housing Authority in combating crime by continuing activities such as:

1. Narcotics interdiction in cooperation with HUD Inspector General's Office for Operation Safe Home activities.
2. Enforcement of the juvenile curfew, illegal vehicle storage and parking laws.
3. Maintaining Neighborhood Police Officers.
4. Bike patrols.
5. Training of residents as Citizens on Patrol.
6. Gang prevention and intervention programming through the "Comin Up" program.
7. Police storefronts.
8. Weed and Seed collaborative efforts.

The Fort Worth Police Department wholeheartedly supports your effort to making our neighborhoods safer by extending the Fort Worth Housing Authority Safety and Crime Management Program. We hope that you are successful in your 1999 Drug Elimination Grant application.

Very truly yours,

Thomas R. Windham Chief of Police

THOMAS R. WINDHAM, CHIEF OF POLICE POLICE DEPARTMENT

THE CITY OF FORT WORTH ~ 350 W. BELICAP STREET \* FORT WORTH, TEXAS 76102-2004  
(817) 877-8385 \* FAX (817) 877-8270

Printed on recycled paper



## **FORT WORTH TRANSPORTATION AUTHORITY**

1600 E. Lancaster Avenue • Fort Worth, Texas 76102-6720 • (817) 215-8700 • FAX (817) 215-8628

May 17, 1999

Ms. Barbara Hoiston  
Executive Director  
Fort Worth Housing Authority  
P. O. Box 430  
Fort Worth, Texas 76101

Dear Ms. Hoiston:

The Fort Worth Transportation Authority, (the T) is pleased to offer our support to the Fort Worth Housing Authority, in its application for 1999 Drug Elimination Grant funds. The T collaborates and partners with the Fort Worth Housing Authority on a number of welfare to work initiatives in which public housing residents are provided transportation options to jobs, child care facilities and training sites. Specifically, the T is providing services for the Housing Authority as part of its Economic Development and Supportive Services (EDSS) Grant, and we have just learned that the Housing Authority will once again be our partner in an Access to Jobs initiative just approved by the Federal Transit Administration. In addition, bus tokens are provided to public housing residents under our Fare Share Program.

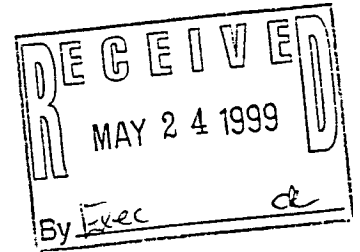
FWTA is pleased to commit funding from the EDSS grant (\$25,000 in 98-99) to augment the purposes of the FWHA Drug Elimination Grant. By linking residents to work and training opportunities, and thus helping them secure meaningful employment, we can help to eliminate incentives for drug related crimes.

We look forward to our continuing cooperative working relationship to benefit public housing residents as they progress from assistance to training and viable employment. The T wishes you success in your application, and we pledge our ongoing cooperation in your efforts.

Sincerely,

Deputy Assistant General Manager  
~j

CITY BUS SERVICE • SERVICE TO DFW INTERNATIONAL AIRPORT • SERVICE FOR THE MOBILLY IMPAIRED • CARPOOL & VANPOOL MATCHING



May 20, 1999

Ms. Barbara Holston  
Executive Director  
P.O. Box 430  
Fort Worth, TX 76101

Dear Ms. Hoiston:

## **CRIME PREVENTION**

## **RES OURCE CENTER**

The Crime Prevention Resource Center is pleased to offer our support to the Fort Worth Housing Authority in its application for 1999 Drug Elimination Grant funds.

Currently, the Crime Prevention Resource Center is providing crime data compilation and coordination of crime prevention resource (including a comprehensive data library) and multimedia facility that is available to aid the FWI-IA in its efforts to combat crime in public housing. The estimated yearly in-kind dollar value of these services is \$25°000.

Crime Prevention Resource supports the efforts of the FWHA to reduce crime and drug trafficking in public housing and hopes that you are successful in your grant application for 1999 Public Housing Drug elimination Grant funding. Throu~ collaborative partnerships such as this, the City of Fort Worth, as a whole will become safer for all its citizens.

Sincerely,

Executive Director

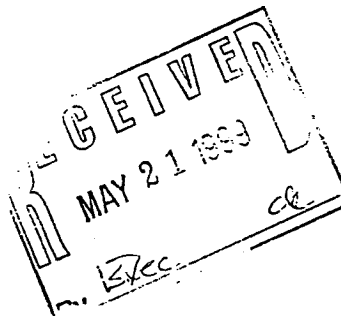
605 E. Berry Street, Suite 104 -i- Fort Worth, Texas 761104300 (817) 314-7400 ff FAX (817)  
314-7401 · e-mail: im~t~!tcerime.com

*hietuber of National Association of Citiz~ra Crime Commission*

5133 WICHITA STREET  
FORT WORTH, TEXAS, 76119  
OFFICE 817-534-t998  
FAX 817-536-8248

*BEE & BELL EDUCATIONAL*

*CFNTER*



May 18, 1999

Barbara Hoiston, Executive Director

Fort Worth Homing Authority  
P.O. Box 430  
Fort Worth, Texas 76102

Dear Ms. Holston:


-Bee & Bell Educational Center is pleased to offer our support to the Fort Worth Housing Authority in its application for 1999 Drug Elimination Grant Funds.

..... currently, Bee & Bell is providing services for the FWHA funded from its Economic Development  
 " : '..... 'i' : 'i:ahd".iSUPl~o'rfive Services Grant and from an in-kind match from Bee & Bell to assist public and  
 .?..i : - : : ~.~'!!i'aSs~t~d ~h6~'sing residents in becoming self-sufficient. Through the Resident Opportunities for  
 ~"~'./i!p'e."il;~e~i!~'Employment (ROPE) program residents are gaining the .tools necessary to become  
 ~.}~:-~'..... : -'~:inde~iJ'efident ,and to become positive role modeis for their children.  
 .....',.-Bee & Bell is pleased to commit resources funded through the EDSS Welfare to Work Grant to aid  
 .....the EWHA in its Drug Elimination Program. These resources include literacy training, vending skills  
 .... enha~eement, self-esteem, and survival skills. Yearly program resources total \$ 45,000.00 including  
 ..... -i'J.:~)~in-'~ agency contributions.

Through combined collaborative efforts, public housing residents will be able to obtain the support needed to obtain viable employment. Bee & Bell wishes you success in your application to HUD for the 1999 Drug

Sincerely,

Sincerely,



Dr. Elizabeth Branch  
Elimination Grant.

*A MIND IS A TERRIBLE THING TO WASTE . . . . .*  
*WHAT GOES IN THE MIND, COMES OUT THE MOUTH*



**"I Have a Dream"® Foundation      Fort  
Worth**

2101 Hu&n SlTeet, Fort FP~;rth, Texas 76107

.(817)08-0 -i~ Far (817)738-0617

~. ---111111 -

May 12, 1999

Ms. Barbara Holston  
Executive Director  
Fort ¥Vordx Housing Authority  
P.O. Box 430  
Fort Woz-dl, TX 76102

Dear Barbara:

The "I Have a Dream"® Foundation is pleased to support file Fort Wort. h Homing Authori√ in its application for 1999 Drug Elimination Grant Funding. Drug activity and its related crime and violence is destroying the *lives*, hopes and dreams of many families in our public housing communities and negatively impacting on dxe city as a whole.

The "I Have a Dream"® Foundation is in support of efforts to mobilize residents in the targeted sites to assist law enforcement in identifying and removing violent drug traffickers from their neighborhoods. Through a combined federal, local and private agency strategy there will be a maximization of resources benefiting tt~e citizens of Fort Worth.

The "I Have a Dream"® Fotmdation provides a secure place, caring environment, mentoting and tutoring for ckfidren at Ripley Arnold Housing Community that will augment the purpose of the Drug Elimination Grant in reducing drag traffickLng and crime hi public housing communities. We look forward to working with the FYVHA in hnplementing this worthwlfile project~

Sincerely,

Executive Director



May 14, 1999

YMCA of Metropolitan  
Fort Worth  
Amon Carter Jr.  
Downtown YMCA  
512 Lamar Street  
Ft. Worth, Texas 76102  
(817) 332-3281

Ms. Barbara Holston  
Executive Director  
Fort Worth Housing Authority  
P O Box 430  
Fort Worth, TX 76102

Dear Ms. Hoiston:

The Downtown YMCA is pleased to support the Fort Worth Housing Authority in its application for the 1999 Drug Elimination Grant Funding. Drug activity and its related crime and violence is destroying the lives, hopes and dreams of many families in our public housing, communities and negatively impacting on the city as a whole.

The Downtown YMCA is in support of efforts to mobilize residents in the targeted sites to assist law enforcement in identifying and removing violent drug traffickers from their neighborhoods. Through a combined federal, local and private agency strategy there will be a maximization of resources benefiting the citizens of Fort Worth.

The Downtown YMCA provides preschool & afterschool care, day camp, swimming, and youth sports that will augment the purpose of the Drug Elimination Grant in reducing drug trafficking and crime in public housing communities. These services focus on development of both the youth and parents by focusing on self-esteem and positive role models. We look forward to working with the FWHA in implementing this worthwhile project.

Sincerely,

# SANTA FE ADOLESCENT SERVICES

s1

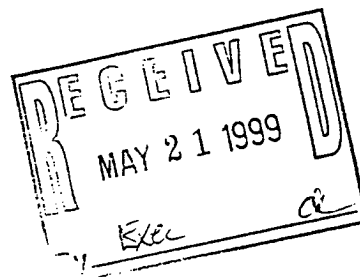
*Board of Directors* Chairperson  
Michael Ellison Ph.D.

May 20, 1999

Dear Ms. Javes,

*Executive  
Director*  
Virginia Hoft LCDC

Ms. Barbara Hoiston, Executive Director  
Fort Worth Housing Authority  
P.O. Box 430  
Fort Worth, TX 76101



*Associate  
Director Clinical  
Services* **Kerensa**  
Logan MSSW-CI

Santa Fe Adolescent Services is pleased to offer support to the Fort Worth Housing Authority in its application for the 1999 Drug elimination Grant. We support the implementation of Crime Prevention through environmental design, on-site security, citizen patrols, and the Crime/Drug Hotline. These program components will, inevitably, impact on the crime rate in public housing communities.

*Program  
Manager*  
Estrella Griggs  
LSW, CI  
Carter King LMSW

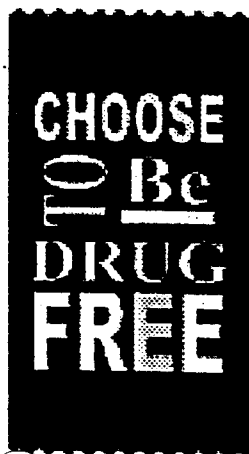
positive lifestyles through prevention and intervention programs. Santa Fe Adolescent Services is an intensive day treatment facility offering counseling and educational services to troubled youth with drug and/or alcohol problems.

Santa Fe Adolescent Services feels that this grant will provide unique opportunities to impact public housing youth and adults in leading

Drug activity and its associated violence has profound negative impact on our community in social, human and economic terms. We endorse your commitment to the fight against drugs and to provide prevention programming for public housing youth. We feel that the services we offer will complement the activities funded from the Drug Elimination Grant and hope you receive a favorable response from HUD for your request. We look forward to working with you to eliminate drugs and drug-related crime in all public housing communities.

Sincerely,  
Executive

[.]



S ltl-0. East Rosedale  
Fort Worth, Texas 76105 (817) 531-3500 Fax: (817) 535'5680

May 6, 1999

Ms. Barbara Hoiston, Executive Director  
Fort Worth Housing Authority  
P.O. Box 430  
Fort Worth, TX 76101

Dear Ms. Hoiston:

With the impressive results achieved in reducing crime in public housing last year, I am pleased to offer the support of Women's Haven of Tarrant County, Inc. to the Fort Worth Housing Authority in its request for 1999 Drug Elimination Grant funds. The continuation of the Safety and Crime Management Program in public housing communities is essential. Adults and children alike have lived in fear of violent crime for too long. Your collaborative effort with other agencies and the residents themselves is making an efficient use of grant dollars to combat an insidious problem.

Women's Haven will continue to assist the Fort Worth Housing Authority by providing case management services to our former residents who now are in public housing. The goal of drug-free environment is one we all share especially when we see families that have been torn apart by its violence.

Our program should complement one another and I hope your request will be favorably received. We look forward to continuing relationship with you to eliminate drugs and drug-related crime in all public housing communities. I applaud your efforts to assure a safe home environment for public housing families.

Sincerely,

Sharon .Ma. rshail .-  
Executive Director



# Camp Fire

## Boys and Girls'

### President

Ginger LawhGn

### Vice President

#### Administration

Charles P. O'Farrell, Ph.D.

### Vice President

#### Finance

James C. Gordon

### Vice President Planning

David Grebel

### Secretary

Mary Anne PoNon

### Treasurer

Thomas E. DeZem, Ph.D.

### Board of Directors Deborah

Allen Michael G. Appleman

Gloria Austin

David G. Bucher

Jeffrey A. Christie

William J. Inkscales

Robert J. Riffin

Michelle Hancock

Mary Herring

Mary Ann Johnson

Metissa Kinlay

Margaret Kramer

Dawn Maxtin

Tod Miller

Chuck Mooney, III

Carole Murray

Rim O'Farrell

Armando Palos

Il. Reece Pettigrew

Maurie Reynolds

Laurie Roberts

Jane Sanford

Eric Schrader

Joseph C. Smith

Jane Sykes

Linde Vigness

Elizabeth Walker

Janice Whitmira

Alice Zavala

### Trustees

David J. Keller, Chair

James R. Dunaway, Jr.

Jonathan D. F. Nelson

Charles P. O'Farrell, Ph.D.

Betty Rutherford

### Executive Director

John Neill

May 12, 1999

### Ms. Barbara Hoiston

#### Executive Director

#### Fort Worth Housing Authority

#### P.O. Box 430

#### Fort Worth, Texas 76102

### Dear Ms. Hoiston:

The First Texas Council of Camp Fire is pleased to support the Fort Worth Housing Authority in its application for 1999 Drug Elimination Grant Funding. Drug activity and its related crime and violence is destroying the lives, hopes and dreams of many families in our public housing communities and negatively impacting on the city as a whole.

The First Texas Council of Camp Fire is in support of efforts to mobilize residents in the targeted sites to assist law enforcement in identifying and removing violent drug traffickers from their neighborhoods. Through a combined federal, local and private agency strategy there will be a maximization of resources benefiting the citizens of Fort Worth.

The First Texas Council of Camp Fire has programs available that provides curriculum aimed at offering youth positive role models, access to alternative activities, information about resisting crime and drugs, and ways to enhance family and community support. Self-Reliance programs - short-term curriculum that have a direct impact on the pressing needs of families and youth today. Conflict Resolution - curriculum that give youth the skills to resolve conflict peacefully and constructively. These programs could augment the purpose of the Drug Elimination Grant in reducing drug trafficking and crime in public housing communities. We would welcome the opportunity to work with the FWHA in implementing this worthwhile project.

Sincerely,

**Zem Neill**

**Executive Director**

First Texas Council of Camp Fire

2700 Meacham Blvd. · Fort Worth, Texas 76137-4699 · (817) 821-2111 · Fax (817) 831-5070

is a United Way Agency

# The Women's Center

OF TARRANT COUNTY, INC.

EMPLOYMENT SERVICES · COUNSELING · RAPE CRISIS

*Save a mother, save a child  
Save a mother, save a family.*

Serving Tarrant  
County  
Since 1979

BOARD OF  
DIRECTORS

May 10, 1999

Jean Devero  
Vice President

**Ms. Barbara Hoiston**  
Executive Director  
Fort Worth Housing  
Authority  
P.O. Box 430  
Fort Worth, Texas 76102

Dear Ms.  
Hoiston:  
**MAY 1, 1999 LUJ**

Mary Lee Hodge Secretary

Linda H-rebert  
President

Tom B. Johnson, CPA  
Treasurer

Suzann- Hill  
Past President

( ~ ~ ~  
The  
Wo  
men'

Center of Tarrant County is please to support the Fort Worth Housing Authority in its application for 1999 Drug Elimination Grant Funding. Drug activity and its related crime and violence is destroying the lives, hopes and dreams of many families in our public housing communities and negatively impacting on the city as a whole.

The Women's Center is in support of efforts to mobilize residents in the targeted sites to assist law enforcement in identifying and removing violent drug traffickers from their neighborhoods. Through a combined federal, local and private agency strategy there will be a maximization of resources benefiting the citizens of Fort Worth.

The Women's Center provides life and work skills training, job readiness, advancement and retention training, career planning and job search, that will augment the purpose of the Drug Elimination Grant in reducing drug trafficking and crime in public housing communities. We look forward to working with FWHA in implementing this worthwhile project.

Sincerely,

**Beth Williams-Ewing**  
Deputy Administrator for Program Operations

Panzla Adams  
Laura Aune  
Klm Martin Berkowitz  
Lou Ann Blaylock

Wanda Burghart  
Glenda Chitopher  
Chad Cifirte  
Diana A. Daggett  
Windsor S. Davis  
Anne Franklin  
Etirahy. h Freeman, Ph.D.  
Luis A. Cralindo  
Sandm Gould  
Gwuudolyn Gragg  
Sue Harvison  
Kathl-n Hickey, Psy. D.  
Hillard  
Betty Hove  
Mary Dittoe Kelly  
Nina Knight  
Elizabeth Lopez-Jones  
Net~ Matthews  
KatlnTne McDorman, Ph.D.  
Cindy Milmy, CPA  
Elizabeth Ray  
Men'lyn J. R/chards  
Darla Robertson  
Nornm Roby  
Carolyn Rogers  
Sherry M. Scifres  
Ret Stansberger  
IDavid Stockton  
Glenda Thompson  
Paul D. Williams

L'ZCUTITE DIRECTOR

S

Kaxen P~kins

P.O. BOX 11860 \* 1723 HEMPHILL \* FORT WORTH, TEXAS 76110 \* 817/97-4040 · F..LX 817/9.4+~:.' -c ,-,  
ARi.I~GTON OFFICE \* 401 W. SANFORD, SUITE .!q:'f10 \* ARLINGTON, TEXAS 76011 \* 817/548-1663 \* FAX \$17/548-9895

A **United Way**  
Agency.

**II/ IEJ**

**Tarrant Council!**  
on Alcoholism & Drug Abuse

May 6, 1999

BOARD OF DIRECTORS

OFFICERS

Fred Monroe  
*President*

**Edgar S. McDonald**  
*Immediate Past President*

Faye Murphy, Ph.D.  
*Programs and Grants*

Henry C. Smyth *President Elect*  
*Finance*

**Jim Bradshaw** *Development*  
*Advisory Chair*

Mary Ann Maryol  
*Organization*

**Shirley Ferrell**  
*Human Resources*

Way E. Sanddin  
*Audit & Review*

TRUSTEES

**Barbara Alvarez**  
**Frank Donnelly**  
**Wiliam M. Henderson, II**  
**Marion T. Jones**  
**Libby Lanzara**  
**Nancy J. Moffat**  
**Joe Stasney**  
**Cheri Bums Summerall**  
**Angela Taylor**  
**Wesley Turner**

ADVISORY BOARD

**Leonard Bade**  
**Commissioner Dionne Bagsby**  
**John Goff**  
**Ramon Guajardo**  
**Kenneth Jones**  
**Garry McKinney**  
**S. Thomas Mitchell**  
**Clifton Morris**  
**Dan Penner**  
**Kelly Young**

**Ms. Barbara Holston**  
**Executive Director**  
**Fort Worth Housing Authority**  
**PO Box 430**  
**Fort Worth, TX 76102**

**Dear Ms. Holston:**

EXECUTIVE DIRECTOR **Barbara Loc**

1701 West Freeway, Suite 1 Fort Worth, Texas 76102 817 332-6329  
Fax 817 332-2828

The Tarrant Council on Alcoholism and Drug Abuse is pleased to support the Fort Worth Housing Authority in its application for 1999 Drug Elimination Grant Funding. Drug activity and its related crime and violence is destroying the lives, hopes and dreams of many families in our public housing communities and negatively impacting on the city as a whole.

The Tarrant Council is in support of efforts to mobilize residents in the targeted sites to assist law enforcement in identifying and removing violent drug traffickers from their neighborhoods. Through a combined federal, local and private agency strategy there will be a maximization of resources benefiting the citizens of Fort Worth.

The Tarrant Council provides case management, information, assessment referral and follow-up for alcohol and drug abuse problems that will augment the purpose of the Drug Elimination Grant in reducing drug trafficking and crime in public housing communities. We look forward to working with the FWHA in implementing this worthwhile project.

Sincerely,

**Barbara Loc**  
**Executive Director**

**BL/hm**

# FOI TWOI TH

May 13, 1999

Ms. Barbara Hoiston  
Executive Director  
Fort Worth Housing Authority  
P. O. Box 430  
Fort Worth, Texas 76101

Dear Ms. Hoiston:

Since drug activity and its related crime and violence is destroying the lives, hopes, and dreams of many families in our public housing communities and negatively impacting on the City as a whole, the City of Fort Worth is pleased to support the Fort Worth Housing Authority in its application for Drug Elimination funds.

The Fort Worth Housing Authority Drug Elimination plan is in harmony with the City's community oriented policing which targets high crime areas with intensive law enforcement activities to "weed" out criminal activity while "seeding" the area with economic and community programs. The City of Fort Worth supports these efforts, especially the FWHA's efforts to mobilize the targeted sites to assist law enforcement in identifying and removing violent drug traffickers from their neighborhoods.

Through a combined federal, local and pdvate agency strategy to control and prevent violent crime, drug trafficking and drug-related crime, there will be a maximization of resources benefiting the citizens of Fort Worth.

We hope you receive a favorable response to- your Drug Elimination Grant application. We look forward to working with the agency to implement this worthwhile project..

Sincerely,

Kenneth Barr

**KENNETH BARR, MAYOR**

THE CITY OF FORT WORTH \* 1000 TEXAS STREET ~ FORT WORTH, TEXAS 76102  
(817) 871-6118 \* FAX (817) 871-6187

Printed on recycled paper

# FORTWORTH

m

May 12, 1999

Barbara Holston, Executive  
Director

Fort Worth Housing Authority  
PO Box 430  
Fort Worth, Texas 76101

assistance in preparing resumes and school reports, and the positive role models provided by our staff.

Dear Ms. Hoiston:

We are pleased to support the Fort Worth Housing Authority in its application for the 1999 Drug Elimination Grant. We advocate the implementation of on-site security, citizen patrols and other prevention programs that benefit residents and service providers, and reduce drug related crime.

We hope you are successful in your grant application, and look forward to working with you to eliminate drugs and drug-related crime in our public housing communities.

Yours truly,

Gleniece Robinson Library Director

„FORT WORTH PUBLIC LIBRARY

The Library offers the resources and services of its two satellite libraries, COOL in the Cavile Place Housing Community and BOLD in Butler Place, to assist in your program. Some of our services include homework tutoring, computer training and



THE CITY OF FORT WORTH is 300 TAYLOR STREET ~r FORT WORTH, TEXAS 76102-7333  
(817) 871-7705 \* FAX (817) 871-7734 \* e-mail:library@amon.pub-lib.ci.fort.worth.tx.us

Printed on recycled paper

**Fo**

May 5, 1999

Gloria Owens,  
Assistant Executive  
Director  
Fort Worth Housing  
Authority  
P.O. Box 430  
Fort Worth, TX  
76101

Dear Ms. Owens:

We are pleased to  
offer support to the  
Fort Worth Housing  
Authority in its  
application for the  
1999 Drug  
Elimination Grant.

The mount of the  
drug activity and its  
associated violence  
is destroying the  
lives, hopes, and  
dreams of many in  
our community. We  
endorse your  
commitment to fight  
against drags. We  
fully support the  
implementation of  
on-site security,  
citizen patrols, and  
intervention/preventi  
on programs that will  
benefit public  
housing residents  
and reduce drug-  
related crime.

To support your drug elimination program we can provide meeting and activity space at Bertha Collins Community Center, which is close to Butler Housing. Staff at Bertha Collins will be happy to collaborate with staff at Butler Housing to provide intervention/prevention programs at the center and at Butler Housing.

In addition, any of the recreation programs offered at Bertha Collins are open for children, youth, and adult residents of Butler Housing. We encourage their participation. Programs include the summer day camp, year-round youth sports program, specialized classes, and free play at the center.

We feel the programs we offer will complement this grant and hope you receive a favorable response to your grant request. We look forward to working with you to  
eliwAr, ate drags and

dmg-r,,a,,, crane ma. public housmg communities.

Should you require additional information, please contact me at 871-5704.

Sincerely, pRiCarkh~t;;rvices Department

RZ:mi d:\msword\Richard Zavala\housing Endorsement Drug Elimination Grant 99  
g~O  
PARKS. AND COMMUNITY SERVICES DEPARTMENT  
THE CITY OF FORM WORTH ~r 4200 SOUTH FREEWAY, SUITE 2200 \* FORT WORTH, TLr, AS 76115-  
1499  
(817) 871-PARK \* FAX (817) 871-5724

## **Agricultural'Extension Service**

### **The Texas A&M University System**

5017 Brentwood Stair Road  
Fort Worth, Texas 76112  
May 7, 1999  
817/451-2877 (office)  
817/451-2846 (fax)

Ms. Barbara Holston  
Executive Director

Fort Worth Housing Authority  
P.O. Box 430  
Fort Worth, Texas 76101

Dear Ms. Holston:

I am pleased to offer my support to the Fort Worth Housing Authority in it's application for the 1999 Drug Elimination Grant. As a home economist with the Expanded Nutrition Program, I have had the opportunity to network with the FWHA since 1976--the beginning of our annual youth summer outreach program! I'm proud to say that during these past 23 years ENP has been included in several other innovative and creative activities for the benefit of our public housing residents.

With reports of local drug activity and its associated violence, there is legitimate concern about the safety of our staff and program participants. Yet, we are very encouraged to learn that the Safety and Crime Management Program has helped reduce crime in Part I crime in public housing by 23%. We therefore endorse your commitment to continue the fight against drugs, and fully support this effort to make our neighborhoods safer for all citizens.

As you know, we offer nutrition education activities for school-age youngsters to introduce "hands on" learning experiences that encourage good eating habits. We rely on volunteers from the community to assist with this effort which develops their leadership potential and strengthens self-sufficiency skills as well. Training for volunteer leaders is provided, along with printed handout materials and a portion of the food supplies needed for preparing simple and economical dishes.

We hope you receive a favorable response to your grant request, and look forward to working with you to help eliminate drugs and drug related crime in all public housing communities.

S~r~cer~ly, , Ann ~,,  
Uarlene Myatt, C~.C.S.  
Extension Agent-  
Expanded Nutritio<sub>N</sub>, Program (ENP)

Extension programs serve people of all ages regardless of socioeconomic level, race, color, sex, religion, disability or national origin. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas  
Cooperating

# <- ADOLESCENT PREGNANCY PREVENTION

Board of Directors  
Michael S. Hyatt

*President*

Cathie V. Davis

*President-elect*

Hargie Dorman-

O'Donnell Secretary

George T. Johns

*Treasurer*

PJchard 8arajas

*Assistant Treasurer*

Warner M. Bailey, Ph.D.

*Past President*

May 4, 1999

Mrs. Barbara Hoiston  
Fort Worth Housing  
Authority  
P.O. Box 430  
Fort Worth, Texas 76101

## Members

Ray Armstrong

crism BO-t Dr. Steve

Buchanan

Joe Cordova

Dick Curry

.lake Dean

Susy Duggins

J. Robert Foeshey

Joan Friedman

Dr. Nthur Garda

Carol Goldman

Harriet B. Harral, Ph.D.

Lois S. Kapp

Diane Madalln

Kenneth W. Mdntosh, Ph.D.

Howard D. HcMahan

Don Mills, Ph.D.

Nancy L. Muse

Judy Needham

Elizabeth Ray

Ronald G. Rosen

Jane Schrum

Madlyn Shell

I. any Taylor

Glenda Thompson

Ty Whrmd

Becky A. Wilson

Jhani Wright-Williams

## Honorary Members

Carolyn Bell

Margaret W. DeMoss

Susan Doyle

Joye Evetts

C-e- Hartfie4d NIHd Harley

Nina Jackson

Sen. Mike and Rosie

Moncrief

Sarah Ogle

Mary Stewart Ramsey

Dear Barbara:

We are pleased to once again offer our support to the Fort Worth Housing Authority in its application for the 1999 Drug Elimination Grant.

As you know, our partnership with the Housing Authority has been strengthened ~emendously this past year in our collaborative efforts to assist, educate, and empower the residents of the Ripley Arnold Housing .

Commufiity. Together we have organized educational opportunities, crime and drug prevention programming, job counseling and cultural enrichment programs. The governing directors and staff of A.P.P.I. are extremely proud of this partnership and lo0k forward t°-further developing and strengthening our collaboration'- : ': : ~::~

We wholeheartedly support the Fort Worth Housing Authority Safety and Crime Management Program and look forWard to Working' with the program through Hopes and Dreams at Ripley Arnold. We trust yoti will let us know of anything we can do to enhance, support, orprO mote your efforts to reduce crime in the community.

Let me also take this opportunity to congratulate YOu for your successes with Part I which have reduced crime in public housing by 23%.

Again, we consider it an honor and a privilege to work with the Fort Worth Housing Authority in Ripley Arnold.

Exe,-lxt~ Director  
Becky Nikolaisen

~~j erely, ....

Becky  
Nikol

se'fi., ..... i Executive  
Director

919 Summit Avenue • Suite 202 • Fort Worth, Texas 76102 • 817-338-4559 • [www.appifw.com](http://www.appifw.com)



## TARRANT COUNTY JUNIOR COLLEGE

COMMUNITY CAMPUS

May 5, 1999  
1500 Houston Street

Fort Worth, Texas 76102-  
6599 (817) 515-5266 (817)  
515-5159 Fax

Ms. Barbara Hoiston, Executive Director  
Fort Worth Housing Authority  
P. O. Box 430  
Fort Worth, TX 76101

Dear Ms. Hoiston:

Tarrant County College, Community Campcls fully supports the Fort Worth Housing Authority in its application for continued operation of the Safety and Crime Management Program through the 1999 Drug Elimination Grant. Since the implementation of on-site security, citizen patrols and intervention/prevention programs, reports indicate that crime in public housing has been reduced 23%.' This is good news for public housing residents and the entire city at large.

Tarrant County College crcc), through its Office of Continuing Education and Workforce Development, will continue to provide support to your drug elimination efforts by offering ongoing educational services to include tutoring, GED and literacy training for youths and adults. Vocational training, academic and vocational assessment services, and college bound activities will also be provided as warranted.

The educational services offered by TCC will complement this grant by positioning residents to make wise alternative choices and expand their options through education. Consequently, we fully support you efforts and hope you receive a favorable response to your application.

We look forward to continuing our longstanding partnership as we strive to provide positive, safe communities for public housing residents.

Sincerely,

Norman T. Stewart, Dean Continuing Education -' and Workforce Development



## **Drug Prevention Resources, Inc.**

5525 MacArthur Blvd. · Suite 610 · Irving, Texas 75038

972/518-1821 · Fax 972/550-1477

*Phillip R. Watson, Executive Director*

May 21, 1999

Ms. Barbara Hoiston,  
Executive Director  
Fort Worth Housing Authority  
P. O. Box 430  
Fort Worth, TX 76102

Dear Ms. Hoiston,

Drug Prevention Resources, Inc., is happy to support the Fort Worth Housing Authority for the 1999 Public Housing Drug Elimination Program grant application. Drug activity and related crime and violence is destroying the lives, hopes, and dreams of many families in public housing communities which negatively impact the city of Fort Worth.

We strongly support your efforts to mobilize residents in the selected sites to assist law enforcement to identify and remove violent drug traffickers from local neighborhoods. Through a combined federal local, and private agency strategy there will be a maximization of resources benefitting the citizens of Fort Worth.

Drug Prevention Resources provides a number of prevention programs including the Genesis Camps and the Positive Prevention program exclusively for youth and adults living in public housing communities.

We will be pleased to provide the annual resident satisfaction survey to approximately 700 residents of Fort Worth Housing Authority at a cost of approximately \$15,000 later this year. As such we look forward to working with you in a collaborative partnership.

Sincerely, "D"

t Phillip R. Watson, Executive Director --

Im/PRW

GIRL SCOUTS

May 6, 1999

**Circle T**  
Girl Scout Council, Inc.  
4901 Bdarhaven Rd.  
Fort Worth, Texas 76109-  
4499  
(817) 732-7272  
(800) 582-7272  
FAX (817) 732-1261

Barbara Hoiston, Executive Director  
Fort Worth Housing Authority

Dear Barbara,  
P. O. Box 430  
Fort Worth, TX 76101

We are fully supportive of the Fort Worth Housing Authority's application for the 1999 Drug Elimination Grant. We endorse the plan to provide a comprehensive approach towards fighting crime at six public housing communities, which includes utilizing off-duty police officers for patrols, training residents as Citizens on Patrol, use of an Anonymous Crime/Drug Hotline, prevention programming for youth, providing safety training for residents, surveillance and investigation, utilizing a Resident Motor Vehicle Enforcement Program, and collaborating with local and federal law enforcement agencies.

Circle T will continue their programs at several of the Housing communities with an added emphasis on staying drug free. These programs have and will continue to offer alternative activities to involvement in the drug scene. And added emphasis on prevention activities will be included in the training of the staff who lead these programs.

We sincerely believe the program we will offer will complement this grant.

We look forward to continuing our relationship with the Fort Worth Housing Authority.

Sincerely,

Sandra Kautz  
Executive Director

CC: Susie Bell, Assistant Executive Director  
Karen Derrick, Director of Membership Development

Ci w uFurt Worth  
IX~iiz I'e=i.'~ Dept- &atrzac. h Section  
L,-00 Univemirv Drive =22!}  
Fort Worth. Tx 76107

# City of Fort Worth

# Public Health

## June 9, 1999

Iris. Barbara Hoiston  
Executive Director  
Fen Worth Housing Authorit3.'  
P. O. Box 430  
Fort Worth,. Tx 76101

Dear Ms. Hoiston:

Drug Elimination  
' : :.' i" 'Grant Funds. The C~ of Fort Wo~ collaborates w~h the Fort Worth Housing Author~ in providing  
for safe - ,;-;- 'l~ublie h 'ddSing c~mmun~ies.  
2. ~-; ;' :': : ' " i~; ;' 'L'~'~; ;~t~;'~L:5;" :  
' l: .. , ... ( :The Ci't~ofFon Worth has a Community. Outreach Program. It is an innovatwo population-based  
,; ' : i-; : ' J :::pr°gram..[~.t expanded upon the traditional roots of public health while addressing the current  
' ' : ' ' i'. :(ch~~g'~health car-of th~residents efFort Worth. The City ofFon Worth uses the Healthv  
:-; ' : [ i:" ' : i Cot';,,, "miiedes model as a template for delivering community based public health services. O~  
goal is : ..... 'J....  
,;f ~ ~?: .. :: to provide a safer, healthier place for all people to live by del'ming and ut~i7~ng the resources  
,;- .. 'available. This model forms a cooperative coalition of individual agencies and O~ani~tions from all  
,: ' .. - faCe-tsj6f the mmmullity to achieve this purpose.  
.. - .....  
j ~; i~;-  
The outreach teams consist of six community health nurses and twelve Community. health aides. There is also a mnqers prepared social worker. These teams are divided according to the twelve police districts'and many are housed ~the neighborhood police offices.

The outreach teams completed 3,201 face to face community needs assessment nn-veys on July 3, 1997. There is a database from which statistical information can be obtained. We are providing the results of the information to the citizens of Fort Worth. The estimated in -kind dollar mount of this service is \$800,000.

The of City of Fort Worth support your efforts to make our neighborhoods a safer place by emending the Fort Worth Homing Authority. Safe .t7 find Crime bLanagement Program. Please let us know if we can be of any assistance.



*June 9, 1999 Page 2*

We sincerely hope you have success in obtaining the 1999 Drug Elimination Grant application to the United States Department of Housing and Urban Development.

Sincerely,

Rowena Wooters, R.N.  
Outreach Coordinator  
City of Fort Worth Public Health

TAB#10

Fourth Selection Criterion: The extent to which tenants, the local government and the local community support and participate in the design and implementation of the activities proposed to be funded under the application.

The residents of public housing have demonstrated their support for the 1999 Drug Elimination Grant program in the attached petitions. Also, the Resident Associations have pledged their support to the FWHA in their drug elimination efforts. Staff developing the 1999 Drug Elimination Grant have met with the Resident Associations of each of the five public housing sites which have Resident Organizations

*~I- The letters of support included with this application are encouraging and demonstrate the local agencies' and private citizens' support of our efforts. The FWHA meets quarterly with all service providers in order to facilitate effective coordination of services and communication.*

City of Fort Worth management has been involved in developing the Drug Elimination Grant and has affirmed their commitment towards the program (see Mayor's letter). Other City offices (such as the Police Department and Parks and Community Services Department) have also pledged their support for the 1999 Drug Elimination Grant.

#### ROLE OF RESIDENTS:

The Fort Worth Housing communities of Hunter Plaza, Butler Place/Addition, J. A. Cavile Place, Ripley Arnold, Fair Oaks, and Fair Park, as well as the Resident Organizations have indicated their support of this application for funding of the 1999 Drug Elimination Program. The Resident Organizations have also assisted in fine planning of the application, program development, and by distributing and obtaining signatures of the petitions (attached) to gain the support of the general resident population. Residents have also become active in fighting crime in their own communities.

Seventy-five (75) residents are currently involved in Citizens on Patrol, and are active in preventing and reporting crime in their communities, Many officers representing their communities on Resident Associations. They are committed to the Safety and Crime Management Program and volunteer their

time in patrolling their communities. Many residents also utilize the City Crime/Drug Hotline to report crime anonymously.

At the meetings held in April and May of 1999 at monthly Resident Association meetings attended by the Safety and Crime Management Coordinator, the residents have asked for improved physical conditions, supplemental youth services, and economic development components. In addition, residents are committed to attending and participating in the economic development activities, special events, and on-going training, and Citizens on Patrol activities. The Resident Associations have been instrumental in establishing the Motor Vehicle Enforcement Policy in 1996 in conjunction with the Safety and Crime Management Coordinator.

Neighborhood groups (such as Cavile Friendly Neighbors) have expressed their support for the Drug Elimination Program and have a developed Citizens on Patrol group that supplements the Safety and Crime Management Program.

#### ROLE OF LOCAL AGENCIES AND POLICE DEPARTMENT

The Fort Worth Housing Authority has consistently implemented activities and initiatives to battle drug use and drug related crime in its housing communities. Our success has been achieved through the use of multiple community resources. We recognize that resident involvement and agency collaboration are fundamental to a successful effort. The FWHA partners with the City of Fort Worth and HUD on Operation Safe Home activities. In 1998, the FWHA, HUD Inspector General's Office and the City Police Department were responsible for 14 arrests under Operation Safe Home. Six (6) occurred at Butler, two (2) at Cavile, five (5) at Ripley Arnold and one (1) at Hunter Plaza.

Safety and Crime Management staff, the Neighborhood Police Officers, the Resident Association Presidents, Housing Managers and staff from the Community Alternatives Program meet monthly in a Police Forum. At this meeting specific crime problems are discussed, events are collaborated Maps of the communities are used to pinpoint specific program targets such as the Resident Motor Vehicle Enforcement Program.

In 1999 with the hiring of a new Safety and Crime Management Coordinator, increased linkages have been developed with the Crime Resource Center. Specific program resources are available through their media center and library which will augment efforts to reduce juvenile crime and domestic violence. The FWHA Safety and Crime Manager is referring housing managers to training conducted by the Crime Resource Center on Domestic Violence. This will tend to reduce the incidents of aggravated assaults that are related to domestic violence.

The Fort Worth Housing Authority operates under a Memorandum of Understanding with the City of Fort Worth under which provides the same basic police and fire services to public housing residents as is provided to other City of Fort Worth citizens. The current level of services for the Fort Worth Housing Authority includes bike patrols of the central business district (which includes Hunter Plaza).

In the past, J.A. Cavile Community benefited from increased Police protection provided as part of the Weed and Seed Grant Target Area (which includes J. A. Cavile) and from a Neighborhood Police Offices at Ripley-Arnold, Butler, and Fair Oaks. All of the City of Fort Worth Police services are enhanced through the Safety and Crime Management Program funded through the Drug Elimination Grant.

( The FWHA coordinates law enforcement efforts with the Fort Worth Police Department and Federal Agents from the U.S. Department of Housing and Urban Development Inspector General's Office. In Public Housing, Numerous drug arrests and undercover narcotic operations have occurred because of the Pannershup Program, including Operation Safe Home, Weed and Seed activities, and training of residents as Citizens on Patrol. Offduty Police Officers act as independent contractors and are hired by the FWHA to patrol the public housing communities in evening and high-crime hours.

Another current service provided through cooperative arrangements is the training of residents as Citizens on Patrol at the Police Academy and the issuing of distinctive clothing for the patrols along with radios ,to contact the Police when reporting crime.

#### COLLABORATIVE SOCIAL SERVICE PROVIDERS

Through the Safety and Crime Management Program, the FWHA is endeavoring to make permanent changes to improve the quality of life of public housing residents, to reduce apathy and to build self-esteem. Collaborative mechanisms with community service agencies are used to expand the Safety and Crime Management Program's impact through crime and drug prevention and intervention programming. Negative physical, economic, social and psychological conditions that plague residents of the FWHA public housing communities are addressed by the FWHA and collaborative partners. SinCe *prevention is the* best strategy to combat illegal drug use and drug-related crime, The FWHA uses collaborative efforts with. over 100 local service providers to involve all the necessary

components for a comprehensive program: law enforcement, education, individual/family counseling, recreational programs and employment training.

Through collaborative partnerships, a myriad of services aimed at enhancing the lives of public housing residents have been developed. This raises residents' self-esteem and reduces the desire for involvement in drug use or trafficking. Many collaborative partners (such as the YMCA and YWCA, Girl Scouts, Fort Worth Adolescent Pregnancy Prevention, "I Have a Dream" and Boy Scouts will continue to provide youth services leading to positive lifestyles.

In 1998-99, the FWHA is collaborating with numerous community service providers under Welfare to Work strategies, as alternatives to involvement in drugs and crime. The FWHA is implementing a \$350,250 Economic Development and Supportive Services Grant at its Family Investment Center. The FWHA has also been awarded two Department of Labor grants through the Tarrant County Workforce Board that provide for literacy training and GED and Adult Education preparation and outreach activities to link residents with training opportunities available at the Workforce Centers (which are one-stop centers funded through the Department of Labor). In 1999, the FWHA partnered with the Fort Worth Transportation Authority to link residents to "demand" occupations in market centers through the Welfare to Work Reverse Commute Grant, funded by the Department of Transportation.

*Through concerted efforts undertaken by the FWHA in creating collaborative partnerships, employment opportunities, self-esteem and coping skills of public housing residents and children have been enhanced, lessening their desire for drug use and sales.*

#### CITY OF FORT WORTH

Besides providing police services to the public housing communities, the City of Fort Worth provides recreational programming for youth as a positive alternative to involvement in drugs and crime. Self-sufficiency initiatives are supported through the Department of Employment and Training which is funded under the Job Training Partnership Act. Positive programming for youth is provided under the City's *"Our City, Our Children" program*.

The City of Fort Worth has also supports the FWHA owned day care, Araaka, through the Community Development Block Grant Program. This helps residents on their way to self-sufficiency, while deterring their involvement in crime. Residents are provided child care on a

sliding scale while they are involved in educational or training efforts. Residents have been employed as Resident Volunteers and receive on-the-job training in day care management. *Self-esteem and positive parenting skills are enhanced through evening programming, which helps reduce the desire for involvement in drug use or trafficking.* Amaka has also been supported through community foundations such as the United Way to assure its sustainability.

!

## Fort Worth Housing Authority ~Collaborative Partnerships !

-4  
Public Housing

### V Section 8

Family Services  
Community

Agape' Health Services ;American  
Red Cross  
Better Influence Association  
'Boys and Girls Club of Ft. Worth  
i Boys Scouts of America !Brother  
Ph Brother iCamp Fire 1st Texas  
Council Cataract Institute of Dallas  
Catholic Charities iCavile  
Friendly Neighbors  
ICENIKOR  
Child Protective Services Cimle T  
Girl Scouts  
City of Fort Worth  
Citizens Crime Commission Day  
Care Association  
Drug Prevention Resources  
Expanded Nutrition Program

Adolescent Pregnancy  
Bal. ISD  
) . Black Chamber

March of Dimes Man-In-the-  
Mirror  
National Victims Center Over  
the Hill, Inc. Parenting  
Guidance Center Planned  
Parenthood  
Rites of Passage

Santa Fe Counseling Center

4-H Clubs  
Health Department  
pital  
Housing  
Pmlnenddp

MHMR  
MHMR

Services  
War on Drugs -  
II Caps  
!Texas Employment  
tTexas Wesleyan University  
The Women's Center  
The Working Connection  
United Way  
United Way  
U.S. Department of Housin~

Fort Worth Police  
Department Fort Worth  
Public Library Harris  
Hospital System  
Keystone Community  
Center Lena Pope Home  
Aids Outreach  
Agape' Health Services  
American Red Cross

Catholic Charities

Fort Worth

r Care Association

First United Methodist

Fort Worth ISD  
FW Mettop. Black Chamber of  
Comm.

Senior Citizens  
Association  
Sharecare Day Care  
Association  
S.I.S.T.E.R.S.  
Inc.  
Farm'dk~ Guidance  
Center

landlords

Harris Hospital System  
American Red Cross

Catholic Charities

Child Protective Services

City of Fort Worth

Day Care Association

Expanded Nutrition Program  
Fint United Methodist

Fort Worth ISD  
FW Mettop. Black Chamber of  
Comm.

Harris Hospital System

Parenting Guidance Center  
Planned Parenthood

Santa Fe Counseling Center  
Section 8 Landlords  
Salvation Army of Tarrant  
County

S.I.S.T.E.R.S.

Tarrant Co. Council on Alcohol. &  
Drug Abuse

Tarrant County Health Department

Tarrant County Housing Partnership

County MHMR

U.S. Department of Housing  
Agrl. Extension Agency Tarrant's  
War on Drugs

Services Commission

Connection

U.S. Department of Housing and  
Urban Development's Administration  
Program

Women's Haven of Tarrant County



TAB #11-

RATING FACTOR 5  
COMPREHENSIVENESS AND COORDINATION



### **Comprehensiveness and Coordination**

*The FWH,4 utiii:es a multif~wed approach m , "ts &zte.ty and Crime Mwlgement Program. The F~VHA has developed long-term solutions to crime and safety problems in its public housing neighborhoods. Besides dealing with law enforcement, the FWHA is dealing with the "root cause" for involvement in criminal activity and conducting prevention programming. The FWHA collaborates with a large network of providers that enhance the Safety and Crime Management Program.*



Resident input is the cornerstone of the Safety and Crime Management Program. Through the recruiting and training of residents as Citizens on Patrol, residents have developed a vested interest in the safety of their communities. The FWHA Safety and Crime Management Coordinator regularly attends monthly Resident Association meetings to solicit the input of residents in developing the objectives of the Safety and Crime Management Program. The Safety and Crime Management Coordinator also conducts crime prevention workshops and fire and general safety training.

**The FWHA has developed collaborative partnerships with local service agencies which augment the objectives of the Safety and Crime Management Program.** Many prevention and intervention programs and self-sufficiency endeavors are provided to residents "free of charge" as a result of these partnerships (See Collaborative Partner Chart). By dealing with the "root causes" of poverty, illiteracy, gang formation, negative peer pressure and other social ills, there is a corresponding impact on the desire to become involved with drug use and sales. Many partners provide services that are directly linked to the Safety and Crime Management Program (see Letters of Commitment). Through the myriad of services aimed at enhancing the lives of public housing residents,

self-esteem has been raised, youth leadership skills have been developed, and self-sufficiency avenues have been opened.

The FWHA also collaborates with governmental entities that enhance enforcement efforts. Notably, the FWHA networks with the Fort Worth Police Department and HUD Inspector General's Office in conducting Operation Safe Home activities. In past years, the FWHA was actively involved in Weed and Seed activities in the J. A. Cavile Community. The FWHA has developed linkage with the Fort Worth Police Department which has enabled the Safety and Crime Management Coordinator to receive Offense Reports which are useful for tracking crime, and for implementing HUD's "One Strike You're Out" initiative when residents are involved in

... k...t...~

illegal activities.

The FWHA collaborates with the City of Fort Worth, as part of the Consolidated Plan. The objectives of the Safety and Crime Management Program are consistent with the Consolidated Plan. The FWHA also coordinates with the City in obtaining CDBG funding intended to enable residents to become self-sufficient, through the Amaka Child Care Center. Residents are also referred to programs offered by the City including the Working Connection and positive youth recreational opportunities through the Parks and Community Services Department.

The FWHA supports the Safety and Crime Management Program through its other funding sources, including the Comprehensive Grant, Economic Development and Supportive Services Grant and Family Investment Center. The Safety and Crime Management Program is based in the Family Investment Center, to promote access by residents. The FWHA is also diligent in maintaining its public housing communities and eradicating indicators of gangs (such as graffiti) as soon as possible. The FWHA supports a myriad of self-sufficiency endeavors which impact on the desire for involvement in drugs and drug-related crime. Currently, the FWHA is implementing its Economic Development and Supportive Service Grant to enable Welfare recipients to attain self-sufficiency. The FWHA also has an active Family Self-Sufficiency Program that operates out of the Family Investment Center. The FWHA is proactive in seeking grants to enhance the lives of residents, including, recreational programs that promote positive mentoring, reduce apathy, and promote conflict resolution and team-building.

**Q The FWHA supports Resident Associations in developing** their management skills in the Tenant Opportunity Program.

CI The FWHA has developed a comprehensive statistical tracking system to determine the **effectiveness of its** Safety and Crime Management Programs on the crime rate. Since the institution of the Safety and Crime Management Program in 1994, there has been a -25% reduction in Part II and Part II crime.

'~ Through a vigorous Criminal Background Check Program, the FWHA is ensuring that applicants for housing with negative histories are not admitted. The Safety and Crime Management Coordinator, works with the Occupant-' Department in conducting backzround checks.

2 The FWHA enables residents to report crime, anonymmusly, on a 24 honr 1)asis through the

Fort Worth Anonymous Crime/Drug Hotline (335-DOPE).

21 The FWHA collaborates with HUD in developing its Safety and Crime Management Program. As a result of its success, the FWHA was included as one of five cities, nationwide that was recognized in a video teleconference as an example of "Best Practices". In 1998, the FWHA was included in the

"Best Practices" publication put out by HUD



TAB #12A —

SUMMARY OF WRITTEN RESIDENT COMMENTS



# **sUMMARy OF wRITTEN [** **COUNTS** **RESIDENT**

Throughout 1999, meetings were held with residents the public housing developments in Fort Worth, Texas. During these meetings, FWHA Safety and Crime Management staff, the FWHA Grant Writer and Contract Compliance Staff, and residents discussed the range of possible programs that could be implemented with the available PHDEP funds. *Residents unanimously agreed that a dire need exists for PHDEP funds and favored the submission of this grant application to continue the FWHA comprehensive anti-drug strategy to eliminate crime in the Housing Authority communities.*

~r Resident support is demonstrated in the Support Letters from the Resident Associations and the Resident Petitions attached.

*The goal of the FWHA Safety and Crime Management Program is to have residents actively involved in creating positive changes in their community that are necessary to eliminate the negative conditions which persist. This is being accomplished through the use of tenant patrols at the major family sites and at the elderly and disabled sites. Training is coordinated in conjunction with the Fort Worth Police Department. Citizens on Patrol training is ongoing through liaison with the Fort Worth Police Department.*

In 1999, many Resident Association Officers are also members of Citizens on Patrol. During meetings attended by both at Resident Association members and Citizens on Patrol, comments were received and noted. The residents believe that the following activities would contribute to a decrease in crime at all Housing Authority communities:

· \* Increased Enforcement of the Juvenile Curfew

'~ On-site Off-Duty Police and Contract Security patrols and/or security equipment at each site.

**m Training of residents to become Citizens on Patrol for their communities.**

"Collaboration with agencies for drug prevention/intervention programs.

Physical improvements such as additional lighting, fencing and street barriers to control access to the

➡  
housing communities.

➡ Continued drug/gang/crime prevention programming for youth at the three large family developments

Increased visibility of off-duty Police and Contract Security foot, bike and vehicular patrols

'~ Increased security lighting around perimeters of buildings

'\* ➡ Additional security on a 24 hour basis

Additional lighting in hallways and elevators and within stairwells of Hunter Plaza (which is elderly and disabled complex)

-- Full time management at elderly complexes '\* Better police response time

Quick review of complaints and eviction of residents who are involved in criminal/drug activity

*Resident Involvement in the Citizens on Patrol Program enhances the FWHA Safety and Crime Management Program's success and empowers residents to attain control of their environment. Through the Citizens on Patrol, the FWHA is able to keep in touch with the "heart beat of each community" and determine which areas need concentrated policing efforts, or improved physical environments. By working directly with residents, a rapport has been developed that ensures that resident's input is documented in developing relevant programs.*

The Safety and Crime Manager is integrally involved with the Resident Associations of each site and attends most monthly meetings. *The Fort Worth Housing Authority has addressed the concerns of residents and incorporated their suggestions into the planning process for the 1999 Drug Elimination Grant and will continue to address the concerns of residents throughout the grant year.* Staff from collaborative partners will work directly with residents to provide positive alternatives to deter youth and adults from involvement in crime and drug activities. Individual and family counseling will be provided, along with programming to enable residents to lead positive lifestyles.

Through access to arrest records in public housing, the FWPD will network with residents and offer prevention and intervention services to enable residents to live positive lifestyles. This includes victims of violence and domestic abuse.

Hunter Plaza Resident Association  
200 Burneft Street  
Fort Worth, Texas 76102

April 21, 1999

Ms. Barbara Hoiston  
Executive Director  
Fort Worth Housing Authority  
P.O. Box 430  
Fort Worth, Texas 76102

Dear Ms. Holston:

The Hunter Plaza Resident Association is pleased to support the efforts made by the FWHA to provide safe and secure communities for public housing residents. We are in full support of crime prevention programming, especially Citizens on Patrol and security guards.

Our Resident Association has already been helping reduce crime at Hunter Plaza. We have an active Citizens on Patrol group that has reduced the incidence of vagrants and other unauthorized persons in our building. We need to continue to have off-duty security, the Crime/Drug Hotline and surveillance/investigation to ensure that both drug and criminal activity are reduced, to provide a safe environment for our elderly and other residents.

Therefore, we hope that the FWHA is successful in its 1999 Drug Elimination Grant application and look forward to working in collaboration with the FWHA to reduce criminal/drug activity at Hunter Plaza.

Sincerely,

**t**

We the Residents of Hunter Plaza are in full support of the FWHA's 1999 Drug Elimination Grant proposal to fund off-duty police and security patrols, Citizens on Patrol, an Anonymous Crime/Drug Hotline, the Resident Motor Vehicle Enforcement Program, and drug-gang crime prevention programming at our communities. The FWHA Safety and Crime Management Program will reduce drugs, and drug-related crime.

Name	Address	Date
Mrs. Gene Brown	APT. 508, 200 Burnett	4-26-99
Richard Penitello	APT. 507 200 Burnett	4-26-99
Charles Stone	Apt. 512 200 Burnett	4-26-99
Evelyn Lamkin	Apt 513 200 Burnett	4-26-99
B. Conner	Apt. 514 ..	4-26-99
Rose Marie Hartley	Apt 515 ..	4-26-99
Marked O'Leary	APT # 1017 ..	4-26-99
Easter Rhodes	# 501 ..	4-26-99
Walter Benson	224 ..	4-26-99
Carolyn Mitchell	324 ..	4-26-99
V. Thomas D'Lee	809 ..	4/26/99
Sandra D'Lee	809 ..	4/26/99
Thomas D'Lee	208 ..	4/26/99
Benjamin Kennedy	318 ..	4-26-99
Vicki Burke	417 ..	4-26-99
Robert Howie	818 ..	4-26-99
Lillie W. Ineson	1001 ..	4-26-99
Ed. Colson	615 ..	4/26/99
Pat Mahoney	603 ..	4-26-99
Virginia L. Lee	621 ..	4-26-99
Nethie Williams	602 ..	4-26-99
Wm. W. W. W.	705 ..	4/26/99
Tom. S. Burdette	711 ..	4/26/99
Wm. A. Aker	1026 ..	4/26/99
LEOLA DENNIS	1013 ..	4-26-99
Angela M. D'Antoni	217 ..	4-26-99
Edwards	411 ..	4/26/99
Gary Rhine	301 ..	4-26/99



## JUVENILE/GANG RELATED CRIME

Type of Crime	Butler 1997-98 Arrests	Juvenile Arrests	Arrests as % of Total
Aggravated Assault	18	2	6
Aggravated Sexual Assault	1	2	0
Burglary	2	0	1
Curfew Violations/Loitering	14	3	2

In recent years, public housing units throughout the nation have become a prime location for individuals who engage in distributing illegal contraband. Many such units become havens for criminal activity directly related to drug trafficking and drug use. In time, these areas can decline to a state where they are virtually controlled by gangs who force their will upon the rest of the residents through intimidation, violence, drug use and sales. Allowing gangs to invade and take over our communities threatens us, our children and our elderly. It also economically destroys our neighborhoods. Research data indicates that one of the first indicators that gangs are being formed or expanded is the appearance of graffiti on properties. Symbols are used to mark territories, and to warn and challenge rival gangs. With this marking of territories comes blight, decay and destruction of communities.

*The presence of graffiti in public housing sites has reached epidemic proportions.* Currently, the FWHA has two persons assigned to graffiti removal at public housing communities at a cost of nearly \$32,000 per year. Off-duty Police Officers funded under the Drug Elimination Grant mobilize their efforts to arrest the perpetrators as soon as the acts of vandalism are committed. Even with diligent efforts, staff is hard pressed to keep up with graffiti eradication in addition to performing regular maintenance duties. The FWHA Board of Commissioners recognized the severity of the gang problems in the FWHA public housing communities and in 1995 and adopted a Graffiti Ban Policy in which informants are given rewards for reporting perpetrators of graffiti.

#### BUTLER PLACE/ADDITION:

The Butler Place/Addition is the largest in population and number of Units of the six conventional public housing developments (population of 1,197 people). The Butler Place/Addition Community is isolated, in that it is surrounded by a three-sided wall of interstate highways, allowing easy access by persons seeking to purchase or sell narcotics. Butler also had inadequate street lighting at night. Both physical and emotional isolation exists at Butler because of the lack of access to shopping and, employment opportunities as well as entertainment. The southern perimeter of the community is bordered by homeless shelters and missions, with populations consisting of many mentally ill individuals, alcoholics, and illegal drug users. Additionally, public transportation to job interviews and work sites is time consuming and awkward. The FWHA has developed initiatives to help alleviate this isolation, including the development of a Family Investment Center training site and a "state of the art" day care facility. In addition, in the fall of 1996 the FWHA Central Offices was co-located in the same building as the FIC.

The FWHA has involved residents in Citizens on Patrol in the Butler Community. Residents at the Butler Place/Addition have undergone training through the Fort Worth Police Department. The Citizens on Patrol group has been supportive of security/police initiatives to reduce crime. A collaborative partnership has been developed with the Resident Association and Citizens on Patrol.

The FWHA initiated an aggressive Resident Motor Vehicle Enforcement Program in 1996 that has reduced accessibility of the Butler Community to drug dealers. Efforts to reduce drug-related crime at Butler have included: the institution of an off-duty Mobile Police Task Force; increased resident participation and cooperation in reporting crime through the Crime/Drug Hotline and Citizens on Patrol; increased crime prevention through education awareness training conducted by the Safety and Crime Management Coordinator; increased surveillance and investigation; and increased partnership with local police and federal agents in Operation Safe Home activities, resulting in six drug arrests in 1998. In 1998-99, the FWHA also conducted prevention programming entitled the Community Alternative Program in the three largest family developments-Butler, Cavile and Ripley Arnold.

The Fort Worth Housing Authority's Safety and Crime Management Program is aggressive in evicting residents involved in drug-related activity through its "One Strike You're Out" Policy. In 1997 there were 12 evictions at Butler under strict lease enforcement pertaining to drugs and criminal activity and in 1998, there were 6 evictions. Butler also has a Neighborhood Police Office

Still, in 1998, the crime rate for Violent Crimes at Butler is much higher than the rate for the City of Fort Worth. The per-capita crime rate for Rape is 1.2 times higher at Butler than in the City of Fort Worth. The per-capita crime rate for Burglary is three times higher than in the City as a whole. Aggravated Assault is five times higher in Butler than in the City as a whole. The per-capita rate for Auto Theft is almost twice that of the City of Fort Worth.

~i:,i~!~  
:::  
?:~.,'i',~  
::~E~::6:F?~  
~i~i:~!  
:i:i~!?~  
i!!i  
ii!'91~::~'i!iii!iii?  
iii!iiiiiiiiiiiiiii!;  
ii!iiiiiii'?C  
~:r/~i:i~i~i;i~i',i~  
:  
iiii:iiiiii?:  
ii:iiiiiiiiiii!iii?iii  
~iiiiiii  
!:ii?i?:ii:ii!iii?%  
'~::~~¥~:m!!ii  
!iiiiii!~:!iii~:  
iii?iii:iiiiiiiiiii?  
~iiiiiiiiiiiiiiiiiii  
iiiiiiiiiiiI  
iiiiii:iii!iiii?~::~  
-  
~::~~?~iiiiii:iiii:  
iiiiiiiiiii!

	i~iii::i~iiii~` iiiiiiii?iiii				
	~!i~iii~ii~::~iii .....				
	?i?i~:iiiiiii~i:i =====				
	i?i~ii:ii~!iiiiiii .....				
Murder	i!i?C~...~::~: .....	0/1,197	64	1/7,880	City is higher than Buffer Rate
Rape	~:c~ii/i~i~!iiii 2	1/599	293	1/721	Buffer 1.2x City Rate
Robbery	i~!iiii:i~iii~iiii 2	1/599	1357	1/372	City is 1.61x Buffer Rate
Aggravated Assaults	iiii::i:::~ii~i 33	1/36	2616	1/193	Buffer 5.36x City Rate
Burglary	..... 59	1/21	7422	1/68	Buffer is 3.23x higher than City
Larceny/Theft	::::~!iiiiiiii~;i 30	1/40	19626	1/26	City is 1.53x higher than Buffer
Auto Theft	iiii:i:iii!i:iiii 19	1/63	4114	1/123	Butler 1.95x City Rate
...	iiii!iiiiii? iiiiiiiiiiii!i?i iiiiii?				

marion obtained from the City of Fort Worth Police Dept. Crime Analysis Section; from City of Ft. Worth Data Services; and from the FWHA Safety and Crime Management Division. City crime rates are from the *Uniform Crime Report*. Crime rate for City of Fort Worth based on population of 504,350.

iiii!:iiiiiiii:iii  
iiiiiiiiiiii  
iiiiiiii?i?iiiiiii  
iiC'~  
ii:iii!!iii:i  
i~ii::!i?~i~i::iii  
i~i~iiii~iii?\*iiii  
i;iiii~iii~i~i~M  
~ii?ii~iiii~ii!?  
i~  
:iiii~iiii!C''  
~:: !iiiiii:::!

iiii!iiiiiiJiiiiiii  
i?~!iiiiii?! iiii}iiiiiii!:::-  
~---::~iiiiiiii: i:-  
iiii!iii?~iiii!iiii;iiii?~i:-iiJili:



**Part I and Part  
UTLER PLACE DE  
mes  
PIMENT  
January 1, 1994 to December 31, 1998**

by

Part I and Part II Crimes		1994	1995	%	1996	%	1997	%	1998	%	1999	%	2000	%	2001	%	2002	%	2003	%	2004	%	2005	%	2006	%	2007	%	2008	%	2009	%	2010	%	2011	%	2012	%	2013	%	2014	%	2015	%	2016	%	2017	%	2018	%	2019	%	2020	%	2021	%	2022	%	2023	%	2024	%	2025	%	2026	%	2027	%	2028	%	2029	%	2030	%	2031	%	2032	%	2033	%	2034	%	2035	%	2036	%	2037	%	2038	%	2039	%	2040	%	2041	%	2042	%	2043	%	2044	%	2045	%	2046	%	2047	%	2048	%	2049	%	2050	%	2051	%	2052	%	2053	%	2054	%	2055	%	2056	%	2057	%	2058	%	2059	%	2060	%	2061	%	2062	%	2063	%	2064	%	2065	%	2066	%	2067	%	2068	%	2069	%	2070	%	2071	%	2072	%	2073	%	2074	%	2075	%	2076	%	2077	%	2078	%	2079	%	2080	%	2081	%	2082	%	2083	%	2084	%	2085	%	2086	%	2087	%	2088	%	2089	%	2090	%	2091	%	2092	%	2093	%	2094	%	2095	%	2096	%	2097	%	2098	%	2099	%	2100	%	2101	%	2102	%	2103	%	2104	%	2105	%	2106	%	2107	%	2108	%	2109	%	2110	%	2111	%	2112	%	2113	%	2114	%	2115	%	2116	%	2117	%	2118	%	2119	%	2120	%	2121	%	2122	%	2123	%	2124	%	2125	%	2126	%	2127	%	2128	%	2129	%	2130	%	2131	%	2132	%	2133	%	2134	%	2135	%	2136	%	2137	%	2138	%	2139	%	2140	%	2141	%	2142	%	2143	%	2144	%	2145	%	2146	%	2147	%	2148	%	2149	%	2150	%	2151	%	2152	%	2153	%	2154	%	2155	%	2156	%	2157	%	2158	%	2159	%	2160	%	2161	%	2162	%	2163	%	2164	%	2165	%	2166	%	2167	%	2168	%	2169	%	2170	%	2171	%	2172	%	2173	%	2174	%	2175	%	2176	%	2177	%	2178	%	2179	%	2180	%	2181	%	2182	%	2183	%	2184	%	2185	%	2186	%	2187	%	2188	%	2189	%	2190	%	2191	%	2192	%	2193	%	2194	%	2195	%	2196	%	2197	%	2198	%	2199	%	2200	%	2201	%	2202	%	2203	%	2204	%	2205	%	2206	%	2207	%	2208	%	2209	%	2210	%	2211	%	2212	%	2213	%	2214	%	2215	%	2216	%	2217	%	2218	%	2219	%	2220	%	2221	%	2222	%	2223	%	2224	%	2225	%	2226	%	2227	%	2228	%	2229	%	2230	%	2231	%	2232	%	2233	%	2234	%	2235	%	2236	%	2237	%	2238	%	2239	%	2240	%	2241	%	2242	%	2243	%	2244	%	2245	%	2246	%	2247	%	2248	%	2249	%	2250	%	2251	%	2252	%	2253	%	2254	%	2255	%	2256	%	2257	%	2258	%	2259	%	2260	%	2261	%	2262	%	2263	%	2264	%	2265	%	2266	%	2267	%	2268	%	2269	%	2270	%	2271	%	2272	%	2273	%	2274	%	2275	%	2276	%	2277	%	2278	%	2279	%	2280	%	2281	%	2282	%	2283	%	2284	%	2285	%	2286	%	2287	%	2288	%	2289	%	2290	%	2291	%	2292	%	2293	%	2294	%	2295	%	2296	%	2297	%	2298	%	2299	%	2300	%	2301	%	2302	%	2303	%	2304	%	2305	%	2306	%	2307	%	2308	%	2309	%	2310	%	2311	%	2312	%	2313	%	2314	%	2315	%	2316	%	2317	%	2318	%	2319	%	2320	%	2321	%	2322	%	2323	%	2324	%	2325	%	2326	%	2327	%	2328	%	2329	%	2330	%	2331	%	2332	%	2333	%	2334	%	2335	%	2336	%	2337	%	2338	%	2339	%	2340	%	2341	%	2342	%	2343	%	2344	%	2345	%	2346	%	2347	%	2348	%	2349	%	2350	%	2351	%	2352	%	2353	%	2354	%	2355	%	2356	%	2357	%	2358	%	2359	%	2360	%	2361	%	2362	%	2363	%	2364	%	2365	%	2366	%	2367	%	2368	%	2369	%	2370	%	2371	%	2372	%	2373	%	2374	%	2375	%	2376	%	2377	%	2378	%	2379	%	2380	%	2381	%	2382	%	2383	%	2384	%	2385	%	2386	%	2387	%	2388	%	2389	%	2390	%	2391	%	2392	%	2393	%	2394	%	2395	%	2396	%	2397	%	2398	%	2399	%	2400	%
11	Aggravated Assault	54	23	-57%	23	32	38%	32	24	-25%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33	38%	24	33																																																																																																																																																																																																																																																																																																																																																																																														



?

tO,,:

liii

t~  
imflin

m

o

velo  
ember 31.  
t

Butler Place Development  
January 1, 1994 - December 31, 1998

Part I Crimes  
350 -  
300 -  
250 -  
200 -  
150 -  
100 -  
50 -  
0 -

Part I Crimes	1994	1995	%	1995	1996	%	1996	1997	%	1997	1998	%	Total
Murder	0	2	100%	2	1	-50%	1	1	0%	1	0	-100%	4
Rape	2	2	0%	2	5	150%	5	1	-80%	1	2	100%	12
Robbery	18	11	-39%	11	7	-36%	7	10	43%	10	2	-80%	48
Aggravated Assault	54	23	-57%	23	32	39%	32	24	-25%	24	33	38%	166
Burglary	39	36	-8%	36	78	117%	78	61	-22%	61	59	-3%	273
Larceny/Theft	39	28	-28%	28	53	89%	53	33	-38%	33	30	-9%	183
Auto Theft	22	9	-59%	9	38	322%	38	23	-39%	23	19	-17%	111
Total	174	111	-36%	111	214	93%	214	153	-29%	153	145	-5%	797



TAB #12B —

LETTERS OF COMMITMENT



## TAB 12 B- LETTERS OF COMMITMENT

Specific Resources Committed by Collaborative Partners  
for the 1999 Drug Elimination Grant include the following:

Fort Worth Police Department	Narcotics interdiction with HUD as part of  COPS; Neighborhood Police Offices; Weed and Seed  Collaborative Efforts; Gang prevention through "Comin'  Up Program Welfare to work transportation linkages  which will help residents secure meaningful  employment as an alternative to drug-related crime. <  Commitment of \$25,000 in EDSS  Grant funding >
Crime Prevention Resource Center	Crime data compilation and coordinaton of crime prevention resources (including data library) and multimedia facility that is available to aid the FWHA in its effots to combat crime in public housng.  < Commitment of \$25,000 in in-kind dollar value >  Literacy training; vemding skills enhancement and survival skills. < Commitment of \$45,000 in EDSS Grant funding >
Bee and Bell Educational Center	Youth mentoring and tutoring aimed at school retention  and positive lifestyles
"I Have a Dream" Foundation	Pre-school and after-school care at Amaka Child Care  Center; day camp; self-esteem building and positive  role models through youth sports activities
YMCA of Greater Fort Worth	
Operation Safe Home; Enforcing City	
Juvenile Curfew and Graffiti	
Ordinances; Bike Patrols; Training	

## Resource Commitments Continued

Day treatment and counseling for troubled youth with drug and alcohol problems; educational services

Women's Haven

Temporary Shelter for victims of violence;  
case management

Camp Fire

Resistance to crime through positive role models,  
self-reliance skills and conflict resolution

Women's Center

Job readiness; Career Planning; and Job  
Search Skills

Tarrant Council on Alcohol and Drug Abuse

Case Management, Assessment and Referral for  
persons involved in drug and alcohol

City of Fort Worth

Two on-site libraries; community-oriented  
policing; summer day camp and positive  
recreation for youth through sports programs;  
gang intervention/prevention

Texas Agricultural Extension Services

Expanded Nutrition Program; Leadership skills  
training

Boys and Girls Club of Greater Fort Worth

Gang Prevention/Intervention; Conflict  
Resolution; Teenage Pregnancy  
Prevention; Drug and Alcohol Prevention;  
Positive Recreational Programs

Adolescent Pregnancy Prevention

"Hopes and Dreams Program" aimed at school  
retention and pregnancy prevention; cultural  
enrichment; job counseling; drug prevention  
programming

Tarrant County Junior College

GED preparation, Literacy enhancement,

5:

Santa Fe Adolescent Services

Vocational Training; Academic Assessment;  
Vocational Assessment

Drug Prevention Resources

Genesis Camp; Positive Prevention Programming;  
"Empowering" concepts to enable youth to become  
self-sufficient and lead positive health lifestyles

## Resource Commitments Continued

Circle T Girl Scouts

Prevention and alternative programs aimed at  
positive life skills

City of Fort Worth, Public Health Dept.

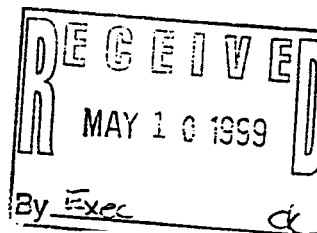
Community Outreach Program.  
< Estimated In-Kind dollar value of \$800,000 >





**Congress of the United States**  
**House of Representatives**

May 5, 1999



**KAY GRANGER**  
12TH DISTRICT, TEXAS

WASHINGTON OFFICE: 435  
CANNON BUILDING

WASHINGTON, D.C. 20515 (202) 225-5071

C)ISTRICT OFFICE:  
SUITE 740 1600 WEST 7TH STREET FT. WORTH, TX 76102(817) 338-0909  
ASSISTANT MAJORITY WHIP

COMMITTEE: APPROPRIATIONS

SUBCOMMITTEES: TRANSPORTATION

MILITARY CONSTRUCTION LEGISLATIVE

BRANCH

**Ms. Barbara Hoiston**  
**Executive Director**  
**Fort Worth Housing**  
**Authority**

**P. O. Box 430**  
**Fort Worth, Texas**  
**76101**

**Dear Ms. Hoiston:**

**I am writing to express support of the Safety and Crime Management Program. I commend you on the 23% reduction in crime in public housing since the 1994 creation of this program. The Safety and Crime Management Program is a significant program that is deserving of 1999 Drug Elimination Grant Funds.**

**Through your collaborative efforts with the Fort Worth Police Department, federal agents, and Community service organizations, your program has taken great strides to improve safety and reduce crime in our public housing. I applaud your efforts, and I sincerely hope that you receive the Drug Elimination Grant so that you may continue to reduce crime in our communities.**

**Mern. ker of Con~ess**

**KGkrnhe**

r

PRINTED ON RECYCLED PAPER



TAB #13 —  
CERTIFICATIONS





TAB #13A—

RMC, RC AND RO CERTIFICATIONS



# FORT WORTH HOUSING AUTHORITY 1997-1998 Butler Place Juvenile Crime Analysis

Juv - Juvenile Related Crimes

Total- Total Part I and Part II Crimes involving juveniles and non-juveniles

% - Percentage of juvenile related crimes

Offenses in 'bold' represent Part I Crimes

Statistics obtained from the City of Fort Worth Police Department and the Texas Department of Criminal Justice - Butler Place Juvenile Crime Analysis - Division.

Offenses Involving Juveniles	1997	1997	1998	1998	97-98 II 97-9S	9 a		Butler Place 1997
Aggravated Assault	12	24			18	33	48%	24 Total Aggravated Assaults
50%			1	62	19	2	50%	
Aggravated Sexual Assault	0	1	5	21	50%	1	100%	Juvenile offenses
0%					1			
Assault- Bodily Injury	4	18			24%			
22%					1			
Assault - Contact	11	61	17	63	25%	38	42%	1312 * - lid
18%			3%	0	159	2	7	29%
Robbery	2	61	4%	03	1		5	50%
Simple Mischief/Vandalism	1	26	0		0%	4	25%	112
Carjacking			2	9	1	14	100%	20%
Disorderly Conduct	0	131	0%	12	1		13	50%
Intoxication			0%	09	14	2	11	Non-
Minor Possession	0	10	0%	08	5%	3	0	Juvenile
					1			Offenses
			3%	23	28	4	38	33 Total Aggravated Assaults
10 10%				0	2	0	1	16
				1	11%	4	4	48%
				0	0%			11%
55%				0				0%
Non-Juvenile Offenses				%				100%
				1				
				2				
				3				
				1				
				3				
				3				
				1				
				0				
				0				
1				%				
1								
%								
8								
1								
C								
u								
r								
f								
e								
w								
/								
L								
o								
i								
t								
e								
r								
i								

n  
g  
  
L  
a  
w  
s  
  
(  
J  
u  
v  
e  
n  
i  
l  
e  
)  
  
i  
  
1  
6  
f  
  
,  
u  
l  
  
1  
0  
0  
%  
  
1  
0  
  
E  
v  
a  
d  
i  
n  
c  
j  
A  
r  
r  
e  
s  
t  
  
l  
  
1  
2  
1  
N  
a  
r  
c  
o  
t  
i  
c  
  
V  
i  
o

I  
a  
t  
i  
o  
n  
s

I

I

I

3  
0

1  
4

R  
o  
b  
b  
e  
r  
y  
/  
A  
t  
t  
e  
m  
p  
t

R  
o  
b  
b  
e  
r  
y

1  
5  
1  
T  
r  
u  
a  
n  
c  
y

I

I

I

1  
0  
0  
%

,

!  
1

I

T  
.  
t  
s  
,  
.  
f  
f  
e  
n  
s  
s  
s  
  
l  
  
5  
1  
  
1  
  
2  
9  
9  
  
l  
  
1  
7  
"  
%  
  
~  
  
5  
3  
  
t  
  
3  
2  
1  
  
l  
  
1  
7  
.  
/  
,  
  
~  
  
6  
8  
  
i  
  
1  
5  
6  
  
l  
  
4  
4  
%  
  
[  
]

1  
7  
!  
1  
  
I  
  
,  
n  
,  
=  
i  
d  
e  
n  
,  
.  
.  
,  
,  
,  
v  
o  
l  
v  
,  
n  
g  
:  
u  
v  
e  
n  
i  
l  
,  
  
I  
  
i  
l  
  
l  
l  
M  
i

s  
s  
i  
n  
g  
/  
W  
a  
n  
t  
e  
d  
t  
o  
L  
o  
c  
a  
t  
e  
P  
e  
r  
s  
o  
n  
s  
  
I  
  
2  
0  
  
I  
  
3  
7  
  
I  
  
5  
4  
%  
  
f  
i  
  
3  
7  
  
i  
  
5  
1  
  
I  
  
7  
3  
%  
  
~  
  
I  
  
q  
  
1  
  
~  
  
1

0  
0  
%  
  
~  
  
t  
  
T  
o  
t  
a  
l  
O  
f  
f  
e  
n  
s  
e  
s  
  
l  
  
7  
1  
  
l  
  
3  
3  
6  
  
t  
  
2  
1  
%  
  
~  
  
9  
0  
  
l  
  
3  
7  
2  
t  
  
2  
4  
%  
  
~  
  
6  
9  
  
l  
  
1  
5  
7  
  
l  
  
4

4  
%

**4**

"} Juvenile Gang Related Crime

*44% of Part I and Part H crimes at Butler were juvenile gang/drug related.* This includes resident, nonresident, formally evicted juvenile gang members and "wanna be' gang members. Juveniles were involved in acts of violence, property crime, and drugs. Juveniles were responsible for: 95 % of the arrests for Aggravated Assaults; 50% of the arrests for Aggravated Sexual Assault; 42% of the arrests for Assault-Bodily Contact; 100% of the Assaults-Bodily Injury; 25% of the Criminal Trespass; 20% of the Criminal Mischief-Vandalism; and for 29% of the Burglaries.

Because the juvenile crime is so high, the FWHA will continue collaboration with youth service providers such as "I Have a Dream", Adolescent Pregnancy Prevention, Boys and Girls Club and the YMCA to provide prevention programming for youth. The FWHA will utilize resources available at the Crime Resource Center (including video resources and library) to conduct crime prevention programming at the monthly Resident Association meetings. The Safety and Crime Management Coordinator will develop computerized video presentations that augment prevention programming. In addition, in 1999, the FWHA has partnered with numerous collaborative service providers under the Safe Start Demonstration Initiative funded through the Department of Justice. The FWHA will utilize these resources to provide programming for public housing residents at no cost to the Drug Elimination Grant.

As a funded activity from PHDEP funds, the FWHA will send thirty-five (35) vulnerable youth from the family developments to Genesis Camp (operated by Drug Prevention Resources). This will help prevent their involvement in gangs and gang-related activity.

#### J. A. CAVILE PLACE:

J. A. Cavile Place is the second largest in housing units and number of residents of the seven public housing sites: Crime statistics reflect offense patterns that are disproportionate to the size (300 units) and population (approximately 819 persons). Fort Worth, Texas was one of 16 high-crime areas targeted by the U. S. Department of Justice eligible for the Weed and Seed Program. In the heart of Stop Six lies J. A. Cavile Place, a FWHA Public Housing Community. J.A. Cavile Place is characteristic of many other public housing communities-it is in an economically depressed area of the city which is riddled with drugs, gang activity and abandoned property.

J. A. Cavile Place suffers from the barren economic environment in its immediate surroundings. Within walking distance, one grocery store services the entire community and prices are generally high and quality of the products are low. Cavile does access easily to a bus line, but services and entertainment are miles away, as are opportunities for employment.

The Fort Worth Police Department has recorded some of the highest per capita arrest rates for drug-related crime in the vicinity of the J. A. Cavile Place Apartments. Prior to the implementation of the FWHA Safety and Crime Management Program, the community had an area known as "Crack Alley". Drug dealers used this location to peddle their wares and shoot the street lights out nightly. This promotes the kind of darkness and anonymity that is conducive to drug activity.

On a positive note, J.A. Cavile is a community that has a strong neighborhood group entitled Cavile Friendly Neighbors. This group is heavily involved in Citizens on Patrol and also sponsors tutoring programs and an Adopt-a-Grandparent Program. Cavile also has a strong collaborative partnership between the Fort Worth Housing Authority, the Fort Worth Police Department, the Resident Association and Citizens on Patrol. There is also a Neighborhood Police Officer (NPO) assigned to Cavile. It is an on-site of the Boys and Girls Club which provides positive recreational activities for youth to deter drug use and drug-related crime. In 1998, the City of Fort moved its gang-deterrence unit to the Boys and Girls Club which will enhance drug prevention efforts in the Cavile Community. The FWHA has made diligent efforts to combat gang activity by eradicating graffiti as soon as possible. 1998 theses efforts will be continued through the Comprehensive Grant.

As part of its Safety and Crime Management Program. the FWHA has practiced a strict Motor Vehicle Enforcement Program at Cavile, which has reduced access to the community by drug

dealers and unauthorized persons. In 1998, forty three (43) vehicles were towed for unlawful parking and five (5) were towed. The FWHA has also utilized strict lease enforcement at Caville to deter drug-related crime. In 1997, seven (7) evictions occurred under "One Strike You're Out" at Caville and in 1998, twenty-one (21) move outs occurred due to drug related and criminal activity. Additionally, two arrests were made at Caville in 1998 under Operation Safe Home initiatives conducted with the Fort Worth Police Department and HUD's Inspector General's Office. Residents at Caville are also benefiting from the City Crime/Drug Hotline 335-DOPE) for reporting crime anonymously.

#### J. A. CAVILLE 1998- SITE SPECIFIC CRIMES

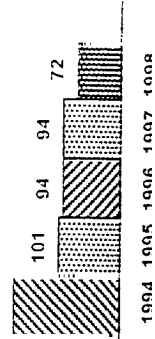
TYPE OF CRIME	1998 CAVILLE	1998 CITY	CAPITA CRIME RATE*	CRIMES CITY PER CAPITA	CRIME RATES OF CAVILLE	CITY CRIME RATES
Murder	1	64	1,819	1,7880	Caville is 9.62x higher than the City Rate	
Rape	1	293	1,819	1/721	City is ~.23 times Caville rate	
Robbery	3	1357	1/273	1/372	Caville is 1.36x higher than the City Rate	
Aggravated Assault	13	1/193	2.616	1.18x	higher than the City Rate	
Burglary	1	1.55	7.4%	1.24x	higher than the City Rate	
Larceny/Theft	24	1.68	10.626	1.24x	higher than the City Rate	
Auto Theft	15	1.15	1.15	1.15	higher than Caville	



# J. Cavile Pace Develop

January 1, 1994 - December 31, 1998

Part I Crimes	1994	1995	%	1995	%	1996	%	1996	%	1997	%	1997	%	1998	%	Total
Murder	1	2	100%	2	1	-50%	1	0	-100%	0	0	1	100%	1	100%	5
Rape	1	0	-100%	0	0	0%	0	0	0%	0	0	1	100%	1	100%	2
Robbery	26	4	-85%	4	8	100%	8	7	-13%	7	13	3	-57%	3	-57%	48
Aggravated Assault	38	16	-58%	16	24	50%	24	16	-33%	16	13	13	-19%	13	-19%	107
Burglary	42	31	-26%	31	22	-29%	22	13	-41%	13	15	15	15%	15	15%	123
Larceny/Theft	52	38	-27%	38	31	-18%	31	32	3%	32	24	24	-25%	24	-25%	177
Auto Theft	14	10	-29%	10	8	-20%	8	26	225%	26	15	15	-42%	15	-42%	73
Total	174	101	-42%	101	94	-7%	94	94	0%	94	72	72	-23%	72	-23%	535



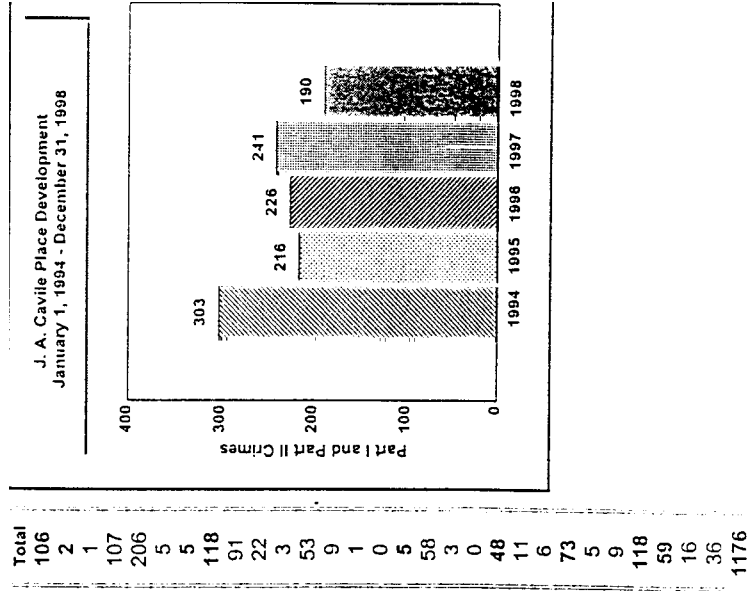




## Year to Year Analysis

## A. Cavile Place Development

Total Site Specific Part I and Part II Crimes



Crimes - Part I Crimes	January 1, 1994 - December 31, 199									
	1994	1995	%	1995	1996	%	1996	1997	%	1997
<b>Part I and Part II Crimes</b>										
<b>Aggravated Assault</b>	38	16	-58%	16	24	50%	24	16	-33%	
<b>Aggravated Sexual Assault</b>	1	0	-100%	0	0	0%	0	0	0%	
<b>Arson/Attempted Arson</b>	0	0	0%	0	0	0%	0	1	100%	
<b>Bodily Injury</b>	27	15	-44%	15	31	107%	31	24	-23%	
<b>Contact Assault</b>	43	51	19%	51	35	-31%	35	41	17%	
<b>Threat Assault</b>	0	2	100%	2	3	50%	3	0	-100%	
<b>Office Burglary</b>	2	1	-50%	1	1	0%	1	0	-100%	
<b>Residence Burglary</b>	40	30	-25%	30	21	-30%	21	13	-38%	
<b>Mischief/Vandalism</b>	19	15	-21%	15	10	-33%	10	29	190%	
<b>Trespass</b>	2	4	100%	4	3	-25%	3	8	167%	
<b>Loitering Laws (Juvenile)</b>	0	1	100%	1	0	-100%	0	1	100%	
<b>Disorderly Conduct</b>	10	4	-60%	4	13	225%	13	14	8%	
<b>Arrest Warrant</b>	3	2	-33%	2	1	-50%	1	2	100%	
<b>Failure to Identify</b>	0	0	0%	0	0	0%	0	0	0%	
<b>Liquor Law Violations</b>	0	0	0%	0	0	0%	0	0	0%	
<b>Murder</b>	1	2	100%	2	1	-50%	1	0	-100%	
<b>Domestic Violence</b>	2	7	250%	7	19	171%	19	8	-58%	
<b>Offenses Against Family</b>	1	0	-100%	0	2	100%	2	0	-100%	
<b>Prostitution</b>	0	0	0%	0	0	0%	0	0	0%	
<b>Robbery/Attempt Robbery</b>	26	4	-85%	4	8	100%	8	7	-13%	
<b>Sex Offenses/Indecent Conduct</b>	3	2	-33%	2	2	0%	2	2	0%	
<b>Stolen Property (Buy/Rec/Poss)</b>	0	2	100%	2	3	50%	3	1	-67%	
<b>Stolen/Recovered Vehicles</b>	14	10	-29%	10	8	-20%	8	26	225%	
<b>Unattended Deaths/Bodies Found</b>	2	0	-100%	0	2	100%	2	1	-50%	
<b>Verbal Threat</b>	0	3	100%	3	0	-100%	0	2	100%	
<b>Warrant</b>	35	30	-14%	30	22	-27%	22	19	-14%	
<b>Warrant from Auto</b>	17	8	-53%	8	9	13%	9	13	44%	
<b>Weapon Offenses</b>	1	5	400%	5	4	-20%	4	4	0%	
<b>Additional Offenses</b>	16	2	-88%	2	4	100%	4	9	125%	
<b>Total Offenses</b>	303	216	-29%	216	226	5%	226	241	7%	

# FORT WORTH HOUSING AUTHORITY 1997-1998 Cavile Pisce Juvenile Crime Analysis

Juv. Juvenile, -Tei-ted C, --me

Total - Total P-rt lane P-rt 11 C"imes involving juveniles -na nan-juveniles

% - Percentage of; juvenile related crimes  
Offenses in 'bcl'd' represent Part I Crimes

*-urglary	15	I 21	37% ;J	6	36	17% ~J	11	25	'1 4~%
-mmal Mischief/Vandalism	<u>1</u>	<u>1</u> 13	SS' ~1	<u>0</u>	<u>1</u> 18	<u>0</u> I' il	<u>1</u>	<u>0</u> I 100"	'
	0	t 29	0% ;l	0	18			3	IJ 0%

## Incidents Involving Juveniles

Missing'Wen-ectoLec.-[ePerscnl

Total Offenses ! --

Caylie Place 1997

41 Total Assault Contact Offenses

Statistics obtained from the City of Fort Worth Information Systems and Services Department and the Fort Worth Police Department Crime Analysis Division									
Part I and Part II Crimes Offenses Involving Juveniles	Juv 1997	Total 97-98	Juv 1997	Total 97-98	% =, JUV ARRES	1998	1998 ;	97-98 !	97-98
1 Aggravated Assault	5	i 16	31% il	2	13	17/ ~1	6	7	:1 86%
21 Aggravated Sexual Assault	0	i 0	0% It	1	1	100% '1 0		0	il 0%
31 Assault- Bodily	6	i 24	25% i	1,2	10	20% ;J	7	9	~1 78%
Injur/									
41 Assault- Con-act									

Juvenile Offenses  
E~ 15  
37%  
ri 26  
63%  
Non-Juvenile Offenses

Caylie Place 1998

36 Total Assault Contact Offenses

Juvenile Offenses	1	i 8	13% ;l	0	12	100% :J	2	9	:1 0%
81 Cur-ewl Loiterinc Laws (Juvenile)	1	i 1	100% ~1	1	12	100% :J	2	2	~J 100%
91 Disoraedv Conduc;	0	i 14	0% ,l o		12	0% i	0	3	il 0%
101 Evadinc	0	i 2	0% ;l	0		'J 0		0	,l o% t
Atres Minor in Possession	0	J 0	0% ;l	0	0	0% ~ il	0	0	:l 0%
121 Narcctic Vicladons	2	i 8	25% ii	2	22	9% ;J	2	9	:1 -14% i

Juvenile Offenses  
ri 6  
17%  
- ..... '1 ~-.-.-? ~-.-.-; ~-.-.-' ~ [] 30  
83~, 9  
Non-juvenle Offenses

16) Truancy	0	i 0	4% ;l	0		O',,,		o :1 0% ti
171 Weacon Offenses	3	i 3	75% ;l	0		0% ;l	0	0 il 0%
jTotal C ffenses	35	i 193	18% i	14	153	19% ~-1	32	2 J 50% i
						0%		69 I 46~,\$

131 Retaliations_	0	i 0	0% ;l	0	0	0% :J	0	0	,l 0%
141 Robbery/Attempt Robbery	0	J 7	0% ;l	0	3	0% ii	0	0	,J 0%
15i Solen Vehicles	1	i 26			15				



As a result of the implementation of the Crime Management Program Part I crime has been reduced by 23% from 1997 to 1998 but the City of Cavile Communio? and Part I and Part II Crime has been reduced by 217%. Still, a cause for concern, in 1998 the per-capita crime rate for Murder at Cavile is nine times higher than in the City of Fort Worth as a whole. Auto Theft at Cavile is twice the City rate.

#### Youth Gang-Related Activity

Youth at J. A. Cavile are also involved in significant crime activity. In recent years, the Bloods controlled the west side of the complex while the Crips controlled the east side. In 1994, a young man was killed because he told one gang member not to break glass bottles in the children's playground. In March, 1995, another young man was killed in a robbery attempt as he was working on his vehicle in the parking lot. In May of 1996, a young resident was killed in a gang-related incident. There were no murders in 1997. In 1998, a young man was killed in a gang-related incident.

In 1997-98 Juvenile Crime accounted for 46% of the Part I and Part II Arrests at J. A. Cavile. This includes residents, nonresidents, formerly evicted juvenile gang members and "wanna be" gang members. Juvenile arrests for Aggravated Assault accounted for 86% of the Aggravated Assaults; 100% of Burglaries; 44% of the Narcotic Violations; 78% of the Assaults-Bodily Injury; 50% of the Weapons Offenses and 44% of the Assaults-Contract.

In 1999-2000 the FWHA will enlist the aid of collaborative partners, including the Boys and Girls Club on site at J. A. Cavile to conduct preventive programs for youth to deter them from gangs and criminal activity. The FWHA will utilize resources available at the Crime

Resource Center (including video resources and library) to conduct crime prevention programming at the monthly Resident Association meetings. The Safety and Crime Management Coordinator will develop computerized video presentations that augment prevention programming. In addition, in 1999, the FWHA has partnered with numerous collaborative service providers under the Safe Start Demonstration initiative funded through the Department of Justice. The FWHA will utilize these resources to provide programming for public housing residents at no cost to the Drug Elimination Grant. As a funded activity from PHDEP funds, the FWHA will send thirty-five (35) vulnerable

youth from the thmiiv deve,opments to Genesis Camp ~operated by Drug Prevention Resources)

z q:s will heip prevent me:r invcqven,.enr ,.n ,,'-.re-s,, ' and ,,"~,,,,'-  
 =~,,o,~,....~ :~cti',it'.

The FWHA will also utilize off-duty officers' presence to deter crime at J. A. Caylie and will enforce the "One Strike You're Out Policy" for any residents involved in criminal drug activity. Citizens on Patrol will continue their on-site presence in reporting crime as it is observed.

RIPLEY ARNOLD:

Ripley-Arnold is the third largest in housing population of the six public housing communities. It has a population of 5,36 and a total number of 268 units. Ripley Arnold lacks immediate access to shopping and other needed facilities and services. The area immediately surrounding Ripley-Arnold is a part of the Central Business District. Behind the Ripley Arnold Community is a halfway house for criminal offenders. The community possesses an established Police Storefront operating center, however the services provided are limited. Fort Worth Police Department neighborhood patrol officers patrol the central downtown sector which includes Ripley Arnold. Therefore, the FWHA has collaborated with the Fort Worth Police Department and the HUD Inspector General's office and conducted several drug arrests as part of Operation Safe Home activities. In 1998, there were five (5) drug related arrests at Ripley Arnold under Operation Safe Home.

The effectiveness of the services offered by the Fort Worth Police Department have been enhanced by the Safety and Crime Management Program's Law Enforcement efforts and expanded foot, bicycle and vehicular patrols funded from the 1998 Drug Elimination Grant. A strong collaborative partnership exists between the Fort Worth Housing

Authority, the Fort Worth Police Department, Citizens on Patrol and the Resident Association. Resident Association participation, and increased membership in the R.A., have resulted in reporting crime through the City's Crime/Drug Hotline and Citizens on Patrol.

Aggressive law enforcement and community relations efforts have been initiated through the 1998 Safety and Crime Management Program. The FWHA has instituted a strict Resident Motor Vehicle Enforcement Program at Ripley to reduce unauthorized access to the community, especially for drug dealers. In 1998, 323 unauthorized/illegally parked vehicles were towed. The greatest percentage of all towed vehicles come from illegally parked vehicles from the Central Business District. *Strict enforcement of the Motor Vehicle Enforcement Program reduces access to the community by drug dealers hoping to sell their wares.*

The FWHA has also utilized strict lease enforcement under "One Strike You're Out" in the Ripley Arnold Community to reduce drug-related crime. In 1998, there were seven (7) evictions due to drug-related and criminal activity.

Yet, despite diligent efforts under the Safety anti Crime Management Programs, between 1997 and 1998 there was a 19% increase in Part I Crime at Ripley Arnold. Part I and Part II Crime increased by 1-1.5

# Ripley Arm

January.

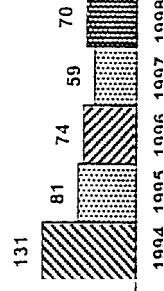
Ripley Arnold  
January 1, 1994 - December 31, 1998



to Year Analysis

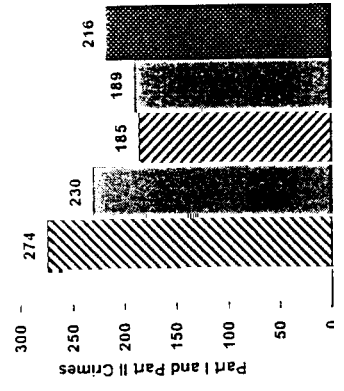
Part I Crimes	1994	1995	%	1995	1996	%	1996	1997	%	1997	1998	%	Total
Murder	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0
Rape	0	2	100%	2	0	-100%	0	0	0%	0	5	100%	7
Robbery	11	5	-55%	5	1	-80%	1	4	300%	4	3	-25%	24
Aggravated Assault	29	12	-59%	12	11	-8%	11	10	-9%	10	16	60%	78
Burglary	20	15	-25%	15	15	0%	15	10	-33%	10	9	-10%	69
Larceny/Theft	59	39	-34%	39	37	-5%	37	26	-30%	26	25	-4%	186
Auto Theft	12	8	-33%	8	10	25%	10	9	-10%	9	12	33%	51
Total	131	81	-38%	81	74	-9%	74	59	-20%	59	70	19%	415

Part I Crimes





7)



II Crimes - All Other Crimes													
Part I and Part II Crimes													
	1994	1995	%	1995	1996	%	1996	1997	%	1997	1998	%	Total
Aggravated Assault	29	12	-59%	12	11	-8%	11	10	-9%	10	16	60%	78
Aggravated Sexual Assault	0	2	100%	2	0	-100%	0	0	0%	0	5	100%	7
Arson/Attempted Arson	0	1	100%	1	0	-100%	0	1	100%	1	1	0%	3
Assault - Bodily Injury	25	14	-44%	14	13	-7%	13	13	0%	13	19	46%	84
Assault - Contact	33	40	21%	40	22	-45%	22	28	27%	28	42	50%	165
Assault - Threat	1	2	100%	2	2	0%	2	2	0%	2	1	-50%	8
Burglary - Office	4	2	-50%	2	1	-50%	1	0	-100%	0	0	0%	7
Burglary - Residence	16	13	-19%	13	14	8%	14	10	-29%	10	9	-10%	62
Criminal Mischief/Vandalism	22	22	0%	22	8	-64%	8	14	75%	14	15	7%	81
Criminal Trespass	12	11	-8%	11	7	-36%	7	5	-29%	5	2	-60%	37
Curfew/Littering Laws (Juvenile)	0	2	100%	2	2	0%	2	1	-50%	1	2	100%	7
Disorderly Conduct	14	8	-43%	8	16	100%	16	14	-13%	14	16	14%	68
Evaluating Arrest	0	2	100%	2	0	-100%	0	2	100%	2	4	100%	8
Failure to Identify	1	1	0%	1	1	0%	1	1	0%	1	0	-100%	4
Liquor Law Violations	0	0	0%	0	2	100%	2	1	-50%	1	0	-100%	3
Murder	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0
Narcotic Violations	5	18	260%	18	17	-6%	17	31	82%	31	17	-45%	88
Offenses Against Family	2	4	100%	4	4	0%	4	3	-25%	3	5	67%	18
Prostitution	0	0	0%	0	0	0%	0	0	0%	0	1	100%	1
Robbery/Attempt Robbery	11	5	-55%	5	1	-80%	1	4	300%	4	3	-25%	24
Sex Offenses/Indecent Conduct	2	3	50%	3	3	0%	3	1	-67%	1	2	100%	11
Stolen Property (Buy/Rec/Poss)	4	1	-75%	1	1	0%	1	1	0%	1	0	-100%	7
Stolen/Recovered Vehicles	12	8	-33%	8	10	25%	10	9	-10%	9	12	33%	51
Sudden Deaths/Bodies Found	0	0	0%	0	1	100%	1	1	0%	1	0	-100%	2
Terroristic Threat	0	5	100%	5	2	-60%	2	0	-100%	0	0	0%	7
Theft	35	35	0%	35	28	-20%	28	18	-36%	18	19	6%	135
Theft from Auto	24	4	-83%	4	9	125%	9	8	-11%	8	6	-25%	51
Weapon Offenses	4	3	-25%	3	0	-100%	0	0	0%	0	2	100%	9
Additional Offenses	18	12	-33%	12	10	-17%	10	11	10%	11	17	55%	68
Total Offenses	274	230	-16%	230	185	-20%	185	189	2%	189	216	14%	1094

Rapes increased from (.2) in 1997 to ~ in 1998. Aggravated Assault increased by 60% and Auto Theft

by' \*''~

.~ to. In comparing site specific crime rate at Ripley compared to the City as a whole, the incidences of Rape are over six times higher at Ripley than the City as a whole. Aggravated Assaults were nearly 5 times the City rate. Theft was three times the City rate.

#### RIPLEY- ARNOLD 1998 SITE SPECIFIC CRIMES

TYPE	OF CRIME	PER CAPITA CRIME RATE	ARNOLD 1998	RIPLEY 1998	CITY PER CAPITA CRIME RATES	COMPARISON RIPLEY TO CITY CRIME RATES
Murder	0	0/536		64	1/7,880	City rate is higher than Ripley
Rape	5		0/107	293	1/721	Ripley Arnold rate 6.74x higher than City rate
Robbery	3		11/179	1357	1/372	Ripley Arnold 2x City rate
Aggravated Assault	16	1/34		2616	1/193	Ripley 5.68 times City Rate
Theft	25	1/11.~		7422	1/68	Ripley 3.23 x City Rates
Auto Theft	12	1/45		19626	1/26	City Rates
Burglary	9					1.73x Ripley-Arnold rates
						Ripley 2x the City Rate

Information obtained from the City of Fort Worth Police Dept. Crime Analysis Section. Information from the City of Fort Worth Data Services: Arnold, 4 years of data from the City of Fort Worth Crime Management Division. City of Fort Worth Crime Report.

#### ->Youth Gang-Related Activity

In 1997-98, 2% of the Part I and Part II arrests at Ripley-Arnold were juvenile gang-related. This includes non-residents and formally evicted juvenile gang members and "wanna bes". Juvenile arrests included: 20% of the Aggravated Assaults: 100% of the Aggravated Sexual Assaults: 40% of the Assaults-Bodily Injury: 25% of the Disorderly Conduct: and 8% of the Narcotic Violations.

# FORT WORTH HOUSING AUTHORITY 1997-1998 Ripley Arnold Juvenile Crime Analysis

Juv. Jurorole Related Crime

To cal - Total Part I and Part II Crimes involving juveniles and non-juveniles % . Percentage of juvenile related crimes Offenses in 'bold' represent Part I Crimes

Source: Data from the City of Fort Worth, Police Department Systems and Services Department and the Fort Worth Police Department

Part I and Part II Crimes Offenses Involving Juveniles	Juv 1997	Total 1997
1 Aggravated Assault	0	10

21 Aggravated Sexual Assault

3) Assault- Bodily Injury

41 Assault - Contact .51 Burglary  
\$1 Criminal Mischief Nandaiism

71 Criminal Trespass

81 Curfew/Loitering Laws (Juvenile)

13  
28  
10  
14  
**0%**  
**0%**  
15%  
70 , ,  
0%  
0%  
0%  
100 %

Juv 1998	Total 1998	%	Ju-Arrested 97-98	Total Arrested 97-98
-------------	---------------	---	----------------------	-------------------------

**16**  
19  
42  
15  
190 , ,  
60%  
11%  
12%  
110 , '  
0%  
0%  
1000 , ,

2 II 10

2 ll 2

4 ll 10

5 ll 26  
0 ll 1

0 tl 2  
0 it 5

3 lt 3

/

97-98 ..

20~/

iC0%

409'

IC%

0%

00,,

0%

100%

9!Disorderly Conduct	1	14	7°/	0	16	09,	25=/ 50%
101Evadina Arrest --	0	0	00,,	l	0	0%	1 l) 2
<u>11 l Minor in Possession</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>1</u>	<u>0</u>	<u>00,,</u>	<u>1 ll 1</u> 1000,,

3%

31

0%

6%

0%

0%

17

121 Narcotic Violations

2 ll 24  
0 ll 0

131Retaliations  
14 Robbery!Attem otRobbery

0%

151Stolen Vehicles	0	9	0%	0	0	0%
161Truancy	0	0	09,	0	0	0° ,
	0	0		<u>0</u>	<u>2</u>	<u>0° 6</u>

0 tl 3

0 ll 0  
0 ll 0  
0 ll 1

21 t 94

148

0%  
5%

13%

139

19

8%

1110 t

171Weaoon Offenses

ITotal Offenses

*Incidents Involving Juveniles*

1 IMissing/Wantec to Locate Persons

8 I 149~

Total Offenses

0%

0%

0%

0%

0%

22%

100,, II 9 21 43% II , ,( I0C . ,!  
5% it 23 169 170,, it 22 ! 95 i 23% i'~

Ripley Arnold 1998

16 Total Aggravated Assaults

Juvenile Offenses

[] 3

19%

-.t.,~-.-." ,.-'~~ n 13  
81~&

Non-Juvenile Offenses

Ripley Arnold 1998

5 Total Aggr=v-.ted Sexual Assaults

Juvenile Off, enses

B 3

[] 2

40°, ,

Non-Juvenile Offenses

# Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse side for Instructions.)

Approved by OMB 0348-0046

Public Reporting Burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Please do not return your completed form to the Office of Management and Budget; send it to the address provided by the sponsoring agency.

1. Type of Federal Action (enter appropriate letter) ~ a. bid/offer/application I  
~ b. initial award I  
c. post-award  
a. contract  
[ ] b. grant  
c. cooperative agreement d. loan e. loan  
guarantee f. loan insurance  
f  
/ date of last report  
4. Name and Address of Reporting Entity ~ Prime  
[ ] Prime ~ Subawardee Tier  
Status of Federal Action (enter appropriate letter)  
13. , if known

Fort Worth Housing Authority  
P.O. Box 430  
Fort Worth, TX 76101-0430

N/A

Congressional District, if known 12 th Congress ional Di

Congressional District, if known

6. Federal Department/Agency

U.S. Dept. of Housing & Urban Dev.

1999 Drug Elimination Grant

7, Federal Program Name/Description

CFDA Number, if applicable

\*~8. Federal Action Number, if known

\$

9. Award Amount, if known

10a Name and Address of Lobbying  
Registrant (if individual, last name, first  
name, MI)

b. ' ' g ' (i 'rig ess'f different from No. 10a.)  
Individuals Performm Servmes mc-di addr I  
(last name, first name, MI)

N/A

N/A

representation of fact up  
reliance was placed by tl  
when this transaction w  
or entered into. This disc  
required pursuant to 3  
1352. This information  
reported to the ( semiannually and will be  
for public inspection  
person'who fails to  
required disclosure s  
subject to a civil penali  
less than \$10,000 and i  
than \$100,000 for ea

11. Information requested through this form is authorized by Sec.319, Pub. L. 101-121,103 Stat. 750, as amended by sec. 10; Pub. L. 104-65, Stat. 700 (31 U.S.C. 1352). This disclosure of lobbying activities is a material

failure.

